

ALGOMA PUBLIC HEALTH SPECIAL MEETING OF THE BOARD
AUGUST 6, 2015
PRINCE ROOM, 3RD FLOOR, APH SAULT STE. MARIE
MINUTES

PRESENT: Ian Frazier Lee Mason

TELECONF: Sue Jensen Candace Martin Dennis Thompson

OFFICIALS	Acting Chief Executive Officer	Sandra Laclé
PRESENT:	Director of Human Resources and Corporate Services	Antoniette Tomie
	Acting Director of Clinical Services	Jonathon Bouma
	Board Secretary	Christina Luukkonen

OFFICIALS	Acting Medical Officer of Health	Dr. Penny Sutcliffe
REGRETS:	Chief Financial Officer	Justin Pino
	Director of Community Services	Laurie Zeppa

1) CALL TO ORDER

Mr. Mason, Board Chair called the meeting to order at 5:03pm

2) DECLARATION OF CONFLICT OF INTEREST

Mr. Mason called for conflicts of interest; none were presented.

3) ADOPTION OF AGENDA dated August 6, 2015

2015-112 Moved: C. Martin

Seconded: I. Frazier

THAT the agenda items dated August 6, 2015 be adopted as circulated.

CARRIED.

4) ADOPTION OF MINUTES OF PREVIOUS MEETING – N/A

5) NEW BUSINESS/GENERAL BUSINESS

There was no new business to report.

6) BUSINESS ARISING

a) Elliot Lake Office

Mr. Frazier, Chair of the Finance and Audit Committee summarized the briefing note provided in the Board package regarding the new Elliot Lake Office. On July 22, 2015 the Finance and Audit Committee met to open all bids that were submitted in response to the RFP issued. David ELLIS Architect Incorporated was the successful bid.

b) Governance

S. Laclé summarized the briefing note provided in the Board package regarding the meetings that have taken place with the Ministry of Health and Long-Term Care. A letter was sent to Mr. Mason, Board Chair, informing him that a compliance checklist for the Organizational Standards needs to be completed and submitted to the Ministry by August 21, 2015. A copy of the letter and form were included in the Board package.

Mr. Mason introduced a Board Competency Matrix that he would like all Board members to complete. A copy of the matrix was included in the Board package. The matrix is a self-evaluation of skills/competencies and will help assess the Board's strengths and weaknesses to assist with the appointment of future Board members. Completed forms need to be submitted to C. Luukkonen by August 21, 2015.

Questions were asked by Board members and answered to their satisfaction.

7) ITEMS FOR INFORMATION

There were no items for information.

8) **THAT THE BOARD GO INTO COMMITTEE: 5:30 pm**

2015-113 Moved: I. Frazier
 Seconded: S. Jensen
 THAT the Board goes into committee.
 CARRIED.

J. Bouma left the meeting at this time. A. Tomie stayed for the in-committee session.

9) **THAT THE BOARD GO INTO OPEN MEETING: 6:30 pm**

2015-115 Moved: S. Jensen
Seconded: C. Martin
THAT the Board goes into open meeting.
CARRIED.

Resolution Resulting From In-Committee Session

There is one resolutions resulting from In-committee.

2015-116 Moved: I. Frazier
Seconded: D. Thompson
THAT the Board of Health for Algoma Public Health appoints Tony Hanlon, PhD as its Interim Chief Executive Officer under the terms and conditions specified in the employment agreement dated o this day, and
FURTHER that the Board of Health recognized Ms. Sandra Laclé for her leadership as Acting Chief Executive Officer and looks forward to establishing a positive and productive working relationship with Tony Hanlon in this role
CARRIED.

Mr. Hanlon expressed his appreciation for the opportunity to work with Algoma Public Health Board and all employees.

S. Laclé thanked the Board for their governance leadership and support during her time here.

10) ADDENDUM

No items on the addendum

- CARRIED.**

Date _____