

ALGOMA PUBLIC HEALTH BOARD MEETING
FEBRUARY 19, 2014
PRINCE ROOM, 3RD FLOOR, APH SAULT STE. MARIE
MINUTES

PRESENT:	Robert Ambeault	Janet Blake	Carmen Bondy
	Marchy Bruni	Debbie Kirby	Tom Farquhar (till
	Karen Marinich	Gordon Post	7:50 p.m. - teleconference) Ron Rody
REGRETS:	John Currie	Brenda Davies	
OFFICIALS PRESENT:	Medical Officer of Health		Dr. Kimberley Barker
	Chief Financial Officer		Justin Pino
	Financial Consultant		Shaun Rothberg
	Board Secretary		Trina Mount

1) CALL TO ORDER:

Mr. Bruni called the meeting to order. He introduced guests to the evening's meeting to present In-Committee on the Ministry of Finance report: Mr. Charles Meehan and Mr. Brent Feeney. It was decided the In-Committee session would be slotted in directly following Item 4 on the agenda to accommodate.

2) DECLARATION OF CONFLICT OF INTEREST:

No conflicts of interest were declared.

3) ADOPTION OF AGENDA dated February 19, 2014.

2014-09 Moved: Post
 Seconded: Blake
 THAT the agenda items dated February 19, 2014, be adopted as circulated.
CARRIED.

4) APPROVAL OF THE MINUTES dated January 15, 2014:

2014-10 Moved: Bondy
 Seconded: Rody
 THAT the minutes of the meeting dated January 15, 2014, be adopted as circulated.
CARRIED.

5) THAT THE BOARD GO INTO COMMITTEE:

2014-11 Moved: Post
 Seconded: Ambeault
 THAT the Board go into committee.
 CARRIED.

6) THAT THE BOARD GO INTO OPEN MEETING:

2014-12 Moved: Post
 Seconded: Kirby
 THAT the Board go into open meeting.
 CARRIED.

Resolutions Resulting from In-Committee Discussions

2014-13 Moved: Ambeault
 Seconded: Bondy
 Whereas, Algoma Public Health is committed to prevent disease and to protect and promote the health of individuals and communities in the Algoma District;
 Be it resolved that the Board of Directors of Algoma Public Health approve the appointment of Marchy Bruni as a Board member of Algoma Medicinal alliance in order to ensure that the involvement of Algoma Public Health with respect to medicinal marihuana are adhered to.

Recorded Vote:

Marchy Bruni	yes
Janet Blake	yes
Robert Ambeault	yes
Carmen Bondy	yes
John Currie	absent
Brenda Davies	absent
Tom Farquhar	absent
Debbie Kirby	yes
Karen Marinich	negative vote (abstained)
Gordon Post	yes
Ron Rody	yes

CARRIED.

2014-14 Moved: Rody
 Seconded: Ambeault
 THAT the Board of Health approve the accounting firm KPMG Accountants as auditors commencing for the period ending December 31, 2013.
 CARRIED.

7) BUSINESS ARISING FROM MINUTES:

a) Revised Whistleblowing Policy

The revised whistleblowing policy was approved as presented. Dr. Barker informed that it would be uploaded electronically and distributed by email to staff.

2014-15 Moved: Ambeault

Seconded: Rody

THAT the Board approve Policy 01-04-155 – Whistleblowing as presented.

CARRIED.

b) Finance Sub-Committee TOR

The proposed TOR for the finance sub-committee was reviewed and discussion took place.

Concerns identified focused on Board liability, the high level of expertise required, and that the full Board (as compared to a select few) would benefit from an understanding of the financial affairs.

Discussion took place and it was decided by recorded vote that this item be deferred to the next Board meeting for further examination.

2014-16 Moved: Post

Seconded: Blake

THAT the Board defers the finance Sub-committee TOR to next month's meeting – March 19, 2014.

Recorded Vote:

Marchy Bruni yes

Janet Blake yes

Robert Ambeault no

Carmen Bondy yes

John Currie absent

Brenda Davies absent

Tom Farquhar absent

Debbie Kirby yes

Karen Marinich no

Gordon Post yes

Ron Rody yes

CARRIED.

8) DELEGATIONS/PRESENTATIONS: None

9) REPORTS OF COMMITTEES: None

10) REPORTS OF OFFICERS/PROGRAM MANAGERS:

Medical Officer of Health: Dr. Kimberley Barker

Dr. Barker spoke to the upcoming strategic planning for Algoma Public Health saying that staff is very enthusiastic. She informed that Susan Snelling, consultant hired to assist with the planning, would be attending the March Board meeting and is looking forward to engaging the Board in the planning process.

Dr. Barker invited questions and/or input on her written report, to which she responded to the Board's satisfaction. She asked the Board to consider the current format and presentation of both her and the Chief Financial Officer's reporting and to advise if changes should be implemented.

Further to a Board query around e-cigarettes and whether this should be addressed in the by-laws, Dr. Barker indicated this issue would be brought forth to the March 2014 Board meeting with a resolution for the Board's consideration.

2014-17 Moved: Bondy
 Seconded: Blake
 THAT the report of the Medical Officer of Health for the month of February 2014 be adopted as presented.
 CARRIED.

Chief Financial Officer: Justin Pino

i) Cheque Register – December 2013

Justin Pino welcomed questions related to the cheque register included in the Board package.

ii) Draft Financial Statements – December 2013

Justin Pino reviewed and explained the *Notes to Financial Statements – December 2013*, included in the Board package. Discussion took place and Justin Pino answered questions to the Board's satisfaction.

iii) 2014 Operating and Capital Budget

Justin Pino spoke to levies proposing a 2% increase to funding be requested and the Board was in agreement.

Justin Pino spoke to the 2014 Funding Projections (including grants, levies and recoveries), annual operating and capital budgets, and proposed one-time funding requests, recommending Board approval. The Board was in agreement and resolution 2014-20 was passed.

2014-18 Moved: Post
 Seconded: Marinich
 THAT the financial reporting for the month of February 2014 be adopted as presented.
 CARRIED.

2014-19 Moved: Ambeault
 Seconded: Rody
 THAT the Board accepts the Algoma Public Health Financial Statements for the period
 ending December 31, 2014, for the following programs:

Public Health Programs

Public Health

Public Health (Capital)

Community Health Programs

Healthy Babies Healthy Children

HBHC Screening Liaisons

Child Benefits Ontario Works

Dental Benefits Ontario Works

Early Years Development (NP Clinic11)

Healthy Community Partnership

Miscellaneous Calendar

Northern Ontario Fruit and Vegetable Program

Brighter Futures for Children

Infant and Child Development

Preschool Speech and Language

Nurse Practitioner

Genetics Counselling

Community Mental Health

Community Alcohol and Drug Assessment

Remedial Measures

Diabetes

CARRIED.

2014-20 Moved: Rody
 Seconded: Kirby
 THAT the Board of Health approve the 2014 Operating and Capital Budget as
 presented, including:

- 2014 Municipal Levy
- 2014 Funding Projections – Grants, Levies, and Recoveries
- 2014 Proposed Annual Operating & Capital Budgets
- One-time Funding Request over \$10,000 – First Nations Initiative Business Case
- One-Time Funding Request over \$10,000 – I.T. Platform Stabilization

CARRIED.

11) CORRESPONDENCE/ITEMS FOR INFORMATION: None

12) ADDENDUMS:

- a) Ms. Kirby raised the topic of Board expenditures. Shaun Rothberg provided an explanation for the expenditures of 2013. Ms. Kirby requested an itemized listing.
- b) Location of future Board meetings to be added to next month's agenda.
- c) Dr. Barker asked the Board for input on dealing with a correspondence received related to the removal of signage. The Board directed that she seek legal counsel.

13) ANNOUNCEMENTS:

Next Board Meeting:

March 19, 2014

Prince Room, 3rd Floor, APH SSM

14) NEW BUSINESS/GENERAL BUSINESS: None

15) THAT THE MEETING ADJOURN:

2014-21 Moved: Post
 Seconded: Blake
 THAT the meeting adjourn.
 CARRIED.

Meeting adjourned at 10:19 p.m.