

# ALGOMA PUBLIC HEALTH BOARD MEETING

September 17, 2014

PRINCE ROOM, 3<sup>RD</sup> FLOOR, APH SAULT STE. MARIE

## MINUTES

<b>PRESENT:</b>	Janet Blake Brenda Davies	Carmen Bondy Tom Farquhar	Marchy Bruni Debbie Kirby	John Currie Karen Marinich
<b>REGRETS:</b>	Robert Ambeault	Justin Pino		
<b>OFFICIALS PRESENT:</b>	Medical Officer of Health Manager Director of Community Services Chief Nursing Officer/Director of Clinical Services Director of Human Resources and Corporate Services Board Secretary			Dr. Kimberley Barker Rhonda Cronin Laurie Boston Connie Free Antoinette Tomie Christina Luukkonen

**1) CALL TO ORDER:**

Mr. Bruni called the meeting to order at: 6:01

**2) DECLARATION OF CONFLICT OF INTEREST:**

Mr. Bruni called for conflicts of interest; none were presented

**3) ADOPTION OF AGENDA** dated September 17, 2014.

2014-86      Moved:      Post  
                  Seconded:      Bondy  
                  THAT the agenda items dated September 17, 2014, be adopted as circulated.  
**CARRIED.**

**4) APPROVAL OF THE MINUTES** dated June 17, 2014:

Correction to be made to the date of next Board meeting.  
2014-87      Moved:      Bondy  
                  Seconded:      Kirby  
                  THAT the minutes of the meeting dated June 17, 2014, be adopted as circulated.  
**CARRIED.**

**5) BUSINESS ARISING FROM MINUTES:**

**a) Draft Policy Review: 02-05-000 Board of Directors**

New resolution reflects ministry guidelines with the consistent max number of Board members being 15. Discussion took place on first nation representation on our Board. Dr. Barker explained that we are not mandated nor have jurisdiction on reserves. First Nations communities have their own governance. Also discussed was the advertising of Board spots to the public. If there is a vacant Board seat it is advertised with the ministry.

2014-88      Moved:      Bondy  
                  Seconded:      Post  
                  THAT the Board approves policy 02-05-000 Board of Directors as presented.

**CARRIED.**

**6) DELEGATIONS/PRESENTATIONS:**

a) Accountability Agreement – Jonathon Bouma

Jonathon Bouma, Program Manager at APH, presented and answered questions from the Board around his presentation that was included in the Board packages on Accountability Agreement. Questions around the validity of core indicators were asked and Jonathon explained that there is still a lot of work to be done but it is a good start in identifying meaningful and mature indicators.

b) Health Equity Report – Donna Caputo & Deborah Antonello

Donna Caputo and Deborah Antonello, Public Health Nurses at APH, presented to the Board a sample of the Health Equity Report the agency is working on. This report will be available on-line only once it is finalized. Included in the Board package with the presentation was information on What is Health Equity.

c) OPH Organizational Standard #2 – Dr. Barker

Dr. Barker went over the OPH Organizational Standard #2: Board Operations as mandated by the ministry. Presentation was handed out at the meeting.

**7) REPORTS OF COMMITTEES: None**

**8) REPORTS OF OFFICERS/PROGRAM MANAGERS:**

**Medical Officer of Health: Dr. Kimberley Barker**

The new Strategic Planning framework was shared with the board. This is a work in progress. We have 40 staff on 4 sub-working groups with the leadership team. Concern was expressed that directions do not directly talk about our clients. Dr. Barker to take this back to the subgroups.

Dr. Barker spoke to her report that was included in the package and answered questions from the Board. An announcement was made that Sault Ste. Marie and Thessalon were both awarded the Health Kids Community Challenge.

2014-89      Moved:      Rody

Seconded:      Marinich

THAT the report of the Medical Officer of Health for the month of September 2014 be adopted as presented.

**CARRIED.**

**Chief Financial Officer/Director of Operations: Justin Pino**

**i) Financial Statements – 2013/2014**

Rhonda Cronin on behalf of Justin Pino outlined the report that was in the Board packages. Discussed the difference in variances. Rhonda answered questions to the satisfaction of the Board. Correction to be made on page 7 regarding “building construction in progress” should actually read as “building”.

2014-90      Moved:      Blake

Seconded:      Post

THAT the Board accepts the Algoma Public Health Financial Statements for the period

ending August 31, 2014, for the following programs:

**Public Health Programs**

Public Health

Public Health (Capital)

**Community Health Programs**

Healthy Babies Healthy Children

HBHC Screening Liaisons

Child Benefits Ontario Works

Dental Benefits Ontario Works

Early Years Development (NP Clinic11)

Healthy Community Partnership

Miscellaneous Calendar

Northern Ontario Fruit and Vegetable Program

Brighter Futures for Children

Infant and Child Development

Preschool Speech and Language

Nurse Practitioner

Genetics Counselling

Community Mental Health

Community Alcohol and Drug Assessment

Remedial Measures

Diabetes

**CARRIED.**

2014-91      Moved:      Currie  
                  Seconded:      Brody  
                  THAT the Board approves the Infant Development Program Annual Reconciliation for the year ended March 31, 2014 as presented.

**CARRIED.**

2014-92      Moved:      Marinich  
                  Seconded:      Blake  
                  THAT the Board approves the Preschool Speech and Language Programs Annual Reconciliation for the year ended March 31, 2014 as presented.

**CARRIED.**

**9) CORRESPONDENCE/ITEMS FOR INFORMATION:**

**10) ADDENDUM:** None

**11) ANNOUNCEMENTS:**

Next Board Meeting:

October 15, 2014

Prince Room, 3<sup>rd</sup> Floor, APH SSM

BOH Section Orientation Session

February 5, 2015

More information to come.

**12) NEW BUSINESS/GENERAL BUSINESS:**

a) December Board Meeting – Change in date to December 16, 2014

**13) THAT THE BOARD GO INTO COMMITTEE: 7:40**

2014-93      Moved:      Kirby  
                  Seconded:      Post  
                  THAT the Board goes into committee.  
**CARRIED.**

**14) THAT THE BOARD GO INTO OPEN MEETING: 8:24**

2014-94      Moved:      Post  
                  Seconded:      Blake  
                  THAT the Board goes into open meeting.  
**CARRIED.**

2014-95      Moved:      Post  
                  Seconded:      Blake  
                  THAT the Board approves the renaming of the:  
                            formerly called Jack Currie Room (1st Floor) to Elliot Lake Room  
                            formerly called Elliot Lake Room to Blind River B  
                            formerly called Blind River Room to Blind River A  
                            formerly called Callie Griffen Room (1st Floor) to Dubreuilville Room  
                            formerly called the Dubreuilville (3rd Floor) to the Ontario Room  
**CARRIED.** John Currie declared a conflict of interest

**15) Additional Item:**

**a) Performance Review for Dr. Barker**

Marchy Bruni did not receive any feedback from Board members on Dr. Barker's performance review. It was unclear to some Board members what exactly was needed previously. It was decided that Christina Luukkonen would resend Dr. Barker's performance review to everyone and ask everyone to respond by the end of October. Marchy and Janet Blake will then compile all the feedback, The Board will then meet to discuss and finalize Dr. Barker's performance review. Marchy requested a previous copy of Dr. Northan's review to use as a template.

**b) Snack at Meetings**

Suggestion was made to have a snack available at Board meetings. Christina Luukkonen will bring a vegetable tray to the next meeting.

**16) THAT THE MEETING ADJOURN:**

2014-96      Moved:      Farquhar  
                  Seconded:      Rody  
                  THAT the meeting adjourn.  
**CARRIED.**

Meeting adjourned at 8:27