

# ALGOMA PUBLIC HEALTH BOARD MEETING

January 21, 2015

PRINCE ROOM, 3<sup>RD</sup> FLOOR, APH SAULT STE. MARIE

## MINUTES

<b>PRESENT:</b>	Janet Blake	Carmen Bondy	Marchy Bruni	Ian Frazier
	Sue Jensen	Debbie Kirby	Candace Martin	Lee Mason
	Dennis Thompson	Ron Rody		

### REGRETS:

<b>OFFICIALS</b>	Medical Officer of Health	Dr. Kimberley Barker
<b>PRESENT:</b>	Chief Financial Officer	Justin Pino
	Director of Human Resources and Corporate Services	Antoniette Tomie
	Board Secretary	Christina Luukkonen
	Director of Community Services	Laurie Zeppa
	Chief Nursing Officer/Director of Clinical Services	Connie Free

### 1) CALL TO ORDER:

Dr. Kimberley Barker called the meeting to order at: 6:04 pm.

Dr. Barker welcomed all our new Board members and returning Board members. Introductions were made.

Debbie Kirby requested to be added to the agenda prior to the election to discuss the election process. Unfortunately the agenda is not approved or amended until the after the election process. A vote was called to see if we should wait until our legal counsel arrives or to allow Debbie to speak as this does not follow our regulations.

Recorded Vote:

Frazier: wait

Mason: allow

Martin: wait

Bondy: wait

Rody: wait

Blake: wait

Bruni: wait

Jensen: allow

Dennis: no comment

It was decided to wait until legal counsel arrived.

Mr. Paciocco and Mr. Spadafora arrived at 6:20. Dr. Barker inquired if Ms. Kirby was allowed to speak prior to the elections regarding the election process. Mr. Paciocco advised that this was due to the nature of the what she wished to speak about that we would need to go into closed session and we needed to proceed with our election before the agenda and the meeting could officially take place. Once the election has taken place and the agenda put forth items can then be requested.

**2) ELECTION OF OFFICERS TO THE BOARD OF HEALTH FOR THE ALGOMA HEALTH UNIT FOR THE YEAR 2015:**

***Election of Chair***

Dr. Barker called for nominations for the position of Board Chair.

Ms. Blake nominated Mr. Bruni; Mr. Rody seconded the motion.

Dr. Barker asked if there were any other nominations for the position of Board Chair; no further nominations were presented. The nominations were closed and Mr. Bruni was acclaimed.

***Election of Vice-chair***

Dr. Barker called for nomination for the position of Board Vice-chair.

Mr. Bruni nominated Ms. Blake; Mr. Rody seconded the motion.

Dr. Barker asked if there were any other nominations for the position of Board Vice-chair; no further nominations were presented. The nominations were closed and Ms. Blake was acclaimed.

**3) DECLARATION OF CONFLICT OF INTEREST:**

Mr. Bruni called for conflicts of interest; none were presented.

**4) THAT THE BOARD GO INTO COMMITTEE: 6:29**

2015-01      Moved:      Blake  
                  Seconded:      Rody  
                  THAT the Board goes into committee.  
**CARRIED.**

All spectators, the executive team and Dr. Barker were asked to leave the meeting. SSM Room A on the 1<sup>st</sup> floor was available for anyone wishing to wait.

**5) THAT THE BOARD GO INTO OPEN MEETING: 7:30**

2015-02      Moved:      Thompson  
                  Seconded:      Rody  
                  THAT the Board goes into open meeting.  
**CARRIED.**

**6) RESOLUTIONS RESULTING FROM IN-COMMITTEE SESSION:**

2015-01a      Moved:      Blake  
                  Seconded:      Bondy  
                  THAT the Board accepts the resignation of Dr. Kimberley Barker effective immediately.  
**CARRIED.**

Mr. Bruni addressed the visitors that returned to the Board member. He thanked them for their patience. He announced Dr. Barker's resignation effective immediately.

7) **ADOPTION OF AGENDA** dated January 21, 2015.

Items deferred:

6 a) 02-04-030 – Procurement Policy

9 b) iv) Top Tem Agency Risks 2015

13) New Business/General Business – all items

14 a) In-Committee item Elliot Lake

2015-03 Moved: Blake

Seconded: Rody

THAT the agenda items dated January 21, 2015 be adopted as circulated.

**CARRIED.**

8) **APPROVAL OF THE MINUTES** dated November 19, 2014:

2015-04 Moved: Rody

Seconded: Blake

THAT the minutes of the meeting dated November 19, 2014, be adopted as circulated.

**CARRIED.**

9) **REPORTS OF OFFICERS/PROGRAM MANAGERS:**

**Medical Officer of Health:**

The report of the Medical Officer of Health was discussed. Mr. Rody had some questions about the flu numbers in the report. Some of the facilities had no information supplied. Connie answered his questions. At the time of the report no information was given to us.

2015-05 Moved: Mason

Seconded: Martin

THAT the report of the Medical Officer of Health for the month of January 2015 be adopted as presented.

**CARRIED.**

**Chief Financial Officer/Director of Operations: Justin Pino**

i) **Financial Statements for the Period Ending: November 30, 2014**

Justin Pino spoke to his report included in the Board package. There are no collection concerns at this time. A question was asked if we received the 2% increase in a one lump sum and yes we did.

Mr. Pino spoke of the Finance Sub-committee starting up again. If anyone is interested in sitting on this committee please email Mr. Bruni.

With the resignation of Dr. Barker we will need to appoint another person for signing authority. The Board discussed who would be the best choice. It was decided that Mr. Pino would be given signing authority. Mr. Pino does not preform adjusting entries in the general ledger so it was deemed there was no conflict of interest.

2015-06 Moved: Mason

Seconded: Martin

THAT the financial reporting for the period ending November 30, 2014 be adopted as presented.

**CARRIED.**

2015-07      Moved:      Bondy  
                 Seconded:      Blake  
                 THAT the Board accepts the Algoma Public Health Financial Statements for the period  
                 ending November 30, 2014, for the following programs:

**Public Health Programs**

Public Health  
Public Health (Capital)

**Community Health Programs**

Healthy Babies Healthy Children  
HBHC Screening Liaisons  
Child Benefits Ontario Works  
Dental Benefits Ontario Works  
Early Years Development (NP Clinic11)  
Healthy Community Partnership  
Miscellaneous Calendar  
Northern Ontario Fruit and Vegetable Program  
Brighter Futures for Children  
Infant and Child Development  
Preschool Speech and Language  
Nurse Practitioner  
Genetics Counselling  
Community Mental Health  
Community Alcohol and Drug Assessment  
Remedial Measures  
Diabetes

**CARRIED.**

2015-08      Moved:      Jensen  
                 Seconded:      Mason  
                 THAT the Board of Health approve CMH&A Budget 2014-15 Year End Projection and  
                 2015-2017 Operating Budget as presented.

**CARRIED.**

2015-09      Moved:      Mason  
                 Seconded:      Kirby  
                 THAT the Board of Health approve Justin Pino to signing authority on an interim basis  
                 to be reviewed in two months (March 2015).

**CARRIED.**

2015-10      Moved:      Bondy  
                 Seconded:      Jensen  
                 THAT the Board of Health approves the appointment of Dr. Penny Sutcliffe, MOH of  
                 Sudbury and District Health Unit as Acting MOH for Algoma Public Health

**CARRIED.**

**10) CORRESPONDENCE/ITEMS FOR INFORMATION:**

**11) ADDENDUM:** None

**12) ANNOUNCEMENTS:**

Next Board Meeting:  
Wednesday, February 18<sup>th</sup>, 2015  
Prince Room, 3<sup>rd</sup> Floor, APH SSM

COMOH Section Meeting  
February 6, 2015  
Novotel Toronto Centre

Boards of Health Section Meeting  
February 5, 2015  
Novotel Toronto Centre

alPHa Annual Conference and AGM  
June 7-9, 2015  
Ottawa, ON

If anyone is interested in attending the alPHa BOH meeting on February 5 please let Christina Luukkonen know.

**13) NEW BUSINESS/GENERAL BUSINESS: Deferred**

Mr. Bruni addressed the staff that attended the meeting and apologized for everything that has occurred over the last 10 days and thanked them for their dedication to APH. There were questions from the staff that attended the meeting. Mr. Bruni addressed that the Board was not able to address any questions this evening but that their questions and concerns will be addressed soon.

**14) THAT THE MEETING ADJOURN: 8:15**

2015-11      Moved:      Rody  
                  Seconded:      Frazier  
                  THAT the meeting adjourn.  
                  **CARRIED.**