

**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING  
MINUTES**

**FEBRUARY 22, 2017 @ 5:00 pm**

**SAULT STE MARIE ROOM A&B 1ST FLOOR, APH SSM**

<b>PRESENT:</b>	<b>Board Members</b>	<b>APH Executives</b>	
	Deborah Graystone	Dr. Marlene Spruyt	Medical Officer of Health/CEO
	Ian Frazier	Justin Pino	Chief Financial Officer
	Lee Mason	Antionette Tomie	Director of HR and Corporate Services
	Dr. Heather O'Brien	Laurie Zeppa	Director of Health Promotion and Prevention
	Dennis Thompson	Sherri Cleaves	Director of Health Protection and Prevention
		Christina Luukkonen	Board Secretary

**TELECONFERENCE:** Dr. Lucas Castellani Sue Jensen

**REGRETS:** Dr. Patricia Avery Candace Martin

**1.0 Meeting Called to Order**

Mr. Mason called the meeting to order at 5:01pm

- a. Declaration of Conflict of Interest  
Mr. Mason called for conflicts of interest; none were declared.

**2.0 Adoption of Agenda Items**

Addition to the agenda 5a) Appointments to Committees

2017-13 Moved: D. Thompson  
Seconded: I. Frazier

THAT the Agenda items dated February 22, 2017 be adopted as amended.

**CARRIED**

**3.0 Adoption of Minutes**

2017-14 Moved: H. O'Brien  
Seconded: D. Graystone

THAT the Board of Health minutes for the meeting dated January 25, 2017 be adopted as amended.

**CARRIED**

**4.0 Delegations/Presentations**

**a. Early Intervention Programs**

Ms. Leslie Wright, Program Manager for Healthy Babies Healthy Children (HBHC), Infant Child Development (ICDP) and Preschool Speech and Language Services (PSLs) presented on Early Intervention Programs. A copy of the presentation was included in the agenda package. Referrals to these programs can come from pediatricians/physicians, self-referrals, partner agencies and schools.

The Board members enquired about wait lists for the various programs and support for mothers discharged from hospital after our regular work hours and moms who have home births. Currently there are no waitlists for our HBHC and PSLs programs but there is a significant waitlist for ICDP. Staff work with families on the ICDP waitlist to ensure some form of programming is available while they wait.

HBHC nurses work with hospital staff to ensure there is support provided for moms discharged after hours and with midwives to offer our services.

Board members requested presentations to be stored on BoardEffect platform in a separate folder for easy access in the future. Ms. Luukkonen to upload presentations from September 2016 and going forward.

## **5.0 Business Arising from Minutes**

### **a. Appointment to Committees**

#### **i. Appointment to Finance and Audit Committee**

2017-15 Moved: D. Graystone

Seconded: H. O'Brien

THAT the Algoma Public Health Board of Health appoints the following individuals to the Board's Finance and Audit Committee for the year 2017:

1. Ian Frazier
2. Lee Mason
3. Dennis Thompson

**CARRIED**

#### **ii. Appointment to Governance Standing Committee**

2017-16 Moved: D. Thompson

Seconded: I. Frazier

THAT the Algoma Public Health Board of Health appoints the following individuals to the Board's Governance Standing Committee for the year 2017:

1. Deborah Graystone
2. Lee Mason
3. Ian Frazier
4. Heather O'Brien

**CARRIED**

## **6.0 Reports to the Board**

### **a. Medical Officer of Health and Acting Chief Executive Officer Report**

Dr. Spruyt briefly spoke to her report that was included in the agenda package. Dr. Spruyt updated the Board on the impending changes to the Ontario Public Health Standards (OPHS). A consultation document has been created that will replace the previous OPHS if approved. Health units and other affected agencies are asked to review the consultation document and provide feedback. Implementation of new standards would come into effect in 2018

Questions were asked regarding the oral health screening rates of elementary school children across the district of Algoma. Dr. Spruyt to provide additional information on how many children screened were identified as at risk and referred for preventive services or urgent dental care.

Dr. Spruyt brought forth if the Board members have any suggested changes they would like to see made to the structure of the MOH/CEO Board please let her know. This will be place on the next Governance Standing Committee meeting agenda on March 1, 2017. Board members are to send any suggestions to Ms. Graystone or Mr. Mason.

2017-17 Moved: I. Frazier

Seconded: D. Graystone

THAT the report of the Medical Officer of Health and Chief Executive Officer for the month of February 2017 be adopted as presented.

**CARRIED**

**b. Financial Reports**

- i. Committee Chair Report for February 8, 2017  
Mr. Frazier spoke to his report. A copy of the Finance and Audit Committee report was included in the board agenda package. Correction to the committee report Mr. Mason sent his regrets.
- ii. Draft Financial Statements for the Period Ending December 31, 2016  
Mr. Pino spoke to the draft financial statements included in the board agenda package. These are the unaudited financial statements for 2016. The audited financial statements will be completed in April.

The board inquired if we have ever done a budgetary comparison of the draft financial statements for the period ending in December and the final audited financial statements. This will be added to the Finance and Audit Committee's next meeting on April 19, 2017.

2017-18      Moved:      H. O'Brien  
                  Seconded:      D. Graystone

THAT the Finance and Audit Committee report for the month of February 2017 be adopted as amended; and

THAT the Financial Statements for the Period Ending December 31, 2017 be accepted as presented.

**CARRIED**

- iii. Mental Health & Addictions Housing Program Budget
- iv. Transformation Supportive Housing Budget

The budgets presented to the Board are annual budgets funded by the NE LHIN. Questions were asked regarding the vacancy rates in our housing program, the wait list times and the client turnover. It was suggested that a board presentation would be provided.

2017-19      Moved:      I. Frazier  
                  Seconded:      D. Thompson

THAT the Board of Health approves the 2017/2018 budget submissions for the Mental Health and Addictions Housing Program and the Transformation Supportive Housing as presented.

**CARRIED**

**7.0 New Business/General Business**

**a. Opioid Addiction and Overdose**

Dr. Castellani spoke to the need of support in our community and the province to address the growing issues of opioid addictions and overdoses.

Dr. Spruyt highlighted options available to the board to show their support. The Board could support a resolution put forth by another health unit or we can create our own resolution with a focus on Algoma. The Board could also direct staff to make this a priority in program development.

Dr. Spruyt also spoke of the actions that APH has put in motion to address these concerns in our communities. The needle exchange program will be starting up in Blind River and Elliot Lake by the end of March and an application for APH to become a Naloxone kit distribution site has been submitted for the treatment of opioid overdoses.

Dr. Castellani to compose a resolution to come forward at the next meeting on March 22, 2017.

## 8.0 Correspondence Items

All correspondence items have been previously emailed to Board members.

Mr. Frazier put forth for discuss 8d) Inspection and Enforcement Activities for Personal Service Settings. Legislation directs the health unit's authority for the inspection of personal service settings.

The Board has directed staff to draft a resolution in support of the Wellington-Dufferin-Guelph Public Health's correspondence with a reference to Algoma added.

- a. Anti-Contraband Tobacco Campaign
  - i. Letter to SDHU Mayors/Reeves from Sudbury & District Health Unit dated January 25, 2017
- b. Bill 6 – Ministry of Community Social Services Amendment Act
  - i. Letter to MPP Tabuns from Peterborough Public Health dated February 2, 2017
- c. Cannabis Regulation and Control
  - i. Letter to Minister Hoskins from Sudbury & District Health Unit dated January 25, 2017
- d. Inspection and Enforcement Activities for Person Service Settings
  - i. Letter to Premier Wynne from Wellington-Dufferin-Guelph Public Health dated January 4, 2017
- e. Health Hazards of Gambling
  - i. Letter to Minister Hoskins from Peterborough Public Health dated February 2, 2017
- f. HPV Immunization Program
  - i. Letter to Minister Hoskins from Simcoe Muskoka District Health Unit dated January 18, 2017 – support for APH Resolution #
- g. Jordan's Principle
  - i. Letter to Middlesex London Health Unit from Peterborough Public Health dated February 2, 2017
- h. Marijuana Controls under Bill 178, Smoke-Free Ontario Amendment Act, 2016
  - i. Letter from Windsor-Essex County Health Unit dated February 3, 2017
- i. Ontario Public Health Standards Modernization Review
  - i. Letter to Ms. Wood from Windsor-Essex County Health Unit Dated January 18, 2017
- j. Opioid Addiction and Overdose
  - i. Letter to Dr. Williams CMOH from Peterborough Public Health dated February 2, 2017
  - ii. Letter to Dr. Gerace CPSO from Peterborough Public Health dated February 2, 2017
  - iii. Letter to CPSO from Grey Bruce Health Unit dated January 27, 2017
  - iv. Letter to CPSO from Huron County dated February 9, 2017
  - v. Letter to Minister Hoskins from Windsor-Essex County Health Unit dated February 3, 2017
- k. Restricting the Marketing of Unhealthy Foods and Beverages to Children
  - i. Letter to Minister Philpott from Sudbury & District Health Unit dated January 25, 2017

## 9.0 Items for Information

- a. February 2, 2017 - alPHa Information Break

## 10.0 Addendum

## 11.0 That the Board Go Into Committee @ 6:00pm

2017-20 Moved: D. Graystone

Seconded: D. Thompson

THAT the Board of Health goes into committee.

Agenda Items:

- a. Adoption of previous in-committee minutes dated January 25, 2017
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

**CARRIED**

**12.0 That the Board Go Into Open Meeting @ 6:23pm**

2017-22      Moved:      D. Graystone  
                  Seconded:    H. O'Brien  
                  THAT the Board of Health goes into open meeting.  
**CARRIED**

**13.0 Resolution(s) Resulting from In-Committee Session - None**

**14.0 Announcements**

Next Governance Standing Committee Meeting  
March 1, 2017 at 5:30pm  
Prince Meeting Room

Next Board Meeting  
March 22, 2017 at 5:00pm  
Sault Ste. Marie, Room A&B, Sault Ste. Marie

**15.0 THAT the Meeting Adjourn at 6:25 pm**

2017-23      Moved:      H. O'Brien  
                  Seconded:    I. Frazier  
                  THAT the Board of Health meeting adjourns.  
**CARRIED**

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Lee Mason, Chair

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Christina Luukkonen, Secretary

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Date

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Date