

ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING
MINUTES
MARCH 30, 2016 @ 5:00 pm
SAULT STE MARIE ROOM A&B 1ST FLOOR, APH SSM

BOARD MEMBERS PRESENT: Ian Frazier Sue Jensen Lee Mason Dennis Thompson

TELECONFERENCE: Candace Martin
Dr. Alex Hukowich Associate Medical Officer of Health

APH EXECUTIVE PRESENT: Tony Hanlon, Ph.D. Chief Executive Officer
Justin Pino Chief Financial Officer
Antoniette Tomie Director of Human Resources and Corporate Services
Laurie Zeppa Director of Community Services
Sherri Cleaves Director of Clinical Services
Christina Luukkonen Board Secretary

1.0 Meeting Called to Order

Mr. Mason called the meeting to order at 5:00pm and welcomed guests to the meeting.

- a) Declaration of Conflict of Interest
Mr. Mason called for conflicts of interest; none were declared.

2.0 Adoption of Agenda Items

Approved with additions. Code of Conduct was added to the Addendum.

2016-26 Moved: S. Jensen
Seconded: D. Thompson
THAT the Agenda items dated March 30, 2016, be adopted as circulated; and
THAT the Board accepts the items on the Addendum.
CARRIED

3.0 Adoption of Minutes

Approved with corrections.

2016-27 Moved: S. Jensen
Seconded: I. Frazier
THAT the Board of Health minutes for the meetings dated February 24, 2016 be adopted as amended.
CARRIED

4.0 Delegations/Presentations

a. Nutritious Food Basket

Ms. Kristy Harper, Program Manager of Chronic Disease and Injury Prevention presented to the Board on Nutritious Food Baskets within the Algoma District. Ms. Harper spoke to her presentation that was included in the Board package. The Nutritious Food Basket program is available throughout the district. Questions were asked and answered to the satisfaction of the Board.

5.0 Business Arising from Minutes

No business arising from previous minutes.

6.0 Reports to the Board

a. Associate Medical Officer of Health and Chief Executive Officer Report

Dr. Hanlon spoke to the report that was included in the Board package. Dr. Hanlon expressed gratitude and appreciation for all involved in the Elliot Lake move. Thank you to the Elliot Lake staff, Chris Spooney, Suzanne Irwin, Sherri Cleaves and Justin Pino for all their work and patience. A grand opening celebration is being planned for the end of May.

The Board asked questions around the new local initiative Bumps, Babies, and Beyond Expo that is taking place on April 24th. Local vendors and agency will promote services and products related to prenatal, postpartum, baby and toddler. Ms. Zeppa to report back to the Board on who is coordinating this event.

Questions were asked regarding the increase in calls regarding potential rabies exposures. Dr. Hukowich explained that rabies is very rare in Canada but APH continues to promote prevention in the communities. The increase in calls can be attributed to the various promotion strategies we run each year as well as the collaboration with local veterinarians. More people are reporting dog bites or exposure to bats.

The Board also asked questions around the caseload of the case managers in the Community Alcohol Drug Assessment Program that was noted in the report and how APH decides where and when to hold STOP on the Road workshops. Workshops are based on the needs of the community or at the request of a worksite.

2016-28 Moved: S. Jensen

Seconded: I. Frazier

THAT the report of the Associate Medical Officer of Health and Chief Executive Officer for the month of March 2016 be adopted as presented.

CARRIED

b. Financial Report

The Finance and Audit Committee did not meet in March. Mr. Pino spoke to the financial statements for the period ending January 31, 2016 that was included in the Board package. Currently in the process of completing the 2015 audited financial statements.

2016-29 Moved: D. Thompson

Seconded: I. Frazier

THAT the Draft Financial Statements for the Period Ending January 31, 2016 be approved as presented.

CARRIED

7.0 New Business/General Business

a. Performance Monitoring Quantitative Report

Dr. Hanlon recommended to the Board to move the review of the Performance Monitoring Report to the Governance Standing Committee in April. Due to issues in completing the report it was late being sent to the Board and this would allow the Board time to read and prepare any questions. The Board approved deferral of the report review.

8.0 Correspondence Items

All correspondence items were previously emailed to Board members. Copies were also included in their Board packages.

- a. **Basic Income Guarantee**
 - i. Letter to Minister Duclos from Wellington-Dufferin-Guelph Public Health dated March 2, 2016
- b. **Enactment of Legislation to Enforce Infection Prevention and Control Practices within Invasive Personal Service Settings**
 - i. Letter to Premier Wynne from Sudbury District Health Unit dated March 7, 2016
 - ii. Letter to Premier Wynne from Peterborough County-City Health Unit dated March 15, 2016
- c. **Environmental Health Program Funding**
 - i. Letter to Minister Hoskins from North Bay Parry Sound District Health Unit dated February 22, 2016
- d. **Herpes Zoster Vaccine**
 - i. Letter to Minister Hoskins from Peterborough County-City Health Unit dated February 25, 2016
- e. **Northern Ontario Evacuations of First Nations Communities**
 - i. Letter to Premier Wynne from Porcupine Health Unit dated March 21, 2016
- f. **Patients First: A Proposal to Strengthen Patient-Centred Health Care**
 - i. Letter to Minister Hoskins from the Association of Local Public Health Agencies (alPHa)
 - ii. Letter to Ontario Boards of Health from Grey Bruce Health Unit dated March 7, 2016
- g. **Petition to Update Ontario Fluoridation Legislation**
 - i. Letter to Minister Hoskins from Windsor-Essex County Health Unit dated March 18, 2016
- h. **Some-Free Multi-Unit Housing**
 - i. Letter to Minister McMeekin from Porcupine Health Unit dated March 21, 2016
- i. **Smoke-Free Schools Act Bill 139**
 - i. Letter to Minister Hoskins from North Bay Parry Sound District Health Unit dated February 22, 2016

The Board members discussed the various correspondences received. In regards to 8a) Basic Income Guarantee, one of the Board members noted that this was one of the better reports we have received. Very informative and provided more clarity of information on the need.

The Board asked for a letter of support for 8d) Herpes Zoster Vaccine to be drafted and presented to the Governance Standing Committee in May for Board consideration.

9.0 Items for Information

Not applicable

10.0 Addendum

- a. Performance Monitoring Quantitative Report – See 7a)
- b. Code of Conduct

Copies of the agencies Code of Conduct were shared at the February Board meetings. Copies of the compliance form are in the Board members folders for them to sign. Inquiries were made to the other policies referenced in the booklet. Ms. Luukkonen to forward these policies to the Board members for their review.

11.0 That the Board Go Into Committee @ 5:45pm

2016-30 Moved: I. Frazier

Seconded: S. Jensen

THAT the Board of Health goes into committee.

Agenda Items:

- a. Adoption of previous in-committee minutes dated February 24, 2016
- b. Litigation or Potential Litigation
- c. Personal Matter about an Identifiable Individual

CARRIED

12.0 That the Board Go Into Open Meeting @ 6:08pm

2016-32 Moved: S. Jensen

Seconded: I. Frazier

THAT the Board of Health goes into open meeting.

CARRIED

13.0 Resolution(s) Resulting from In-Committee Session

No resolutions.

14.0 Announcements

Board of Health Meeting

April 27, 2016

Sault Ste. Marie Room A&B, 1st Floor

Algoma Public Health, Sault Ste. Marie

May 25th Board meeting may be held in Elliot lake. More information will be provided.

15.0 THAT the Meeting Adjourn

2016-33 Moved: D. Thompson

Seconded: S. Jensen

THAT the Board of Health meeting adjourns at 6:13pm.

CARRIED

Lee Mason, Chair

Christina Luukkonen, Secretary

Date

Date