

ALGOMA PUBLIC HEALTH
BOARD OF HEALTH FINANCE AND AUDIT COMMITTEE
September 14, 2016 @ 4:30 – 5:30 P.M.
PRINCE MEETING ROOM, 3RD FLOOR
A*G*E*N*D*A

1) Meeting Called to Order Mr. Ian Frazier, Chair

2) Declaration of Conflict of Interest Mr. Ian Frazier, Chair

3) Adoption of Agenda Items Mr. Ian Frazier, Chair

RESOLUTION:

THAT the agenda items for the Finance and Audit Committee meeting dated September 14, 2016 be adopted as circulated.

4) Adoption of Minutes Mr. Ian Frazier, Chair

RESOLUTION:

THAT the minutes for the Finance and Audit Committee meeting dated June 8, 2016 be adopted as circulated.

5) Financial Statements Mr. Justin Pino, CFO

- a. Draft Financial Statements for the Period ending July 31, 2016
- b. Briefing Note: Revised Presentation of Monthly Financial Statements
- c. New Financial Statement Template

RESOLUTION:

THAT the Finance and Audit Committee recommends and put forth to the Board of Health for approval:

- 1. *The draft financial statements for the period ending July 31, 2016.*
- 2. *The changes to the financial statement reporting template*

6) Business Arising from Minutes

- a. Capital Assets Fund Study Services Update Mr. Justin Pino, CFO
- b. Mortgage Renewal Update Mr. Ian Frazier, Chair

7) New Business/General Business

- a. Infant Development Program Reconciliation – *For Information only* Mr. Justin Pino, CFO
- a. Renewal of Building Automation and Security Services Contract Mr. Justin Pino, CFO

RESOLUTION:

THAT the Finance and Audit Committee recommends and put for the to the Board of Health for approval:

- 1. *Sole source procurement of HVAC control services and security services related to building card access system for its 294 Willow Ave location.*
- 2. *The execution of the building automation and security services contract/lease with Siemens Canada Ltd.*

8) Addendum

9) In-Committee

Mr. Ian Frazier, Chair

RESOLUTION:

THAT the Finance and Audit Committee goes in-committee.

- a. Adoption of in-committee minutes dated April 19, 2016

10) Open Meeting

Mr. Ian Frazier, Chair

RESOLUTION:

THAT the Finance and Audit Committee goes into open meeting.

11) Items Identified to be brought forth to the Board

12) Next Meeting: Wednesday, November 9, 2016

Mr. Ian Frazier, Chair

13) That The Meeting Adjourn

Mr. Ian Frazier, Chair

RESOLUTION:

THAT the meeting of the Finance and Audit Committee adjourns.