

**ALGOMA PUBLIC HEALTH  
BOARD OF HEALTH MEETING  
MARCH 28, 2018 @ 5:00 PM  
SAULT STE MARIE ROOM A, SSM  
A\*G\*E\*N\*D\*A**

- 1.0 Meeting Called to Order** Mr. Ian Frazier,  
a. Declaration of Conflict of Interest Board Chair
- 2.0 Adoption of Agenda Items** Mr. Ian Frazier,  
*Resolution* Board Chair  
*THAT the agenda items dated March 28, 2018 be adopted as circulated.*
- 3.0 Adoption of Minutes of Previous Meeting** Mr. Ian Frazier,  
a. February 28, 2018 Board Chair  
b. January 24, 2018  
*Resolution*  
*THAT the Board of Health minutes for the meetings dated February 28, 2018 and January 24, 2018 be adopted as circulated.*
- 4.0 Delegations/Presentations.**  
a. Population Health Assessment & Effective Public Health Practice Dr. Jennifer Loo,  
AMOH
- 5.0 Business Arising from Minutes**
- 6.0 Reports to the Board**  
a. Medical Officer of Health and Chief Executive Officer Reports Dr. Marlene Spruyt,  
MOH/CEO  
i. February 2018  
ii. March 2018  
*Resolution*  
*THAT the report of the Medical Officer of Health and CEO for the months of February and March 2018 be adopted as presented.*
- b. Finance and Audit Committee Report Mr. Sergio Saccucci  
Committee Chair  
i. Committee Chair Report for February 2018  
ii. Draft Financial Statements for the Periods Ending  
• December 31, 2017  
• January 31, 2018  
*Resolution*  
*THAT the Finance and Audit Committee report for the month of February 2018 be adopted as presented; and*  
  
*THAT the Financial Statements for the Period Ending December 31, 2017 be approved as presented; and*  
  
*THAT the Financial Statements for the Period Ending January 31, 2018 be approved as presented.*

- iii. Housing Budgets
  - Mental Health & Addictions Rent Supplement Housing Budget
  - Transformation Supportive Housing Program Budget

**Resolution:**

*THAT the Board of Health approves the Mental Health and Addictions Rent Supplement Housing Budget and the Transformation Supportive Housing Program Budget as presented.*

- iv. Insurance Policy Update
- v. Approved Minutes November 8, 2017 – **for information only**

**c. Governance Standing Committee Report**

Mr. Lee Mason,  
Committee Chair

- i. Committee Chair Report for February 2018

**Resolution**

*THAT the Governance Standing Committee report for the month of February 2018 be adopted as presented.*

- ii. 02-05-030 – Code of Conduct Policy

**Resolution:**

*THAT the Board of Health approves the changes to policy 02-05-030 Code of Conduct as presented.*

- iii. Performance Evaluation for MOH CEO

- 02-05-080 – Performance Evaluation for MOH CEO Policy
- MOH/CEO Performance Appraisal Evaluation Form

**Resolution:**

*THAT the Board of Health approves the new policy 02-05-080 Performance Evaluation for MOH CEO as presented.*

- iv. 02-05-010 – Board Minutes/Packages – Posting/Circulation/Retention

- 02-05-010 – Board Minutes/Packages – Proposed Combined Revisions
- 02-05-010 – Board Minutes / Posting – Original Policy
- 02-05-070 – In-Committee Material – Original Policy

**Resolution:**

*THAT the Board of Health approves the combining of policy 02-05-010 Board Minutes/Packages Posting/Circulation/Retention with 02-05-070 In-Committee Material Posting – Circulating Retention as presented and archiving policy 02-05-070..*

- v. 02-05-060 – Meetings and Access to Information

**Resolution:**

*THAT the Board of Health approves the changes to policy 02-05-060 Meetings and Access to Information as presented.*

- vi. 02-05-085 – Orientation – Board Members

**Resolution:**

*THAT the Board of Health approves the new policy 02-05-085 Orientation – Board Members as presented.*

- vii. 02-04-030 – Procurement Policy

**Resolution:**

*THAT the Board of Health approves the changes to policy 02-04-030 with the understanding that the chairs would meet with the MOH/CEO and CFO to define exemptions.*

- viii. Approved Minutes October 30, 2017 – **for information only**

## 7.0 New Business/General Business

### a. Signing Authority

Mr. Ian Frazier,  
Board Chair

#### **Resolution**

WHEREAS By-Law 95-2 identifies that signing authorities for all accounts shall be restricted to:

- i) the Chair of the Board of Health
- ii) one other Board member, designated by Resolution
- iii) the Medical Officer of Health/Chief Executive Officer
- iv) the Chief Financial Officer; and

SO BE IT RESOLVED that signing authority is provided to the *insert name* as the one other Board member, designated by Resolution until the next election of Officers.

## 8.0 Correspondence

Mr. Ian Frazier,  
Board Chair

### a. Alcohol Retail Sales

- i. Letter to Minister Hoskins from Grey Bruce Health Unit dated February 15, 2018

### b. Annual Service Plan

- i. Letter to Minister Jaczek from Haliburton, Kawartha, Pine Ridge District Health Unit dated March 13, 2018

### c. Community Development Initiative

- i. Letter of Support to Mayor Provenzano from Algoma Public Health dated February 15, 2018

### d. Expert Panel

- i. Letter to Algoma Public Health from Town of Blind River dated January 18 2018

### e. Food Costing / Food Insecurity

- i. Letter to Minister Hoskins from Middlesex-London Health Unit dated February 1, 2018
- ii. Letter to Premier Wynne from Grey Bruce Health Unit dated February 15, 2018
- iii. Food Security Press Release from United Way dated March 8, 2018

### f. Income Security

- i. Letter to Minister Jaczek from Northwestern Health Unit dated January 5, 2018

### g. Repeal of Section 43 of the Criminal Code

- i. Resolution from Haliburton, Kawartha, Pine Ridge District Health Unit dated December 7, 2017

### h. Smoke-Free Modernization

- i. Letter to Minister Hoskins from Grey Bruce Health Unit dated February 15, 2018

### i. Tobacco and Smoke-Free Campuses

- i. Letter to Post-Secondary Presidents from Public Health Sudbury & Districts dated February 27, 2018

### j. Vaccine Recommendations for Childcare Workers

- i. Letter to Premier Wynne from Grey Bruce Health Unit dated February 15, 2018

## 9.0 Items for Information

- a. 2016 Annual Report of the Chief Medical Officer of Health of Ontario to the Legislative Assembly of Ontario – ***Improving the Odds Championing Health Equity in Ontario***

## 10.0 Addendum

### 11.0 That The Board Go Into Committee

Mr. Ian Frazier,  
Board Chair

#### **Resolution**

*THAT the Board of Health goes into committee.*

#### **Agenda Items:**

- a. Adoption of previous in-committee minutes dated January 24, 2018
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

### 12.0 That The Board Go Into Open Meeting

Mr. Ian Frazier,  
Board Chair

#### **Resolution**

*THAT the Board of Health goes into open meeting*

### 13.0 Resolution(s) Resulting from In-Committee Session

Mr. Ian Frazier,  
Board Chair

### 14.0 Announcements:

#### **Next Committee Meetings:**

Finance and Audit Committee  
April 11, 2018 @ 4:30 pm  
Prince Meeting Room, 3<sup>rd</sup> Floor

Governance Standing Committee  
April 12, 2018 @ 4:30 pm  
Prince Meeting Room, 3<sup>rd</sup> Floor

#### **Next Board Meeting:**

April 25, 2018 @ 5:00pm  
Sault Ste. Marie, Room A

Mr. Ian Frazier,  
Board Chair

### 15.0 That The Meeting Adjourn

Mr. Ian Frazier,  
Board Chair

#### **Resolution**

*THAT the Board of Health meeting adjourns*