

**ALGOMA PUBLIC HEALTH
BOARD OF HEALTH MEETING
JANUARY 24, 2018 @ 5:00 PM
SAULT STE MARIE ROOM A, SSM
A*G*E*N*D*A**

1.0 Meeting Called to Order

a. Declaration of Conflict of Interest

Dr. Marlene, Spruyt,
MOH/CEO

2.0 Election of Officers

a. Appointment of Board of Health Chair

Resolution

THAT the Algoma Public Health Board of Health appoints _____ as Chair for the year 2018.

b. Appointment of the Board of Health First Vice-Chair

Board Chair

Resolution

THAT the Algoma Public Health Board of Health appoints _____ as First Vice-Chair and Chair of the Finance and Audit Committee for the year 2018.

c. Appointment of the Board of Health Second Vice-Chair

Board Chair

Resolution

THAT the Algoma Public Health Board of Health appoints _____ as Second Vice-Chair and Chair of the Governance Standing Committee for the year 2018.

d. Call for Committee Members for the Finance & Audit Committee and the Governance Standing Committee

Board Chair

3.0 Adoption of Agenda Items

Board Chair

Resolution

THAT the agenda items dated January 24, 2018 be adopted as circulated.

4.0 Adoption of Minutes of Previous Meeting

Board Chair

Resolution

THAT the Board of Health minutes for the meeting dated November 22, 2017 be adopted as circulated.

5.0 Delegations/Presentations.

a. Safe Water and Septic Systems

Mr. Jonathon Bouma,
Program Manager

6.0 Business Arising from Minutes

Board Chair

a. 02-05-015 - Conflict of Interest Policy

Resolution

THAT the Board of Health approves policy 02-05-015 – Conflict of Interest as presented.

7.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Report

- i. January 2018 Report

Resolution

THAT the report of the Medical Officer of Health and CEO for the month of January 2018 be adopted as presented.

- ii. New Ontario Public Health Standards: Organizational Requirements

Dr. Marlene Spruyt
Medical Officer of
Health/CEO

b. Financial Report

- i. Draft Financial Statements for the Period Ending November 30, 2017

Resolution

THAT the Board of health approves the Financial Statements for the Period Ending November 30, 2017 as presented.

- ii. 2017 Financial Controls Checklist

Resolution

That the Board of Health received the 2017 Financial Controls Checklist submission.

- iii. 2018-19 CAPS Budget

Resolution

THAT the Board of Health reviewed and accepts the Community Accountability Planning Submission (CAPS) report as presented.

- iv. 2018 Insurance Renewal

Resolution

THAT the Board of Health approve the renewal of the 2018 Insurance coverage for APH; and

THAT the Board of Health provides the authority to the Finance & Audit Committee to commit to any incremental changes with respect to insurance coverage. The Finance & Audit Committee would provide an update to the Board of Health of the changes at the February board meeting and highlight any costs associated with the changes.

Mr. Justin Pino, CFO

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c. Committee Reports

- i. 2017 Finance and Audit Committee Year End Report
- ii. 2017 Governance Standing Committee Year End Report

Resolution

THAT the Board of Health accepts the Finance and Audit Committee and Governance Standing Committee yearend report for 2017 as presented

Mr. Ian Frazier,
Committee Chair
Ms. Deborah Graystone,
Committee Chair

8.0 New Business/General Business

9.0 Correspondence

Board Chair

- a. Cannabis
 - i. Letter to APH from Minister of Justice and Attorney General of Canada dated December 8, 2017
- b. Expert Panel
 - i. Letter to Minister Hoskins from the Town of Spanish dated December 11, 2017
 - ii. Resolution from Township of Dubreuilville dated December 1, 2017
- c. Food Insecurity/Nutritious Food Basket Costing
 - i. Letter to Premier Wynne from Sudbury & District Health Unit dated December 5, 2017
- d. Income Security
 - i. Letter to Minister Jaczek from Ontario Public Health Association and the Association of Local Public Health Agencies dated January 5, 2018
- e. Smoke-Free Ontario Strategy Modernization
 - i. Letter to Minister Hoskins from Peterborough Public Health dated November 23, 2017

10.0 Items for Information

11.0 Addendum

12.0 That The Board Go Into Committee

Board Chair

Resolution

THAT the Board of Health goes into committee.

Agenda Items:

- a. Adoption of in-committee minutes dated October 25, 2017
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

13.0 That The Board Go Into Open Meeting

Board Chair

Resolution

THAT the Board of Health goes into open meeting

14.0 Resolution(s) Resulting from In-Committee Session

Board Chair

15.0 Announcements:

Board Chair

Next Board Meeting:

February 28, 2018 at 5:00pm

Sault Ste. Marie, Room A&B, Sault Ste. Marie

16.0 That The Meeting Adjourn

Board Chair

Resolution

THAT the Board of Health meeting adjourns