

**ALGOMA PUBLIC HEALTH
BOARD OF HEALTH MEETING
JUNE 28, 2017 @ 5:00 PM
SAULT STE MARIE ROOM A&B, SSM
A*G*E*N*D*A**

- 1.0 Meeting Called to Order** Mr. Lee Mason, Board Chair
 a. Declaration of Conflict of Interest
- 2.0 Adoption of Agenda Items** Mr. Lee Mason, Board Chair
 Resolution
 THAT the agenda items dated June 28, 2017 be adopted as circulated.
- 3.0 Adoption of Minutes of Previous Meeting** Mr. Lee Mason, Board Chair
 Resolution
 THAT the Board of Health minutes for the meeting dated May 24, 2017 be adopted as circulated.
- 4.0 Delegations/Presentations.**
 a. Accountability Agreement Indicators Dr. Marlene Spruyt
- 5.0 Business Arising from Minutes**
- 6.0 Reports to the Board**
 a. Medical Officer of Health and Chief Executive Officer Report Dr. Marlene Spruyt
 Resolution MOH/CEO
 THAT the report of the Medical Officer of Health and CEO for the month of June 2017 be adopted as presented.
- b. Finance and Audit Committee Report** Mr. Ian Frazier, Committee Chair
 i. Committee Chair Report for June 14, 2017 Mr. Ian Frazier, Committee Chair
 ii. Draft Financial Statements for the Period Ending April 30, 2017
 Resolution
 THAT the Finance and Audit Committee report for the month of June 2017 be adopted as presented; and
 THAT the Financial Statements for the Period Ending April 30, 2017 be approved as presented.
 iii. Insurance Broker Services
 Resolution
 THAT the Board of Health approves providing a forum for interested brokers to present their service offerings to the Finance and Audit Committee for consideration.
 iv. Proposed Ontario Building Code Fees
 Resolution
 THAT the Board of Health approves and directs staff to implement the recommended Ontario Building Code Fee increases for the District of Algoma Health Unit for the 2018-2020 budget years inclusive.

- v. 02-05-065 – Algoma Board of Health Reserve Fund Policy

Resolution

THAT the Board of Health approve the changes to policy 02-05-065 – Algoma Board of Health Reserve Fund as presented.

- vi. Approved minutes April 19, 2017 – **for information only**

c. Governance Standing Committee Report

Ms. Deborah Graystone
Committee Chair

- i. Committee Chair Report for June 2017

Resolution

THAT the Governance Standing Committee report for the month of June 2017 be adopted as presented.

- ii. Bylaw Review

- Bylaw 95-1 – To Regulate the Proceedings of the Board of Health
- Bylaw 95-2 – To Provide for Banking and Finance
- Bylaw 95-3 – To Provide for the duties of the Auditor of the Board of Health
- Bylaw 06-01 – Sewage Systems Part 8 of the Ontario Building Code Act
- Bylaw 06-02 – Ontario Building Code Appointments
- Bylaw 2015-01 – To Provide for the Management of Property

Resolution

THAT the Board of Health approves the changes to the By-Laws as presented.

- iii. Board Evaluation

- 02-05-055 – Board of Health Self-Evaluation Policy
- Monthly Meeting Evaluation
- Annual Self-Evaluation

Resolution

THAT the Board of Health approves the changes to policy 02-05-055 – Board of Health Self Evaluation and the monthly meeting and annual self-evaluation evaluation templates as presented.

- iv. Approved Minutes April 12, 2017 – **for information only**

7.0 New Business/General Business – N/A

8.0 Correspondence

Mr. Lee Mason, Board Chair

- a. Assessment of the Healthy Menu Choices Act
 - i. Letter to Minister Hoskins from Peterborough Public Health
- b. Federal Opioid Strategy
 - i. Letter to Minister Philpott from Peterborough
- c. Low Income Adult Dental Program in Ontario
 - i. Letter to Minister Hoskins from Leeds, Grenville & Lanark District Health Unit
- d. Personal Service Settings
 - i. Letter to Minister Hoskins from Elgin St. Thomas

- e. Municipal Levy Appointment
 - i. Letter to Minister Hoskins from Leeds, Grenville & Lanark District
- f. Smoke-free Clauses in the Standard Lease Under the Residential Tenancies Act
 - i. Letter to Minister Ballard from Middlesex-London Health Unit
- g. Anti-Contraband Tobacco
 - i. Letter to APH from City of Sault Ste. Marie
- h. Marijuana Controls under Bill 178, Smoke Free Ontario Act, 2016
 - i. Letter to Minister Hoskins from Elgin St. Thomas Public Health

9.0 Items for Information

10.0 Addendum

11.0 That The Board Go Into Committee

Mr. Lee Mason, Board Chair

Resolution

THAT the Board of Health goes into committee.

Agenda Items:

- a. Adoption of previous in-committee minutes dated May 24, 2017
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

12.0 That The Board Go Into Open Meeting

Mr. Lee Mason, Board Chair

Resolution

THAT the Board of Health goes into open meeting

13.0 Resolution(s) Resulting from In-Committee Session

Mr. Lee Mason, Board Chair

14.0 Announcements:

Mr. Lee Mason, Board Chair

Next Board Meeting:

September 27, 2017 at 5:00pm

Sault Ste. Marie, Room A&B, Sault Ste. Marie

15.0 That The Meeting Adjourn

Mr. Lee Mason, Board Chair

Resolution

THAT the Board of Health meeting adjourns