

**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING**  
**MINUTES**  
**MAY 25, 2016 @ 4:00 pm**  
**ELLIOT LAKE**

<b>PRESENT:</b>	<b>Board Members</b>	<b>APH Executives</b>	
	Sue Jensen Candace Martin Lee Mason Dennis Thompson	Tony Hanlon, Ph.D. Justin Pino Antioniette Tomie Laurie Zeppa Christina Luukkonen	Chief Executive Officer Chief Financial Officer Director of HR and Corporate Services Director of Community Services Board Secretary
<b>TELECONFERENCE:</b>	Dr. Lucas Castellani Dr. Heather O'Brien	Dr. Penny Sutcliffe	Acting Medical Officer of Health
<b>REGRETS:</b>	Ian Frazier	Sherri Cleaves	Director of Clinical Services

**1.0 Meeting Called to Order**

Mr. Mason called the meeting to order at 4:00pm. Mr. Mason informed the Board that Dr. Sutcliffe would be late joining the meeting by teleconference.

- a) Welcome of New Board Members  
Mr. Mason extended a welcome to Dr. Castellani and Dr. O'Brien to the Board. Both are representatives from the City of Sault Ste. Marie for the remainder of this year.
- b) Declaration of Conflict of Interest  
Mr. Mason called for conflicts of interest; none were declared.

**2.0 Adoption of Agenda Items**

2016-43    Moved:    S. Jensen  
              Seconded: C. Martin  
              THAT the Agenda items dated May 25, 2016, be adopted as amended.  
**CARRIED**

**3.0 Adoption of Minutes**

2016-44    Moved:    D. Thompson  
              Seconded: C. Martin  
              THAT the Board of Health minutes for the meetings dated April 27, 2016 be adopted as circulated.  
**CARRIED**

**4.0 Delegations/Presentations**

**a. Safe Water – Environmental Health Beach Sampling Program**

Mr. Spooney, Manager of East Algoma presented to the Board on our Safe Water – Environmental Health Beach Sampling program. Revised copies of the presentation were provided to the Board members at the start of the meeting. Mr. Spooney talked about the difference between closing a beach and posting the beach.

## 5.0 Business Arising from Minutes

No business arising from previous minutes.

## 6.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Report

Dr. Hanlon spoke to the report included in the Board package. Dr. Sutcliffe commended our staff for the great work they have done during the Pertussis outbreak and acknowledged the support received from the Ministry and PHO.

Questions were asked regarding the continuation of the Northern Fruits and Vegetable Program (NFVP). A workplan has been submitted to the Ministry for the continuation of this successful program. This program is provided through the schools across the district of Algoma. It was highlighted that this year Pic Mobert First Nations was incorporated into the program. Pic Mobert is the only First Nation community that still has its own school.

2016-45 Moved: D. Thompson

Seconded: C. Martin

THAT the report of the Medical Officer of Health and Chief Executive Officer for the month of May 2016 be adopted as presented.

**CARRIED**

### b. Finance and Audit Committee Report

#### i. Chair's Report for May 2016

Mr. Pino presented the Finance and Audit Committee report for May on behalf of Mr. Frazier.

A copy of the report was provided in the Board package.

2016-46 Moved: S. Jensen

Seconded: D. Thompson

THAT the Finance and Audit Committee report for the month of May 2016 be adopted as presented; and

THAT the draft Financial Statements for the Period Ending March 31, 2016 be approved as presented.

**CARRIED**

2016-47 Moved: D. Thompson

Seconded: C. Martin

THAT the Board of Health authorizes the Finance and Audit Committee to assess and approve the successful bidder for APH's long-term debt renewal.

**CARRIED**

#### ii. Approved minutes – for information only

The approved minutes from the Finance and Audit Committee meeting dated April 19, 2016 was provided to the Board members for information.

### c. Governance Standing Committee Report

i. Chair's Report for May 2016

Mr. Mason presented the Governance Standing Committee report for May 2016 on behalf of Mr. Frazier. A copy of the report was provided in the Board package.

2016-48 Moved: C. Martin

Seconded: S. Jensen

THAT the Governance Standing Committee report for the month of May 2016 be adopted as amended.

**CARRIED**

ii. Policy Review

Board members requested copies of policies showing the changes to the policies in the future.

2016-49 Moved: C. Martin

Seconded: D. Thompson

THAT the Board of Health approves the changes to the following policies as presented:

02-05-000 Board of Directors Membership

02-05-035 Professional Development for Board Members

02-05-040 Employee Retirement – Board Recognition

02-05-045 Attendance at Meetings using Electronic Means

02-05-050 Retirement Benefits for Employees

**CARRIED**

iii. HPV Immunization Program

A briefing note and draft resolution was presented to the Board in regards to the changes to the Human Papillomavirus vaccination program.

2016-50 Moved: C. Martin

Seconded: S. Jensen

WHEREAS Ontario is expanding the publicly funded human papillomavirus (HPV) vaccination program to include boys in Grade 7; and

WHEREAS Algoma Public Health supports the immunization of boys to help prevent the spread of HPV and prevent cancer; and

WHEREAS the HPV vaccine will continue to be provided to girls in Grade 8 for the transition year until all grade 7 students receive the vaccination; and

WHEREAS the Ministry estimates about 154,000 students will be eligible to receive the vaccine each year; and

WHEREAS APH, similar to other PHUs, plans to deliver the vaccination program over the course of three school visits in order to avoid giving more than two doses of vaccine per student per visit, which will increase the number of school clinics by approximately 33% (previously two visits per year); and

WHEREAS the Ministry of Health and Long-Term Care's (MOHLTC) Immunization 2020 Strategy strives to "reduce health risks related to vaccine-preventable diseases in the

province”; and

WHEREAS the MOHLTC has not increased funding to the Vaccine Preventable Disease (VPD) program despite adding responsibilities and new vaccines to the program.

THEREFORE BE IT RESOLVED THAT the Board of Health for Algoma Public Health commends the Ministry of Health and Long- Term Care for its commitment to expand its HPV vaccination program to young males who are starting grade 7 this September; and

FURTHERMORE BE IT RESOLVED THAT the Board of Health for Algoma Public Health urges the MOHLTC to consider increasing the annual funding for the VPD program in order to provide the staff resources to meet the above mandate.

FURTHERMORE BE IT RESOLVED that a copy of this resolution be forwarded to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care, Dr. Bob Bell, Deputy Minister of Health and Long-Term Care, Roselle Martino, Assistant Deputy Minister of Health and Long-Term Care, Dr. David Williams, Chief Medical Officer of Health for the Ministry of Health and Long-Term Care, the Association of Local Public Health Agencies, Ontario Medical Officers of Health, and Ontario Boards of Health, and member municipalities.

**CARRIED**

iv. Environmental Health Program Funding

A briefing note and draft letter was presented to the Board for approval in regards to the Environmental Health program funding.

2016-51 Moved: S. Jensen

Seconded: D. Thompson

THAT the Board of Health approves sending a letter in support of the North Bay Parry Sound District Health Unit and the Board of Health for the Peterborough County-City Health Unit’s correspondence and request for the Honourable Eric Hoskins to provide funding to support the expanded role of Public Health Inspectors.

**CARRIED**

v. 2015 APH Program Performance Report: A Quantitative Report to the Board

Various questions were asked to the satisfactory of the Board. Recommendation for future report to include district stats if they are available.

2016-52 Moved: C. Martin

Seconded: S. Jensen

THAT the Board of Health accepts the 2015 APH Program Performance Report as presented.

**CARRIED**

vi. Approved minutes – for information only

The approved minutes from the Governance Standing Committee meeting dated April 13, 2016 was provided Board members information.

## **7.0 New Business/General Business**

### **a. 2016 alPHA Annual Conference**

Please let Christina or Tony know if you are interested or not in attending this year conference as soon as possible.

## **8.0 Correspondence Items**

All correspondence items were previously emailed to Board members. Copies were also included in their Board packages.

- a. Comments on the Ministry of Health and Long-Term Care's Proposal to Strengthen Ontario's Smoking and Vaping Laws**
  - i. Letter to alPHA and all Boards of Health from Middlesex-London Health Unit dated May 13, 2016
- b. Environmental Health Program Funding**
  - i. Letter to Minister Hoskins from Peterborough Health Unit dated April 28, 2016
- c. Herpes Zoster Vaccine**
  - i. Letter to Minister Hoskins from Algoma Public Health dated May 3, 2016
- d. International Code of Marketing of Breastmilk Substitute**
  - i. Letter to Minister Philpott from Peterborough County-City Health Unit dated April 27, 2016
- e. Invasive Personal Service Settings**
  - i. Letter to Premier Wynne from Durham Region dated April 29, 2016
- f. Patients First: A Proposal to Strengthen Patient-Centred Health Care**
  - i. Letter to Minister Hoskins from alPHA dated April 28, 2016
  - ii. Letter to Minister Hoskins from Middlesex-London Health Unit dated May 13, 2016
- g. Proposed Domestic and Sexual Violence Workplace Leave, Accommodation and Training Act**
  - i. Letter to Minister Hoskins from Middlesex-London Health Unit dated May 13, 2016
- h. Public Health Approach to Cannabis Legalization**
  - i. Letter to Prime Minister Trudeau from Simcoe Muskoka District Health Unit dated April 20, 2016
  - ii. Letter to Prime Minister Trudeau from Elgin St. Thomas Public Health dated March 23, 2016
- i. Response to Food Insecurity**
  - i. Letter to Ontario Society of Nutrition Professionals in Public Health Food Security Workgroup from Northwestern Health Unit dated April 2016
- j. Smoke-Free Schools Act Bill 139**
  - i. Letter to Premier Wynne from Durham Region dated April 29, 2016
- k. Water Fluoridation**
  - i. Letter to Minister Hoskins from Porcupine Health Unit dated May 2, 2016

## **9.0 Items for Information**

Not applicable

## **10.0 Addendum**

Not applicable.

## **11.0 That the Board Go Into Committee**

Members of APH Executive and guests were asked to leave the meeting at this time and were invited to return once the Board moved back into open session.

Agenda Items:

- a. Adoption of previous in-committee minutes dated March 30, 2016
  - b. Litigation or Potential Litigation
- 2016-53    Moved:    S. Jensen  
                  Seconded: D. Thompson  
                  THAT the Board of Health goes into committee at 5:14pm  
                  **CARRIED**

**12.0 That the Board Go Into Open Meeting**

- 2016-55    Moved:    S. Jensen  
                  Seconded: C. Martin  
                  THAT the Board of Health goes into open meeting at 5:29pm  
                  **CARRIED**

**13.0 Resolution(s) Resulting from In-Committee Session**

No resolutions.

**14.0 Announcements**

Next Board Meeting:  
June 22, 2016 at 5:00pm  
Sault Ste. Marie

**15.0 THAT the Meeting Adjourn**

- 2016-56    Moved:    D. Thompson  
                  Seconded: S. Jensen  
                  THAT the Board of Health meeting adjourns at 5:31pm.  
                  **CARRIED**

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Lee Mason, Chair

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Christina Luukkonen, Secretary

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Date

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Date