

ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING
MINUTES
JANUARY 27, 2016 @ 5:00 pm
SAULT STE MARIE ROOM A&B 1ST FLOOR, APH SSM

PRESENT:	Ian Frazier	Sue Jensen	Candace Martin	Lee Mason
TELECONFERENCE:	Dennis Thompson Acting Medical Officer of Health			Dr. Penny Sutcliffe
OFFICIALS	Chief Executive Officer			Tony Hanlon, Ph.D.
PRESENT:	Chief Financial Officer			Justin Pino
	Director of Human Resources and Corporate Services			Antionette Tomie
	Director of Clinical Services			Sherri Cleaves
	Chronic Disease & Injury Prevention Program Manager			Kristy Harper
	Board Secretary			Christina Luukkonen

1.0 Meeting Called to Order

Mrs. Luukkonen called the meeting to order at 5:00pm.

- a. Declaration of Conflict of Interest
Mrs. Luukkonen called for conflicts of interest; none were declared.

2.0 Election of Officers

- a. Appointment of Chair of the Board
Mrs. Luukkonen called for nominations for the position of Board Chair
Ms. Jensen nominated Mr. Mason.

Mrs. Luukkonen called for any other nominations.
Ms. Martin nominated Mr. Frazier.

Mrs. Luukkonen called for any other nominations.

There being no further nominations, the nominations for Algoma Public Health Board of Health Chair for 2016 was closed.

Mrs. Luukkonen asked if both Mr. Mason and Mr. Frazier accept the nomination for Board Chair. They both accepted their nomination. Mrs. Luukkonen invited each nominee to address the Board.

Ms. Tomie counted the votes. Mr. Mason is elected Board Chair for 2016

2016-01 Moved: S. Jensen
Seconded: C. Martin
THAT the Algoma Public Health Board of Health appoints Mr. Mason as Chair for the Board of Health for the year 2016.
CARRIED

b. Appointment of Vice-Chair of the Board

Mr. Mason called for nominations for the position of Board Vice-Chair

Ms. Martin nominated Mr. Frazier for Vice-Chair

Mr. Mason called for any other nominations?

Mr. Mason called for any other nominations?

There being no further nominations, the nominations for Algoma Public Health Board of Health Vice-Chair for 2016 was closed.

Mr. Mason asked Mr. Frazier if he accepts the nomination; Mr. Frazier accepted the nomination.

Mr. Frazier is acclaimed Vice-Chair for 2016.

2016-02 Moved: C. Martin

Seconded: S. Jensen

THAT the Algoma Public Health Board of Health appoints Mr. Frazier as Vice-Chair for the Board of Health for the year 2016.

CARRIED

c. Appointment to Finance and Audit Committee

Mr. Mason asked for nominations to the Finance and Audit Committee

2016-03 Moved: S. Jensen

Seconded: I. Frazier

THAT the Algoma Public Health Board of Health appoints the following individuals to the Board's Finance and Audit Committee for the year 2016:

1. Ian Frazier
2. Candace Martin
3. Dennis Thompson
4. Lee Mason

CARRIED

d. Appointment to Governance Standing Committee

Mr. Mason asked for nominations to the Governance Standing Committee

2016-04 Moved: S. Jensen

Seconded: I. Frazier

THAT the Algoma Public Health Board of Health appoints the following individuals to the Board's Governance Standing Committee for the year 2016:

1. Ian Frazier
2. Candace Martin
3. Sue Jensen

CARRIED

3.0 Adoption of Agenda Items

2016-05 Moved: C. Martin

Seconded: S. Jensen

THAT the Agenda items dated January 27, 2016, be adopted as circulated; and
THAT the Board accepts the items on the Addendum.

CARRIED

4.0 Adoption of Minutes

2016-06 Moved: S. Jensen

Seconded: I. Frazier

THAT the Board of Health minutes for the meetings dated November 25, 2015 and
December 23, 2015 be adopted as circulated.

CARRIED

5.0 Delegations/Presentations

a. Elliot Lake Office ELNOS Renovation

Mr. Spooney, East Algoma Program Manager, presented to the Board an update on the renovations being completed on the new Elliot Lake office to be located in the ELNOS building. Updated copies of the presentation will be provided to the Board members later tomorrow. Additional pictures were added to the presentation right before the Board meeting showing the most recent renovations to date. A tentative date of March 7, 2016 is being proposed for move in.

6.0 Business Arising from Minutes

No business arising from previous minutes.

7.0 Reports to the Board

a. Acting Medical Officer of Health and Acting Chief Executive Officer Report

Dr. Hanlon presented the Acting Medical Officer of Health and Acting Chief Executive Officer report to the Board for January 2016. Copies of the report were provided in the Board package. Programs highlighted in this month's report included Child Health: Baby Friendly Initiative, Community Alcohol Drug Assessment Program: Accessible Addiction Services, Family Health: Infant Child Development Program, Injury Prevention: Stay on Your Feet Falls Prevention Strategy, and Infectious Diseases; Influenza. Questions were asked and answered to the satisfaction of the Board. An update was requested regarding the current case load numbers for the Infant Child Development program. Dr. Hanlon to provide this update in February's Board report.

2016-07 Moved: I. Frazier

Seconded: S. Jensen

THAT the report of the Acting Medical Officer of Health and Chief Executive Officer for the month of January 2016 be adopted as presented.

CARRIED

b. Finance and Audit Committee Report

Mr. Frazier reported to the Board on behalf of the Finance and Audit Committee. Copies of the report were included in the Board package and include the approved minutes from the November 12, 2015 F&AC meeting. The Financial Statements for the period ending November 30, 2015 were

reviewed at the January 13, 2016 Finance and Audit Committee meeting and is being put forth to the Board for approval.

Proposed changes to the Terms of Reference for the Finance and Audit Committee were presented to the Board for approval. The changes address the current changes in Board members and executive staff.

2016-08 Moved: I. Frazier
 Seconded: D. Thompson
 THAT the Finance and Audit Committee report for the month of January 2016 be adopted as presented; and

 THAT the Financial Statements for the Period Ending November 30, 2015 be approved as presented; and

 THAT the proposed changes to the Terms of Reference for the Finance and Audit Committee be approved as presented.

CARRIED

c. Governance Standing Committee Report

Mr. Frazier reported to the Board on behalf of the Governance Standing Committee. Copies of the report were included in the Board package and include the approved minutes from the November 12, 2016 GSC meeting.

Proposed changes to policy 02-05-020 Board of Health Travel were presented to the Board for approval.

2016-09 Moved: S. Jensen
 Seconded: I. Frazier
 THAT the Governance Standing Committee report for the month of January 2016 be adopted as presented; and

 THAT the proposed changes to policy 02-05-020 be approved as presented.

CARRIED

8.0 New Business/General Business

a. Ministry of Health and Long-Term Care Discussion Paper – Patients First

Copies of a briefing note and the discussion paper Patients First: A Proposal to Strengthen Patient-Centred Health Care in Ontario was provided in the Board package. Dr. Hanlon and Dr. Sutcliffe will be reaching out to the municipalities for input. ALPHa recently sent out a survey regarding the discussion paper, both Dr. Hanlon and Dr. Sutcliffe have completed and submitted their feedback. Consultation sessions are being set up and as new information comes in the Board will be updated.

2016-10 Moved: S. Jensen
 Seconded: I. Frazier
 THAT the Algoma Public Health Board of Health receive the briefing note concerning, Patients First: A Proposal to Strengthen Patient-Centred Health Care in Ontario; and

THAT the Board of Health direct the Acting Medical Officer of Health to engage with the Association of Local Public Health Agencies (aLPHa) in the development of key positions, consistent with the key considerations of this briefing note, for communication with the Ministry of Health and Long-Term Care; and

THAT the Board of Health seek engagement with constituent municipalities and with the Federation of Northern Ontario Municipalities (FNOM) to determine any municipal concerns about the proposed changes in governance and funding; and

FURTHER THAT the Board of Health seek engagement with the North East LHIN to discuss matters arising from the discussion paper.

CARRIED

b. Mental Health Operating Budget Submissions

Mr. Pino presented two operating budgets to the Board for approval. These are LHIN funded programs for subsidized housing.

- i. 2016/2017 Mental Health & Addictions Housing Program Budget
- ii. 2016/2017 Transformation Supportive Housing Program Budget

2016-11 Moved: D. Thompson

Seconded: I. Frazier

THAT the Board of Health approves the 2016/2017 Mental Health & Addictions Housing Program Budget and the 2016/2017 Transformation Supportive Housing Program Budget as presented.

CARRIED

9.0 Correspondence Items

All correspondence items were emailed to Board members as well as copies were included in their Board packages.

Mr. Mason updated the Board on the Reducing Smoking Rates by 5% in 5 Years in the District of Algoma initiative. A partner's launch was scheduled in Wawa on January 14, 2016, Elliot Lake on January 20 and Sault Ste. Marie on January 22, 2016. A launch date is still to be arranged for Blind River. We have received support from a majority of the municipalities in the Algoma district on reducing our smoking rates.

a. Amendments to the OPHS and Related Protocols

- i. Letter from the MOHLTC to APH Board Chair dated January 5, 2016

b. Basic Income Guarantee

- i. Letter to Ministers from Leeds, Grenville and Lanark District Health Unit dated December 21, 2015

c. Cannabis Regulation and Control

- i. Letter to Prime Minister Trudeau from Sudbury and District Health Unit dated December 1, 2015

d. First Nations Evacuations

- i. Letter from Premier Wynne to Algoma Public Health Board dated November 23, 2015

e. Food Security

- i. Letter to Minister Jaczek from Huron County Health Unit dated January 7, 2016

f. Healthy Babies Health Children Funding Support

- i. Letter from Thunder Bay District Health Unit to Minister MacCharles dated November 20, 2015

g. Public Health Funding

- i. Letter from Elgin St. Thomas Public Health to Minister Hoskins dated January 5, 2016
- ii. Letter from Haliburton, Kawartha, Pine Ridge District Health Unit to Minister Hoskins dated November 19, 2015
- iii. Letter from Sudbury and District Health Unit to Minister Hoskins dated December 1, 2015

h. Reducing Smoking Rates by 5% in 5 Years in the District of Algoma

- i. Letter of Support from Blind River dated November 12, 2015
- ii. Letter of Support from Bruce Mines dated November 3, 2015
- iii. Letter of Support from Dubreuilville dated November 4, 2015
- iv. Letter of Support from Elliot Lake dated October 27, 2015
- v. Resolution of Support from Hilton Township dated December 3, 2015
- vi. Letter of Support from Huron Shores dated November 4, 2015
- vii. Letter of Support from MacDonald, Meredith & Aberdeen dated November 23, 2015
- viii. Letter of Support from Spanish dated November 4, 2015
- ix. Letter of Support from Sault Ste. Marie dated January 13, 2016
- x. Letter of Support from Tarbutt & Tarbutt Additional dated November 9, 2015
- xi. Letter of Support from Thessalon dated November 24, 2015
- xii. Letter of Support from Township of Johnson dated October 30, 2015
- xiii. Letter of Support from Township of Plummer Additional dated October 30, 2015
- xiv. Letter of Support from Township of St. Joseph dated October 30, 2015
- xv. Resolution in Support from White River dated November 12, 2015

i. Smoke-Free Multi-Unit Housing

- i. Letter from Sudbury and District Health Unit to Smoke-Free Housing Ontario dated December 1, 2015
- ii. Letter from North Bay Parry Sound Health Unit to Smoke-Free Housing Ontario dated January 20, 2016

10.0 Items for Information

a. Save the Date: alPHa Conference and BoH Section Meeting February 24-25, 2016.

The next alPHa Conference is scheduled for February 24-25, 2016. A follow-up session to the risk management workshop that took place in November 2015 is included. These dates conflict with our February Board meeting. The Board has directed Mrs. Luukkonen to see if there is an alternative date available for all members to reschedule the February Board meeting so that we may send interested Board members to the alPHa Conference. Mrs. Luukkonen will send out an email seeking input.

11.0 Addendum

a. Provincial Pre-Budget Consultation – January 22, 2016

Mr. Frazier attended on behalf of Algoma Public Health. Copies of his report were provided in the addendum.

b. Legislation to Enforce Infection Prevention and Control Practices within Invasive Personal Service Settings under the HPPA

- i. Letter to Premier Wynne from Haliburton, Kawartha, Pine Ridge District Health Unit – January 21, 2016

c. Cannabis Regulation and Control

- i. Letter to Prime Minister Trudeau from Grey Bruce Health Unit – January 20, 2016

12.0 That the Board Go Into Committee @ 5:59pm

2016-12 Moved: I. Frazier

Seconded: S. Jensen

THAT the Board of Health goes into committee.

Agenda Items:

- a. Adoption of previous in-committee minutes dated November 25, 2015 and December 23, 2015
- b. Litigation or Potential Litigation
- c. Personal Matter about an Identifiable Individual

CARRIED

13.0 That the Board Go Into Open Meeting @ 6:37pm

2016-14 Moved: D. Thompson

Seconded: S. Jensen

THAT the Board of Health goes into open meeting.

CARRIED

14.0 Resolution(s) Resulting from In-Committee Session

2016-15 Moved: S. Jensen

Seconded: I. Frazier

BE IT RESOLVED THAT the Board of Health for Algoma Public Health appoint Dr. Alex Hukowich as an Associate Medical Officer of Health for Algoma Public Health, effective March 1, 2016 conditional on parties reaching a mutual agreement on employment terms and conditions; and

FURTHER THAT the Board of Health share this motion with Minister of Health and Long-Term Care for approval of this appointment.

CARRIED

15.0 Announcements

Board of Health Meeting
February 24, 2016
Sault Ste. Marie Room A&B, 1st Floor
Algoma Public Health, Sault Ste. Marie

16.0 THAT the Meeting Adjourn

2016-16 Moved: S. Jensen
 Seconded: C. Martin
 THAT the Board of Health meeting adjourns.
CARRIED

Lee Mason, Chair

Christina Luukkonen, Secretary

Date

Date