

**ALGOMA PUBLIC HEALTH  
BOARD OF HEALTH MEETING  
FEBRUARY 28, 2018 @ 5:00PM  
SAULT STE MARIE ROOM A, SSM  
A\*G\*E\*N\*D\*A**

- 1.0 Meeting Called to Order** Mr. Ian Frazier,  
Board Chair
- a. Introduction
  - b. Declaration of Conflict of Interest
- 2.0 Adoption of Agenda Items** Mr. Ian Frazier,  
Board Chair
- Resolution**  
*THAT the agenda items dated February 28, 2018 be adopted as circulated.*
- 3.0 Adoption of Minutes of Previous Meeting** Mr. Ian Frazier,  
Board Chair
- a. January 24, 2018
- Resolution**  
*THAT the Board of Health minutes for the meeting dated January 24, 2018 be adopted as circulated.*
- 4.0 Delegations/Presentations.** Mrs. Kristy Harper,  
Program Manager
- a. Algoma Public Health Genetics Program
- 5.0 Business Arising from Minutes**
- 6.0 Reports to the Board** Dr. Marlene Spruyt,  
MOH/CEO
- a. Medical Officer of Health and Chief Executive Officer Report
- Resolution**  
*THAT the report of the Medical Officer of Health and CEO for the month of February 2018 be adopted as presented.*
- b. Finance and Audit Committee Report Mr. Sergio Saccucci  
Committee Chair
- i. Committee Chair Report for February 2018
  - ii. Draft Financial Statements for the Period Ending December 31, 2017
- Resolution**  
*THAT the Finance and Audit Committee report for the month of February 2018 be adopted as presented; and*
- THAT the Financial Statements for the Period Ending December 31, 2017 be approved as presented.*
- iii. Housing Budgets
    - Mental Health & Addictions Rent Supplement Housing Budget
    - Transformation Supportive Housing Program Budget
- Resolution:**  
*THAT the Board of Health approves the Mental Health and Addictions Rent Supplement Housing Budget and the Transformation Supportive Housing Program Budget as presented.*
- iv. Insurance Policy Update
  - v. Approved minutes November 8, 2017 – **for information only**

**c. Governance Standing Committee Report**

Mr. Lee Mason,  
Committee Chair

i. Committee Chair Report for February 2018

**Resolution**

*THAT the Governance Standing Committee report for the month of February 2018 be adopted as presented.*

ii. 02-05-030 – Code of Conduct Policy

**Resolution:**

*THAT the Board of Health approves the changes to policy 02-05-030 Code of Conduct as presented.*

iii. Performance Evaluation for MOH CEO

- 02-05-080 – Performance Evaluation for MOH CEO Policy
- MOH/CEO Performance Appraisal Evaluation Form

**Resolution:**

*THAT the Board of Health approves the new policy 02-05-080 Performance Evaluation for MOH CEO as presented.*

iv. 02-05-010 – Board Minutes/Packages – Posting/Circulation/Retention

- 02-05-010 – Board Minutes/Packages – Posting/Circulation/Retention – Proposed Combined Revisions
- 02-05-010 – Board Minutes – Posting-Circulation – Original Policy
- 02-05-070 – In-Committee Material Posting – Circulating-Retention – Original Policy

**Resolution:**

*THAT the Board of Health approves the combining of policy 02-05-010 Board Minutes/Packages Posting/Circulation/Retention with 02-05-070 In-Committee Material Posting – Circulating Retention as presented and archiving policy 02-05-070..*

v. 02-05-060 – Meetings and Access to Information

**Resolution:**

*THAT the Board of Health approves the changes to policy 02-05-060 Meetings and Access to Information as presented.*

vi. 02-05-085 – Orientation – Board Members

**Resolution:**

*THAT the Board of Health approves the new policy 02-05-085 Orientation – Board Members as presented.*

vii. 02-04-030 – Procurement Policy

**Resolution:**

*THAT the Board of Health approves the changes to policy 02-04-030 with the understanding that the chairs would meet with the MOH/CEO and CFO to define exemptions.*

viii. Approved Minutes October 30, 2017 – *for information only*

**7.0 New Business/General Business**

**a. Signing Authority**

Mr. Ian Frazier,  
Board Chair

**Resolution**

WHEREAS By-Law 95-2 identifies that signing authorities for all accounts shall be restricted to:

- i) the Chair of the Board of Health
- ii) one other Board member, designated by Resolution

- iii) the Medical Officer of Health/Chief Executive Officer
- iv) the Chief Financial Officer; and

SO BE IT RESOLVED that signing authority is provided to the *insert name* as the one other Board member, designated by Resolution until the next election of Officers.

## 8.0 Correspondence

Mr. Ian Frazier,  
Board Chair

- a. Food Costing
  - i. Letter to Minister Hoskins from Middlesex-London Health Unit dated February 1, 2018
- b. Income Security
  - i. Letter to Minister Jaczek from Northwestern Health Unit dated January 5, 2018
- c. Repeal of Section 43 of the Criminal Code
  - i. Resolution from Haliburton, Kawartha, Pine Ridge District Health Unit dated December 7, 2017

## 9.0 Items for Information

## 10.0 Addendum

## 11.0 That The Board Go Into Committee

Mr. Ian Frazier,  
Board Chair

### **Resolution**

*THAT the Board of Health goes into committee.*

### **Agenda Items:**

- a. Adoption of previous in-committee minutes dated January 24, 2018
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

## 12.0 That The Board Go Into Open Meeting

Mr. Ian Frazier,  
Board Chair

### **Resolution**

*THAT the Board of Health goes into open meeting*

## 13.0 Resolution(s) Resulting from In-Committee Session

Mr. Ian Frazier,  
Board Chair

## 14.0 Announcements:

Next Board Meeting:

March 28, 2018 at 5:00pm

Sault Ste. Marie, Room A, Sault Ste. Marie

Mr. Ian Frazier,  
Board Chair

## 15.0 That The Meeting Adjourn

Mr. Ian Frazier,  
Board Chair

### **Resolution**

*THAT the Board of Health meeting adjourns*