

**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING
MINUTES
MARCH 22, 2017 @ 5:00 pm
SAULT STE MARIE ROOM A&B 1ST FLOOR, APH SSM**

PRESENT:	Board Members	APH Executives	
	Deborah Graystone Ian Frazier Lee Mason Dr. Heather O'Brien Dennis Thompson	Dr. Marlene Spruyt Justin Pino Antioniette Tomie Laurie Zeppa Sherri Cleaves Christina Luukkonen	Medical Officer of Health/CEO Chief Financial Officer Director of HR and Corporate Services Director of Community Services Director of Clinical Services Board Secretary
TELECONFERENCE:	Dr. Lucas Castellani	Sue Jensen	
REGRETS:	Dr. Patricia Avery	Candace Martin	

1.0 Meeting Called to Order

Mr. Mason called the meeting to order at 5:01pm

- a. Declaration of Conflict of Interest
Mr. Mason called for conflicts of interest; none were declared.

2.0 Adoption of Agenda Items

2017-24 Moved: D. Graystone
Seconded: I. Frazier
THAT the Agenda items dated March 22, 2017 be adopted as circulated.
CARRIED

3.0 Adoption of Minutes

Correction to board member attendance.

2017-25 Moved: D. Thompson
Seconded: D. Graystone
THAT the Board of Health minutes for the meetings dated February 22, 2017 be adopted as amended.
CARRIED

4.0 Delegations/Presentations

a. Health and Safety

Ms. Irwin, Manager of Facilities and Corporate Services presented on Health and Safety at APH. Our top 3 significant hazards identified are Slips/Trips/Falls, Ergonomics and Cuts, Burns & Bruises. Ms. Irwin discussed measures that APH has initiated to reduce these hazards and prevent others within the agency.

Board members asked various questions related to types of injuries that are being reported, policies and procedures, reporting of near misses and on-going training for staff. Questions were

answered to the satisfaction of the board.

A copy of the presentation was included in the Board package.

5.0 Business Arising from Minutes

Enactment of Legislation to Enforce infection prevention and Control Practices (IPAC) within Personal Service Settings (PSS) under the HPA

2017-26 Moved: I. Frazier
Seconded: D. Thompson

WHEREAS the Hepatitis C rate in Algoma between 2012-2016 has increased by 7.2% compared with a decrease in the province of 4%; and

WHEREAS some services provided by Personal Service Settings (PSS) potentially expose individuals to bloodborne infections; and

WHEREAS due to the lack of legislation for PSS, APH has been limited to instituting an optional program where operators are provided with a "Registered for Inspection" certificate that they post at their premise to showcase to the patrons that they have voluntarily been inspected; and

WHEREAS education and training are the first steps to ensure Infection Prevention and Control Practices (IPAC) best practices are adhered to, there are occasions when enforcement maybe needed; and

WHEREAS due to the lack of legislation, associated regulations, and set fee schedules to allow for issuing of certificates of offence (tickets) for enforcement purposes, APH has had to utilize more cumbersome and inefficient Section 13 orders to ensure compliance; and

WHEREAS some PSS providers are conducting the procedures in uninspected environments such as private homes in the Algoma district, and

WHEREAS creation of provincial legislation governing PSSs would support a consistent, progressive enforcement model amongst Ontario's public health units.

THEREFORE BE IT RESOLVED THAT the Algoma Public Health Board support the Wellington-Dufferin-Guelph Public Health in recommending that the Government of Ontario enact legislation under the HPPA to support inspection and enforcement activities within PSSs; and

FURTHER THAT this resolution is shared with the Minister of Health and Long Term Care, Members of Provincial Parliament, Chief Medical Officer of Health, Association of Local Public Health Agencies and all Ontario Boards of Health.

CARRIED

6.0 Reports to the Board

a. Medical Officer of Health and Acting Chief Executive Officer Report

Dr. Spruyt highlighted that changes to the MOH/CEO Report were discussed at the Governance Standing Committee meeting on March 1, 2017. These changes will be implemented over the next couple of months.

2017-27 Moved: H. O'Brien

Seconded: I. Frazier

THAT the report of the Medical Officer of Health and Chief Executive Officer for the month of March 2017 be adopted as presented.

CARRIED

b. Financial Reports

Mr. Pino spoke to the draft financial statements that were provided in the Board package.

The auditors will be presenting the draft audited financial statement for 2016 at the next Finance and Audit Committee on April 19, 2017. They will then present the audit financial statement to the Board on April 26, 2017.

Questions were asked and answers provided to the satisfaction of the Board.

2017-28 Moved: I. Frazier

Seconded: D. Thompson

THAT the Draft Financial Statements for the Period Ending January 31, 2017 be accepted as presented.

CARRIED

c. Governance Standing Committee

i) Committee Chair Report for March 2017

Ms. Graystone spoke to her report that was provided in the Board package.

2017-29 Moved: D. Graystone

Seconded: I. Frazier

THAT the Governance Standing Committee report for the month of March 2017 be adopted as presented.

CARRIED

ii) Approved Minutes November 9, 2016 – *for information only*

7.0 New Business/General Business: None

8.0 Correspondence Items

a. Anti-Contraband Tobacco

i. Letter to Dr. Spruyt from Mr. Sheehan MPP dated February 8, 2017

ii. Carried Resolution from Dubreuilville dated February 17, 2017

iii. Carried Resolution from Spanish dated February 1, 2017

iv. Carried Resolution from MacDonald, Meredith & Aberdeen Additional dated February 7, 2017

- v. Carried Resolution from Prince dated February 14, 2017
- b.** Basic Income Guarantee
 - i. Letter to Ministers from Huron County dated March 9, 2017
- c.** Expert Panel on Public Health
 - i. Letter to Dr. Hoskins from Peterborough Public Health dated February 27, 2017
- d.** Opioid Strategy
 - i. Letter to Dr. Hoskins from Sudbury and District Health Unit dated February 28, 2017

9.0 Items for Information

- a. alPHa Information Break – March 6, 2017

10.0 Addendum

11.0 That the Board Go Into Committee @ 5:46pm

2017-30 Moved: D. Graystone

Seconded: D. Thompson

THAT the Board of Health goes into committee.

Agenda Items:

- a. Adoption of previous in-committee minutes dated February 22, 2017
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

CARRIED

12.0 That the Board Go Into Open Meeting @ 6:09pm

2017-32 Moved: H. O'Brien

Seconded: I. Frazier

THAT the Board of Health goes into open meeting.

CARRIED

13.0 Resolution(s) Resulting from In-Committee Session - None

2017-33 Moved: H. O'Brien

Seconded: D. Graystone

THAT the Board of Health for the District of Algoma Health Unit appoint Dr. Jennifer Loo as an Associate Medical Officer of Health for Algoma Public Health, effective August 28, 2017

CARRIED

14.0 Announcements

Next Governance Standing Committee Meeting

April 12, 2017 @ 5:00 pm

Prince Meeting Room, 3rd Floor, Sault Ste. Marie

Next Finance & Audit Committee Meeting

April 19, 2017 @ 4:30 pm

Prince Meeting Room, 3rd Floor, Sault Ste. Marie

Next Board Meeting
April 26, 2017 at 5:00pm
Sault Ste. Marie, Room A&B, 1st Floor, Sault Ste. Marie

15.0 THAT the Meeting Adjourn 6:11 pm

2017-34 Moved: D. Thompson
 Seconded: H. O'Brien
 THAT the Board of Health meeting adjourns.
CARRIED

Lee Mason, Chair

Christina Luukkonen, Secretary

Date

Date