ALGOMA PUBLIC HEALTH BOARD MEETING

October 15, 2014

PRINCE ROOM, 3RD FLOOR, APH SAULT STE. MARIE

MINUTES

PRESENT: Robert Ambeault Janet Blake Carmen Bondy Marchy Bruni

Brenda Davies Tom Farquhar Debbie Kirby Karen Marinich

REGRETS: John Currie

OFFICIALS Medical Officer of Health Dr. Kimberley Barker

PRESENT: Justin Pino

Director of Community Services

Laurie Boston

Chief Nursing Officer/Director of Clinical Services Connie Free

Director of Human Resources and Corporate Services

Antoniette Tomie

Board Secretary Christina Luukkonen

1) CALL TO ORDER:

Mr. Bruni called the meeting to order at: 6:02

2) DECLARATION OF CONFLICT OF INTEREST:

Mr. Bruni called for conflicts of interest; none were presented

3) ADOPTION OF AGENDA dated October 15, 2014.

Additional item 12 b) Board Packages

2014-97 Moved: Post

Seconded: Blake

THAT the agenda items dated October 15, 2014, be adopted as circulated.

CARRIED.

4) APPROVAL OF THE MINUTES dated September 17, 2014:

Board Governance conference summary was missing from minutes. Brenda Davies to submit write-up on conference she and Karen Marinich attended on Board Governance.

2014-98 Moved: Davies

Seconded: Rody

THAT the minutes of the meeting dated September 17, 2014, be adopted as circulated.

CARRIED.

5) BUSINESS ARISING FROM MINUTES: None

6) DELEGATIONS/PRESENTATIONS:

a) Emergency Preparedness – Sherri Cleaves

Sherri Cleaves, Program Manager at APH, presented and answered questions from the Board around her presentation that was included in the Board packages on Emergency Preparedness. The Emergency Plan is always a work in progress. Ms. Cleaves highlighted that flood warnings and infectious diseases are now included in the plan. We have complied with all ministry requirements with the exception of

> BoH training. As part of Board training Ms. Cleaves would like to conduct a test which would consist of her calling each Board member after hours to see who would be available. For those not available she would leave a message to return the call. This would then test the return time it takes for the Board to get back to her. Board member approved the release of personal information for this test.

Marinich 2014-99 Moved: Seconded: Ambeault

> THAT the Board approves personal information provided to Christina which will be transferred to Sherri Cleaves for Emergency Preparedness.

CARRIED.

b) Strategic Planning – Susan Snelling

Ms. Snelling spoke to the Draft 2015-2020 Strategic Plan included in the Board package. One small change to be made to the final copy is the map outlining APH service area. Susan highlighted the collaboration of staff, clients and community partners throughout the process of creating the new Strategic Plan. She talked about each of the four strategic directions outlining the goals and activities of each. We had 40 staff volunteer to sit on one of the 4 subcommittees including district staff. We will be using logic models and developing new program plans so we will be able to measure and report on our strategic directions. A resolution was put forward to accept the new Strategic Plan.

2014-100 Moved: Bondy Seconded: **Post**

THAT the Board approves the new Algoma Public Health Strategic Plan 2015-2020 as

presented. CARRIED.

c) OPH Organizational Standard #3 – Dr. Barker

Dr. Barker presented OPH Organizational Standard #3: Leadership. Copies of the presentation were included in the Board package. This is the final standard to be presented. The Board talked about more governance training available to Board members in the future. Dr. Barker will look into this with direction from Marchy Bruni, Board Chair.

REPORTS OF COMMITTEES: None *7*)

REPORTS OF OFFICERS/PROGRAM MANAGERS: 8)

Medical Officer of Health: Dr. Kimberley Barker

Laurie Zeppa spoke to the New Integrated Dental Program that was highlighted in Dr. Barker's Board report under Risk Management. The MOHLTC will be integrating six publicly funded dental programs into one. The concern is this new program is moving towards a financial-based and treatment-oriented model, rather than a primary prevention and needs based model and potentially could excluded 843 children currently accessing services based on not meeting the financial eligibility criteria. Ms. Zeppa presented a resolution to the Board in support of maintaining Preventive Dental Services and Urgent Care Programs in the Ontario Public Health Standards.

2014-101 Farquhar Moved: Seconded: Blake

WHEREAS in August 2015, the Ministry of Health and Long-Term Care will integrate six publicly funded dental programs into one common program. This new program will have a family financial means test to determine eligibility; it will no longer consider oral health needs: and

WHEREAS under the new program the Preventive Oral Health Services and the Children in Need of Treatment Standard will be removed from the Ontario Public Health Standards, 2008; and

WHEREAS the current programs Children In Need of Treatment (CINOT), CINOT Expansion and Preventive Services considers dental need and financial hardship; and

WHEREAS Children that do not meet the financial eligibility will no longer qualify to receive preventive services, resulting in the exclusion of approximately 843 children in the Algoma District; and

WHEREAS the impact may cause a financial hardship for low income families in our area who may no longer qualify for dental services and will have to pay out of pocket for these services. This will create barriers and health inequities for the children of Algoma; and

WHEREAS children with unmet dental needs will be at risk of falling into system gaps, which can lead to more extensive and costly dental treatment and put children's overall health at risk; and

THEREFORE BE IT RESOLVED THAT the current eligibility for preventive dental services under the Ontario Public Health Standards and access to one full course of treatment for children with urgent dental needs be maintained in order to ensure equitable access to preventive oral health services for all children;

FURTHERMORE THAT copies of this resolution be forwarded to the Minister of Health and Long Term Care, local municipalities and all Ontario Boards of Health. **CARRIED.**

Dr. Barker answered further questions related to her report. There were questions around documentation by pharmacists administrating flu shots. Flu shots administered at the pharmacy are not documented in the client chart unless the client notifies their HCP or us. The pharmacy will give them a card with the date of the vaccine given. The donation of quilts from the Common Thread Quilt Guild in Orleans, Ontario was commended and inquiries were made if we were open to receiving more donations from other guilds as well. APH welcomes and appreciates any and all donations to support our clients.

A discussion arose around the air quality testing done around Essar Steel and the city. Questions about where the testing stations are located throughout the city and how the results look. Dr. Barker will ask for a list of testing station locations and will share the results once we have started receiving them.

2014-102 Moved: Marinich Seconded: Bondy

THAT the report of the Medical Officer of Health for the month of October 2014 be adopted as presented.

CARRIED.

Chief Financial Officer/Director of Operations: Justin Pino

i) Financial Statements for the Period Ending: September 30, 2014

Justin Pino spoke to his report included in the Board package. Mr. Pino brought to the Board's

attention an item on Page 4 that we still have not received an answer to the 2% increase we have requested. Another item highlighted was on Page 6, our cash flow is stable due to the IT equipment buy back agreement we made. There are no collection concerns at this time.

Finance sub-committee met today before the Board meeting. The sub-committee is still defining their role but should be ready to report next month. The minutes from tonight's evening will be included in the next Board package similar to the Board minutes. Any items from the sub-committee can be added to the Board agenda that night. The sub-committee meetings are open to other members of the board, if anyone is interested in attending.

2014-103 Moved: Davies

Seconded: Post

THAT the Board accepts the Algoma Public Health Financial Statements for the period ending September 30, 2014, for the following programs:

Public Health Programs

Public Health

Public Health (Capital)

Community Health Programs

Healthy Babies Healthy Children

HBHC Screening Liaisons

Child Benefits Ontario Works

Dental Benefits Ontario Works

Early Years Development (NP Clinic11)

Healthy Community Partnership

Miscellaneous Calendar

Northern Ontario Fruit and Vegetable Program

Brighter Futures for Children

Infant and Child Development

Preschool Speech and Language

Nurse Practitioner

Genetics Counselling

Community Mental Health

Community Alcohol and Drug Assessment

Remedial Measures

Diabetes

CARRIED.

ii) Additional Financing – Revolving Credit Facility

Justin Pino resented the Board with a resolution to authorize a revolving credit facility. This facility will allow us to bridge between payments received and payments owed. The finance sub-committee discussed this item and supports the agreement.

2014-104 Moved: Ambeault

Seconded: Marinich

THAT the Board approves the revolving credit facility under Facility (4) in the amount of 500,000 and in the manner contemplated under the amending agreement dated October 7, 2014 with Royal Bank of Canada (RBC).

CARRIED.

9) CORRESPONDENCE/ITEMS FOR INFORMATION:

10) ADDENDUM: None

11) ANNOUNCEMENTS:

Strategic Plan Launch and Lunch

October 20, 2014

12:00 – Potluck Lunch

1:00 – Strategic Plan Launch

APH is supplying the main course for the pot luck (turkey and ham). Staff are bringing sides, deserts and beverages. All Board members are invited to attend the lunch and launch. Please let Christina Luukkonen know if you are planning to attend.

Next Board Meeting:

November 19, 2014

Prince Room, 3rd Floor, APH SSM

12) NEW BUSINESS/GENERAL BUSINESS:

a) Board Evaluation

Janet Blake summarized the findings from a self-evaluation survey done in 2013 by Board Members. Discussed how this survey was completed prior to the retirement of Dr. Northan and the dismissal of our Chief Financial Officer. It was decided that we should repeat the survey. The original survey came from alPHa. Dr. Barker to contact alPHa to see if the template has changed.

13) THAT THE BOARD GO INTO COMMITTEE: 7:43

2014-105 Moved: Marinich

Seconded: Rody

THAT the Board goes into committee.

CARRIED.

14) THAT THE BOARD GO INTO OPEN MEETING: 8:42

2014-106 Moved: Rody

Seconded: Blake

THAT the Board goes into open meeting.

CARRIED.

15) THAT THE MEETING ADJOURN: 8:43

2014-107 Moved: Post

Seconded: Bondy

THAT the meeting adjourn.

CARRIED.