

ALGOMA PUBLIC HEALTH BOARD MEETING
March 5, 2015
PRINCE ROOM, 3RD FLOOR, APH SAULT STE. MARIE
MINUTES

PRESENT: Janet Blake Marchy Bruni Ian Frazier
Debbie Kirby Candace Martin Lee Mason Ron Rody

TELECONFERENCE: Sue Jensen Dennis Thompson

OFFICIALS	Acting Medical Officer of Health	Dr. Penny Sutcliffe
PRESENT:	Acting Chief Executive Officer	Connie Free
	Chief Financial Officer	Justin Pino
	Director of Human Resources and Corporate Services	Antionette Tomie
	Director of Community Services	Laurie Zeppa
	Chief Nursing Officer/Director of Clinical Services	Connie Free
	Board Secretary	Christina Luukkonen

1) CALL TO ORDER:

Mr. Bruni called the meeting to order at 6:01 pm and welcomed the staff that was in attendance.

2) DECLARATION OF CONFLICT OF INTEREST:

Mr. Bruni called for conflicts of interest; none were presented.

3) ADOPTION OF AGENDA dated March 5, 2015.

2015-32 Moved: R. Rody
Seconded: L. Mason
THAT the agenda items dated March 5, 2015 be adopted as circulated.
CARRIED.

Antionette Tomie, Justin Pino, Laurie Zeppa and staff left the room during the in-committee meeting.

4) APPROVAL OF THE MINUTES: Not Applicable

5) THAT THE BORD GO INTO COMMITTEE:

2015-33 Moved: J. Blake
Seconded: D. Kirby
THAT the Board goes into committee.

6) THAT THE BOARD GOES INTO OPEN SESSION:

2015-35 Moved: I. Frazier
Seconded: J. Blake
THAT the Board goes into open session.
CARRIED.

7) RESOLUTIONS RESULTING FROM IN-COMMITTEE SESSION:

There were two personnel matters discussed in-committee from which one resolution emanated.

2015-36 Moved: R. Rody

Seconded: I. Frazier

WHEREAS at its meeting of January 29, 2015, the Board of Health for Algoma Public Health approved a Leadership Transition Plan that includes the appointment of an Acting Chief Executive Officer (CEO); and

WHEREAS with the recently announced resignation of the current Acting CEO, the Board needs to appoint a new Acting CEO as it recruits for a new Medical Officer of Health/CEO; and

WHEREAS the Board, having reviewed its options, seeks to second an experienced public health leader as Acting CEO; and

WHEREAS Ms. Sandra Laclé, Director of Health Promotion, Sudbury & District Health Unit (SDHU), has 25 years of service with the SDHU and has on three occasions reported to the Sudbury & District Board of Health in an Acting CEO role for periods of seven to 13 months; and

WHEREAS the Board has exercised due diligence in its review of Ms. Laclé's qualifications and suitability for APH and the proposed secondment agreement.

THEREFORE BE IT RESOLVED that the Board of Health for Algoma Public Health appoints Ms. Sandra Laclé as its Acting CEO under the terms and conditions specified in the secondment agreement dated on this day; and

FURTHER THAT the Board of Health recognizes Ms. Connie Free for her leadership as Acting CEO and looks forward to establishing a positive and productive working relationship with Ms. Laclé in this role.

CARRIED.

8) Appointment of Covering Acting Medical Officers of Health:

Mr. Bruni read the resolution and Dr. Sutcliffe spoke to the resolution. This resolution is in place to ensure that for whatever reason Dr. Sutcliffe is unable to perform her AMOH duties we have in place the options of appointing another AMOH.

2015-37 Moved: L. Mason

Seconded: C. Martin

WHEREAS Board of Health for Algoma Public Health has appointed Dr. Penny Sutcliffe as the Acting Medical Officer of Health;

AND WHEREAS Dr. Sutcliffe has leave entitlements per the terms of her employment agreement with the Sudbury & District Board of Health and utilizes this leave with appropriate approvals and as per the terms of the agreement;

BE IT RESOLVED THAT Dr. Sutcliffe, wherever possible, will advise the Algoma Public Health Board of Health Chair if such leave constitutes an absence

or inability to act as per Section 69(1) of the Health Protection and Promotion Act;

BE IT THEREFORE FURTHER RESOLVED THAT for the duration of an absence or inability to act of Dr. Sutcliffe, the following individuals be appointed as covering Acting Medical Officers of Health for Algoma Public Health:

- Medical Officer of Health, North Bay Parry Sound District Health Unit
- Medical Officer of Health, Timiskaming Health Unit
- Medical Officer of Health, Thunder Bay District Health Unit
- Medical Officer of Health, Northwestern Health Unit
- Associate Medical Officer of Health, Ottawa Public Health
- Dr. Alex Hukowich, Medical Officer of Health (retired)

BE IT FURTHER RESOLVED THAT activation of a covering Acting MOH appointment will be delegated to Dr. Sutcliffe who will provide notice of the covering Acting Appointment to the Board of Health Chair. In the event that Dr. Sutcliffe is unable to activate a covering Acting MOH appointment, the activation will be done by the Board of Health Chair. The covering Acting Medical Officer of Health must provide written consent to the appointment. In the event that a covering Acting Medical Officer of Health appointment is of six months or greater, the consent of the Minister and Chief Medical Officer of Health will be obtained in accordance with the HPPA;

BE IT FURTHER RESOLVED THAT these appointments be effective immediately;

CARRIED.

9) THAT THE MEETING ADJOURN: 7:42

2015-38

Moved: R. Rody

Seconded: J. Blake

THAT the meeting adjourns.

CARRIED.