

ALGOMA PUBLIC HEALTH BOARD MEETING
APRIL 15, 2015
PRINCE ROOM, 3RD FLOOR, APH SAULT STE. MARIE

MINUTES

PRESENT: Janet Blake Marchy Bruni Ian Frazier Sue Jensen
Debbie Kirby Candace Martin Lee Mason Ron Rody

REGRETS: Dennis Thompson

TELECONFERENCE: Acting Medical Officer of Health Dr. Penny Sutcliffe

OFFICIALS PRESENT: Acting Chief Executive Officer Sandra Laclé
Chief Financial Officer Justin Pino
Director of Human Resources and Corporate Services Antoniette Tomie
Director of Community Services Laurie Zeppa
Acting Director of Clinical Services Jonathon Bouma
Board Secretary Christina Luukkonen

GUESTS: Manager of Environmental Health Sherri Cleaves

1) CALL TO ORDER

Mr. Bruni called the meeting to order at 6:07 pm.
Mr. Bruni welcomed Board members, staff and media to the meeting.

2) DECLARATION OF CONFLICT OF INTEREST

Mr. Bruni called for conflicts of interest; none were presented.

3) ADOPTION OF AGENDA dated April 15, 2015

2015-54 Moved: R. Rody
Seconded: C. Martin
THAT the agenda items dated May 20, 2015 be adopted as circulated.
CARRIED.

4) APPROVAL OF THE MINUTES dated March 18, 2015

2015-55 Moved: I. Frazier
Seconded: L. Mason
THAT the minutes of the meeting dated April 15, 2015, be adopted as circulated.
CARRIED.

5) DELEGATIONS/PRESENTATIONS

a) Smoke-Free Ontario Act (SFOA)

Ms. Cleaves spoke to her presentation included in the Board package. Ms. Cleaves highlighted changes to the Smoke-Free Ontario Act for 2015.

Ms. S. Cleaves responded to questions from the Board members.

6) BUSINESS ARISING FROM MINUTES

There was no business arising from the previous minutes.

7) REPORTS OF COMMITTEES

a) Finance Committee

Mr. Frazier, Chair of the Finance Committee made a verbal report to the Board from the last Finance Committee meeting on April 9, 2015. It is expected that the Terms of Reference (TOR) should be recommended for Board approval at the May Board meeting. Mr. Frazier expressed thanks to staff for the changes made to the presentation format of the financial statements that was completed at the Committee's request.

8) REPORTS OF OFFICERS/PROGRAM MANAGERS:

Medical Officer of Health/Chief Executive Officer:

An overview was provided of the MOH/CEO report provided in the Board package. S. Laclé updated the Board on her recent visit to Elliot Lake and Blind River to meet with district staff. A visit to Wawa is scheduled for the end of April. On April 10, 2015 Dr. Sutcliffe and S. Laclé held an all staff meeting which was well received by Sault Ste. Marie and district staff.

Blind River fluoridation of water levels fell below the minimum level required for oral health due to equipment failure and back order of parts. The equipment is now operational and levels are within the acceptable range again.

S. Laclé informed the Board that at the March 26, 2015 Health Links Steering Committee the Committee members agreed to transition the lead organization title to the Group Health Centre. This decision coincided with transition of the project from planning to implementation mode. The North East Local Health Integration Network (LHIN) has been notified. The Board members were advised that Algoma Public Health will continue to sit on the Steering Committee and provide active support.

C. Martin requested information on the new initiative in Elliot Lake known as "Tokyo Place". This Place will provide safe, affordable, semi-supportive housing to persons living with a serious mental illness and is similar to "Elgin Place" that is now in its 7th year of operation in Sault Ste. Marie.

2015-56

Moved: J. Blake

Seconded: R. Rody

THAT the report of the Acting Medical Officer of Health and Acting Chief Executive Officer for the month of April 2015 be adopted as presented.

CARRIED.

Chief Financial Officer/Director of Operations: Justin Pino

i) Financial Statements for the Period Ending: March 31, 2015

J. Pino summarized the Financial Report that was included in the Board package. The cash flow is stable and the bank statements have been reconciled up to January 2015.

Regarding the vacant Nurse Practitioner position it was noted that staff are currently in consultation with the Ministry and a community needs assessment is being conducted which should be completed by the end of May.

I. Frazier informed the Board that the Finance Committee, having reviewed the Financial Report, recommends the approval of the presented Financial Report and the financial statements.

2015-57 Moved: D. Kirby
 Seconded: L. Mason
 THAT the Financial Report for the period ending March 31, 2015 be adopted as presented.
 CARRIED.

2015-58 Moved: I. Frazier
 Seconded: L. Mason
 THAT the Board accepts the Algoma Public Health Financial Statements for the period ending March 31, 2015, for the following programs:

Public Health Programs

Public Health

Public Health (Capital)

Community Health Programs

Healthy Babies Healthy Children

HBHC Screening Liaisons

Child Benefits Ontario Works

Dental Benefits Ontario Works

Early Years Development (NP Clinic11)

Miscellaneous Calendar

Healthy Community Partnership

Northern Ontario Fruit and Vegetable Program

Brighter Futures for Children

Infant and Child Development

Preschool Speech and Language

Nurse Practitioner

Genetics Counselling

Community Mental Health

Community Alcohol and Drug Assessment

Remedial Measures

Diabetes

Miscellaneous Fiscal

CARRIED.

9) New Business/General Business

- a) 2015 Association of Local Public Health Agencies (alPHa) Conference June 7-9, 2015
M. Bruni asked for expressions of interest from Board members to attend the June alPHa Conference. Any Board members interested in attending were invited to email C. Luukkonen or M. Bruni.
- b) Strategic Directions and Performance Monitoring
The briefing note included in the Board package was presented. An update was provided on the work of each of the four strategic direction sub-committees. It was recommended that the Board consider the establishment of a Governance and Performance Monitoring standing committee comprised of Board members and staff.

M. Bruni directed Board members to send their expressions of interest to be on the Governance Standing Committee to C. Luukkonen or himself.

2015-59 Moved: L. Mason
 Seconded: J. Blake
 THAT the Board of Health establishes a Governance Standing Committee inclusive of performance monitoring and comprised of BoH members and staff.
CARRIED.

10) CORRESPONDENCE/ITEMS FOR INFORMATION:

- a) Grey Bruce Health Unit Community Water Fluoridation Motion
- b) Letter/Resolution to Minister Hoskins from Windsor Essex County Board of Health Re: Expanded Naloxone Program
- c) Letter to Minister Hoskins from Wellington-Dufferin-Guelph Public Health Re: Energy Drinks

11) ITEMS FOR INFORMATION

- a) 2015-2016 alPHa Board of Directors Call for Nominations

12) ADDENDUM:

- a) Letter to the Honourable Kathleen Wynne from Durham Region Health Unit Re: Naloxone Distribution.

The letter was distributed to Board members for their information at the Board meeting.

2015-60 Moved: R. Rody
 Seconded: I. Frazier
 THAT the Board accepts the item(s) on the addendum.
CARRIED.

M. Bruni thanked staff and media for attending tonight's meeting. Guests were invited to return to the meeting when the Board reconvenes after the In-committee session.

13) THAT THE BOARD GO INTO COMMITTEE: 6:58 pm

2015-61 Moved: D. Kirby
 Seconded: L. Mason
 THAT the Board goes into committee.
CARRIED.

Attending staff, executive members and media left the meeting for the In-committee session.

14) THAT THE BOARD GO INTO OPEN MEETING: 10:23 pm

2015-63 Moved: C. Martin
 Seconded: R. Rody
 THAT the Board goes into open meeting.
CARRIED.

15) Resolution Resulting From In-Committee Session

There was one resolutions resulting from In-committee

2015-64 Moved: L. Mason
 Seconded: R. Rody
 WHEREAS on January 23, 2015, the Algoma Board of Health engaged KPMG

to provide forensic investigation services; and

WHEREAS on January 26, 2015, the Algoma Board of Health was informed by the Ministry of Health and Long-Term Care (MOHLTC) that they would be conducting an audit of the Board pursuant to Article 8.3 of the Public Health Funding and Accountability Agreement and an assessment of the Board under section 82 of the Health Protection and Promotion Act; and

WHEREAS the Algoma Board of Health during its closed session meeting of April 15, 2015 received a presentation from KPMG of the findings of the forensic investigation and the Board is still awaiting the findings of the MOHLTC audit and assessment; and

WHEREAS the Algoma Board of Health is committed to the principles of transparency and accountability;

THEREFORE BE IT RESOLVED that the Board of Health communicate on this matter with the public, ensuring timely communication with staff of APH, constituent municipalities, and local and provincial partners.

CARRIED.

16) ANNOUNCEMENTS:

Next Board Meeting:
Wednesday, May 20th, 2015
Prince Room, 3rd Floor, APH SSM

17) THAT THE MEETING ADJOURN: 10:38 pm

2015-65 Moved: J. Blake
 Seconded: S. Jensen
 THAT the meeting adjourns.
CARRIED.

Marchy Bruni, Chair

Christina Luukkonen, Secretary