

ALGOMA PUBLIC HEALTH BOARD MEETING
JUNE 17, 2015 @ 6:00 PM
PRINCE MEETING ROOM, 3RD FLOOR, APH SSM
A*G*E*N*D*A

- 1) **Meeting Called to Order** by Mr. M. Bruni, Board Chair
- 2) **Declaration of Conflict of Interest**
- 3) **Adoption of Agenda Items Dated** June 17, 2015
- 4) **Adoption of Minutes of Previous Meeting Dated** May 20, 2015
- 5) **Delegations/Presentations.**
 - a) Hiring Interim Chief Financial Officer (2013) **Mayor Provenzano, City of Sault Ste. Marie**
- 6) **Business Arising from Minutes**
 - a) Establishment, Maintenance and Use of a Reserve Fund – Briefing Note and Policy
 - b) Policy for Mitigating Risk of Duplicate Payments- Accounts Payable Invoice Entry
 - c) Policy for Mitigating Risk of Errors Through the Disbursement of Funds – Accounts Payable Process
 - d) Criminal Reference Checks – Contractors
- 7) **Reports of Committees**
 - a) Finance and Audit Committee
 - b) Governance Standing Committee
- 8) **Reports of Officers/Program Managers:**
 - a) Acting Medical Officer of Health and Acting Chief Executive Officer Dr. P. Sutcliffe
Sandra Laclé
 - b) Chief Financial Officer/Director of Operations
 - i) Financial Statements for the Period Ending: May 31, 2015 Justin Pino
- 9) **New Business/General Business**
 - a) Draft Bylaw 2015-1 – To Provide for the Management of Property
 - b) Revised Bylaw 95-2 – To Provide for Banking and Finance
 - c) Revised Bylaw 95-3 To Provide for the Duties of the Auditor
 - d) Public Health and First Nation Communities - Briefing Note and Report
- 10) **Correspondence Items**
 - a) Letter to Hon. Hoskins from Perth District Health Unit Re: Smoke-Free Multi-Unit Housing
 - b) Letter from Ministry of Health and Long-Term Care Re: Amendments to the Protocol under the Ontario Public Health Standards - Institutional/Facility Outbreak Prevention and Control Protocol, 2015
 - c) Letter to Various Canadian and Ontario Ministers Re: Basic Income Guarantee
 - d) Disclosure of the KPMG audit (May 19th, 2015)
 - e) Correspondence to Mayor Provenzano and all Municipal Mayors & Reeves
- 11) **Items for Information**
 - a) Making Healthier Choices Act (MHCA) Bill 45 Good News
 - b) Algoma Public Health Annual Report 2014 (Report Provided at the BOH meeting)
 - c) Policy Criminal Reference Check for Staff
 - d) Policy Complaints and Concerns
 - e) Updates to the Board of Health E-Learning Module
- 12) **Addendum**

13) That The Board Go Into Committee

Agenda Items:

- a) Adoption of previous in-committee minutes dated May 15, 2015
- b) Proposed or Pending Rental Property
- c) Solicitor Client Privilege
- d) Labour Negotiations

14) That The Board Go Into Open Meeting

15) Resolution Resulting From In-Committee Session

16) Announcements:

Next Board Meeting:

Wednesday, September 16, 2015

Prince Room, 3rd Floor, Algoma Public Health, Sault Ste. Marie

17) That The Meeting Adjourn