

**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING
MINUTES
SEPTEMBER 27, 2017 @ 5:00 pm
SAULT STE MARIE ROOM A&B 1ST FLOOR, APH SSM**

PRESENT:	Board Members	APH Executives	
	Dr. Patricia Avery Ian Frazier Debra Graystone Sue Jensen Adrienne Kappes Karen Raybould Dr. Heather O'Brien Sergio Saccucci Dennis Thompson	Dr. Marlene Spruyt Dr. Jennifer Loo Justin Pino Antoniette Tomie Laurie Zeppa Sherri Cleaves Christina Luukkonen	Medical Officer of Health/CEO Associate Medical Officer of Health Chief Financial Officer Director of HR and Corporate Services Director of Community Services Director of Clinical Services Board Secretary

REGRETS:	Dr. Lucas Castellani	Candace Martin	Lee Mason
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1.0 Meeting Called to Order

Mr. Frazier called the meeting to order at 5:02pm.

Mr. Frazier welcomed our new Associate Medical Officer of Health, Dr. Jennifer Loo and our new Board Member Mr. Sergio Saccucci. Mr. Saccucci was appointed by the Province of Ontario.

a. Declaration of Conflict of Interest

Mr. Frazier called for conflicts of interest; none were declared.

2.0 Adoption of Agenda Items

2017-68 Moved: P. Avery

Seconded: D. Graystone

THAT the Agenda items dated September 27, 2017 be adopted as circulated.

CARRIED

3.0 Adoption of Minutes

2017-69 Moved: H. O'Brien

Seconded: K. Raybould

THAT the Board of Health minutes for the meetings dated June 28, 2017 be adopted as amended.

CARRIED

4.0 Delegations/Presentations

a. **School Immunization for Grade 7 Students**

Ms. Roylene Bowden, Program Manager for the Vaccine Preventable Disease Program, presented to the Board on the Grade 7 Immunization School program and the Immunization of School Pupils Act (ISPA). A revised copy of the presentation was presented to the Board. Copies of the revised presentation will be provided to all Board members and posted on our website. Ms. Bowden presented data on vaccination rates across the District of Algoma and discussed the changes to the ISPA. Changes include information sessions for parents when submitting a Statement of Conscience or Religious Belief Form. Questions were answered to the satisfaction of the Board.

5.0 Business Arising from Minutes: None

6.0 Reports to the Board

a. Medical Officer of Health and Acting Chief Executive Officer Report

Dr. Spruyt spoke to her report that was provided in the agenda package. New to the report are Health Protection and Health Promotion and Prevention Indicators.

This month as part of the monthly meeting evaluation board members are asked to identify any topics from APH program areas they would like to learn more about.

Questions were asked to the satisfactory of the Board.

2017-70 Moved: S. Saccucci
 Seconded: D. Graystone

THAT the report of the Medical Officer of Health and Chief Executive Officer for the month of September 2017 be adopted as presented.

CARRIED

b. Financial Reports

Committee Chair Report for September 2017

Mr. Frazier spoke to his report that was provided in the Board agenda package.

Mr. Pino spoke to the draft financial statements that were provided in the agenda package.

Questions were asked to the satisfactory of the Board.

2017-71 Moved: P. Avery
 Seconded: S. Jensen

THAT the Finance and Audit Committee report for September 2017 be adopted as presented;
and

THAT the Draft Financial Statements for the Period Ending July 31, 2017 be accepted as presented.

CARRIED

c. Governance

Ms. Graystone spoke to her report that was provided in the agenda package. Questions were asked to the satisfactory of the Board.

i) Committee Chair Report for September 2017

2017-72 Moved: D. Thompson
 Seconded: A. Kappes

THAT the Governance Standing Committee report for the month of September 2017 be adopted as presented.

CARRIED

ii) 02-05-075 – Election of Chair, Vice-Chairs or Committee Members

2017-73 Moved: P. Avery
 Seconded: H. Robson

THAT the Board of Health approves the new policy 02-05-075 – Election of Chair, Vice-Chairs or Committee Members as presented.

CARRIED

7.0 New Business/General Business

a. Plain and Standard Tobacco Packaging and Products

Dr. Spruyt spoke to the briefing not provided in the agenda package on Plain and Standard Tobacco Packaging and Products. The Canadian Coalition for Tobacco is requesting the Board of Health's endorsement for plan and standardized packaging all tobacco products in Canada

2017-74 Moved: H. O'Brien
Seconded: K. Raybould

WHEREAS Tobacco use is still the number one cause of preventable death in Canada; and

WHEREAS Tobacco advertising bans restrict much of the promotion of tobacco products but tobacco packages and products are currently not included in these bans; and

WHEREAS The tobacco industry recognizes that the product and its package are valuable marketing spaces used to communicate many messages; and

WHEREAS The primary impacts of plain and standardized packaging include, diminished appeal of tobacco products; increased effectiveness of the health warnings; and reduced ability of the product and its packaging to mislead consumers about the harmful effects of tobacco use.; and

WHEREAS Plain and standardized packaging has already reduced tobacco use in Australia, and should have the same effect in Canada; and

WHEREAS Plain and standardized tobacco packaging and products was part of the Federal Liberal Party's 2015 election platform and included in Prime Minister Trudeau's mandate letter to the Minister of Health.

NOW THEREFORE BE IT RESOLVED THAT the Board of Health of Algoma endorses the Canadian Coalition for Tobacco recommendation for plain and standardized packaging of all tobacco products in Canada;

AND FURTHER that Algoma Public Health supports ongoing public education and awareness of this issue in Algoma;

AND FURTHER; that Algoma Public Health in keeping with its endorsement continues to monitor the progress of this issue and the need for any further action to support the Canadian Coalition for Tobacco recommendations of plain and standardized packaging of all tobacco products in Canada.

CARRIED

b. Governance Training Workshop

Mr. Frazier and Ms. Raybould attended a governance training workshop hosted by the United Way. A brief summary was provided on making more interactive meetings and high level and visual agenda packages. The presentation also addressed the difference between governance and operations and they will share with the governance committee some written material.

8.0 Correspondence Items

All correspondence items were emailed to Board members and copies were included in their Board packages.

Board members discussed various correspondence items.

- a. Bill 148: Fair Workplaces, Better Jobs Act
 - i. Letter to Premier Wynne from Sudbury & District Health Unit dated June 30, 2017
 - ii. Letter from Northwestern Health Unit dated September 1, 2017
- b. Blastomycosis
 - i. Letter to Minister Hoskins from an Algoma Resident dated September 5, 2017
- c. Contraband Tobacco
 - i. Letter to Minister Hoskins from North Bay Parry Sound District Health Unit dated July 6, 2017
- d. Fluoride Varnish Programs for Children at Risk of Dental Caries
 - i. Letter to Minister Hoskins from Association of Local Public Health Agencies (alPHa) dated July 21, 2017
- e. Health Promotion Resource Centres
 - i. Letter to Minister Hoskins from Leeds Grenville & Lanark District Health Unit dated July 5, 2017
- f. Healthy Babies Healthy Children Program Targets and Funding
 - i. Memorandum to Premier Wynne from Durham Region dated June 15, 2017
- g. Human Papillomavirus (HPV) Immunization Program
 - i. Letter from MOHLTC dated August 17, 2017
- h. Human Papillomavirus (HPV) Immunization Catch-up for Boys
 - i. Letter to Minister Hoskins from Grey Bruce Health Unit dated June 29, 2017
 - ii. Memorandum to Premier Wynne from Durham Region dated June 15, 2017
- i. Inspection and Enforcement Activities of Personal Service Settings
 - i. Letter to Minister Hoskins from Niagara Region dated June 14, 2017
- j. Legalization of Cannabis
 - i. Letter to Minister Naqvi from Peterborough Public Health dated September 14, 2017
- k. Low Income Adult Dental Program
 - i. Letter to Minister Hoskins from Middlesex-London Health Unit dated August 8, 2017
- l. Provincial Alcohol Strategy
 - i. Letter to Minister Hoskins from Grey Bruce Health Unit dated June 29, 2017
 - ii. Memorandum to Premier Wynne from Durham Region dated June 15, 2017
 - iii. Letter to Minister Hoskins from Middlesex-London Health Unit dated August 8, 2017
 - iv. Letter to OPHA from Middlesex-London Health Unit dated August 8, 2017

9.0 Items for Information

- a. 2017 alPHa Conference Proceedings
- b. alPHa Information Break – July 18, 2017 and August 17, 2017
- c. alPHa Summary: Expert Panel on Public Health
Dr. Spruyt answered questions on the Expert Panel on Public Health Report. Consultation is currently being conducted regarding the report.

The link to the Report will be circulated to Board members and Dr Spruyt will bring back a draft response prior to the October Board meeting for approval prior to submission to the Ministry.

10.0 Addendum

11.0 That the Board Go Into Committee @ 6:25

2017-75 Moved: D. Graystone
Seconded: A. Kappes
THAT the Board of Health goes into committee.
Agenda Items:

- a. Adoption of previous in-committee minutes dated , 2017
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations
- d. Security of the property of the Board

CARRIED

12.0 That the Board Go Into Open Meeting @ 7:00 pm

2017-77 Moved: A. Kappes
Seconded: P. Avery
THAT the Board of Health goes into open meeting.
CARRIED

13.0 Resolution(s) Resulting from In-Committee Session - None

2017-78 Moved: H. O'Brien
Seconded: P. Avery
THAT the Board of Health accepts and approves the 2017 Algoma Public Health Risk Management Model as amended.
CARRIED

14.0 Announcements

Next Board Meeting:
October 25, 2017 at 5:00pm
Sault Ste. Marie, Room A&B, Sault Ste. Marie

15.0 THAT the Meeting Adjourn 7:03 pm

2017-79 Moved: S. Jensen
Seconded: S. Saccucci
THAT the Board of Health meeting adjourns.
CARRIED

Lee Mason, Chair

Christina Luukkonen, Secretary

Date

Date