

# ALGOMA PUBLIC HEALTH BOARD MEETING

October 15, 2014

PRINCE ROOM, 3<sup>RD</sup> FLOOR, APH SAULT STE. MARIE

## MINUTES

<b>PRESENT:</b>	Robert Ambeault Brenda Davies	Janet Blake Tom Farquhar	Carmen Bondy Debbie Kirby	Marchy Bruni Karen Marinich
<b>REGRETS:</b>	John Currie			
<b>OFFICIALS PRESENT:</b>	Medical Officer of Health Chief Financial Officer Director of Community Services Chief Nursing Officer/Director of Clinical Services Director of Human Resources and Corporate Services Board Secretary			Dr. Kimberley Barker Justin Pino Laurie Boston Connie Free Antionette Tomie Christina Luukkonen

- 1) **CALL TO ORDER:**  
Mr. Bruni called the meeting to order at: 6:02
- 2) **DECLARATION OF CONFLICT OF INTEREST:**  
Mr. Bruni called for conflicts of interest; none were presented
- 3) **ADOPTION OF AGENDA** dated October 15, 2014.  
Additional item 12 b) Board Packages  
2014-97      Moved:      Post  
                  Seconded:    Blake  
                  THAT the agenda items dated October 15, 2014, be adopted as circulated.  
**CARRIED.**
- 4) **APPROVAL OF THE MINUTES** dated September 17, 2014:  
Board Governance conference summary was missing from minutes. Brenda Davies to submit write-up on conference she and Karen Marinich attended on Board Governance.  
2014-98      Moved:      Davies  
                  Seconded:    Rody  
                  THAT the minutes of the meeting dated September 17, 2014, be adopted as circulated.  
**CARRIED.**
- 5) **BUSINESS ARISING FROM MINUTES: None**
- 6) **DELEGATIONS/PRESENTATIONS:**
  - a) Emergency Preparedness – Sherri Cleaves  
Sherri Cleaves, Program Manager at APH, presented and answered questions from the Board around her presentation that was included in the Board packages on Emergency Preparedness. The Emergency Plan is always a work in progress. Ms. Cleaves highlighted that flood warnings and infectious diseases are now included in the plan. We have complied with all ministry requirements with the exception of

BoH training. As part of Board training Ms. Cleaves would like to conduct a test which would consist of her calling each Board member after hours to see who would be available. For those not available she would leave a message to return the call. This would then test the return time it takes for the Board to get back to her. Board member approved the release of personal information for this test.

2014-99        Moved:     Marinich  
                  Seconded:   Ambeault  
                  THAT the Board approves personal information provided to Christina which will be transferred to Sherri Cleaves for Emergency Preparedness.  
**CARRIED.**

b) Strategic Planning – Susan Snelling

Ms. Snelling spoke to the Draft 2015-2020 Strategic Plan included in the Board package. One small change to be made to the final copy is the map outlining APH service area. Susan highlighted the collaboration of staff, clients and community partners throughout the process of creating the new Strategic Plan. She talked about each of the four strategic directions outlining the goals and activities of each. We had 40 staff volunteer to sit on one of the 4 subcommittees including district staff. We will be using logic models and developing new program plans so we will be able to measure and report on our strategic directions. A resolution was put forward to accept the new Strategic Plan.

2014-100       Moved:     Bondy  
                  Seconded:   Post  
                  THAT the Board approves the new Algoma Public Health Strategic Plan 2015-2020 as presented.  
**CARRIED.**

c) OPH Organizational Standard #3 – Dr. Barker

Dr. Barker presented OPH Organizational Standard #3: Leadership. Copies of the presentation were included in the Board package. This is the final standard to be presented. The Board talked about more governance training available to Board members in the future. Dr. Barker will look into this with direction from Marchy Bruni, Board Chair.

7) **REPORTS OF COMMITTEES:** None

8) **REPORTS OF OFFICERS/PROGRAM MANAGERS:**

**Medical Officer of Health: Dr. Kimberley Barker**

Laurie Zeppa spoke to the New Integrated Dental Program that was highlighted in Dr. Barker's Board report under Risk Management. The MOHLTC will be integrating six publicly funded dental programs into one. The concern is this new program is moving towards a financial-based and treatment-oriented model, rather than a primary prevention and needs based model and potentially could excluded 843 children currently accessing services based on not meeting the financial eligibility criteria. Ms. Zeppa presented a resolution to the Board in support of maintaining Preventive Dental Services and Urgent Care Programs in the Ontario Public Health Standards.

2014-101       Moved:     Farquhar  
                  Seconded:   Blake  
                  WHEREAS in August 2015, the Ministry of Health and Long-Term Care will integrate six publicly funded dental programs into one common program. This new program will have a family financial means test to determine eligibility; it will no longer consider oral health needs; and

Justin Pino spoke to his report included in the Board package. Mr. Pino brought to the Board's

attention an item on Page 4 that we still have not received an answer to the 2% increase we have requested. Another item highlighted was on Page 6, our cash flow is stable due to the IT equipment buy back agreement we made. There are no collection concerns at this time.

Finance sub-committee met today before the Board meeting. The sub-committee is still defining their role but should be ready to report next month. The minutes from tonight's evening will be included in the next Board package similar to the Board minutes. Any items from the sub-committee can be added to the Board agenda that night. The sub-committee meetings are open to other members of the board, if anyone is interested in attending.

2014-103 Moved: Davies

Seconded: Post

THAT the Board accepts the Algoma Public Health Financial Statements for the period ending September 30, 2014, for the following programs:

**Public Health Programs**

Public Health

Public Health (Capital)

**Community Health Programs**

Healthy Babies Healthy Children

HBHC Screening Liaisons

Child Benefits Ontario Works

Dental Benefits Ontario Works

Early Years Development (NP Clinic11)

Healthy Community Partnership

Miscellaneous Calendar

Northern Ontario Fruit and Vegetable Program

Brighter Futures for Children

Infant and Child Development

Preschool Speech and Language

Nurse Practitioner

Genetics Counselling

Community Mental Health

Community Alcohol and Drug Assessment

Remedial Measures

Diabetes

**CARRIED.**

**ii) Additional Financing – Revolving Credit Facility**

Justin Pino resented the Board with a resolution to authorize a revolving credit facility. This facility will allow us to bridge between payments received and payments owed. The finance sub-committee discussed this item and supports the agreement.

2014-104 Moved: Ambeault

Seconded: Marinich

THAT the Board approves the revolving credit facility under Facility (4) in the amount of 500,000 and in the manner contemplated under the amending agreement dated October 7, 2014 with Royal Bank of Canada (RBC).

**CARRIED.**

**9) CORRESPONDENCE/ITEMS FOR INFORMATION:**

**10) ADDENDUM: None**

**11) ANNOUNCEMENTS:**

Strategic Plan Launch and Lunch

October 20, 2014

12:00 – Potluck Lunch

1:00 – Strategic Plan Launch

APH is supplying the main course for the pot luck (turkey and ham). Staff are bringing sides, deserts and beverages. All Board members are invited to attend the lunch and launch. Please let Christina Luukkonen know if you are planning to attend.

Next Board Meeting:

November 19, 2014

Prince Room, 3<sup>rd</sup> Floor, APH SSM

**12) NEW BUSINESS/GENERAL BUSINESS:**

a) Board Evaluation

Janet Blake summarized the findings from a self-evaluation survey done in 2013 by Board Members. Discussed how this survey was completed prior to the retirement of Dr. Northan and the dismissal of our Chief Financial Officer. It was decided that we should repeat the survey. The original survey came from alPHa. Dr. Barker to contact alPHa to see if the template has changed.

**13) THAT THE BOARD GO INTO COMMITTEE: 7:43**

2014-105 Moved: Marinich

Seconded: Rody

THAT the Board goes into committee.

**CARRIED.**

**14) THAT THE BOARD GO INTO OPEN MEETING: 8:42**

2014-106 Moved: Rody

Seconded: Blake

THAT the Board goes into open meeting.

**CARRIED.**

**15) THAT THE MEETING ADJOURN: 8:43**

2014-107 Moved: Post

Seconded: Bondy

THAT the meeting adjourn.

**CARRIED.**