



# FILE SEARCH REQUEST

Permit No.: \_\_\_\_\_

Date Received: \_\_\_\_\_

Less than 5 business Days before closing date - \$200.00

5 or more business days before closing date - \$125.00

Closing Date: \_\_\_\_\_

## PROPERTY TO BE SEARCHED

Property Address: \_\_\_\_\_

Residential Property  
Commercial Property

Current Business Name: \_\_\_\_\_

Township: \_\_\_\_\_

Roll Number: \_\_\_\_\_

### LEGAL DESCRIPTION:

Lot: \_\_\_\_\_ Concession: \_\_\_\_\_ Parcel: \_\_\_\_\_

Plan: \_\_\_\_\_ Sub-Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Name of Present Owner(s): \_\_\_\_\_

Name of Previous Owner(s): \_\_\_\_\_

## PERSON OR AGENCY TO WHOM INFORMATION IS TO BE FORWARDED

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Authorization is required when this request is made by a person who is not the registered owner.**

I, the owner hereby authorize Algoma Public Health to release any information or photocopies of documents in the possession of Algoma Public Health for the above premises.

OWNER(S)/AGENT(S) SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**Sault Ste. Marie**  
294 Willow Avenue  
Sault Ste. Marie, ON P6B 0A9

Tel: (705) 942-4646  
Fax: (705) 541-7346  
TF: (866) 892-0172

**Blind River**  
9B Lawton Street  
P.O. Box 194  
Blind River, ON P0R 1B0

Tel: (705) 356-2551  
Fax: (705) 356-2494  
TF: (888) 356-2551

**Elliot Lake**  
ELNOS Building  
302-31 Nova Scotia Walk  
Elliot Lake, ON P5A 1Y9

Tel: (705) 848-2314  
Fax: (705) 848-1911  
TF: (877) 748-2314

**Wawa**  
18 Ganley Street  
Wawa, ON P0S 1K0

Tel: (705) 856-7208  
Fax: (705) 856-1752  
TF: (888) 211-8074

**ALGOMA PUBLIC HEALTH USE ONLY**

A file search of Algoma Public Health records was conducted involving:

<b><u>Health Protection and Promotion Act:</u></b>	No information	See attached information
<b><u>Smoke Free Ontario Act:</u></b>	Not applicable	Applies to premises
<b><u>Small Drinking Water System Regulation:</u></b>	Not applicable	Applies to premises
Valid Directive Dated: _____ Small Drinking Water System (SDWS) #: _____ Refer to Ministry of Environment and Climate Change*		
<b><u>Private sewage disposal:</u></b>	Not Applicable	Applies to premises
Outstanding permits** Dated: _____ Outstanding orders** Dated: _____ Insufficient information** Completed permits Dated: _____ Refer to Ministry of Environment and Climate Change*		

\* The Ministry of Environment and Climate Change may have jurisdiction due to the size or characteristics of the property or components on the property.

\*\* The property may require an inspection by APH to ensure the private sewage disposal system meets the requirements of the Ontario Building Code and Act.

**COMMENTS:**

This information is provided without prejudice. We have attempted to be as accurate as possible in providing the above information but can assume no liability for its correctness. Other government agencies may have additional information on this property, example: The Ministry of Environment and Climate Change for water quality and sewage systems with a design capacity of greater than 10, 000 litres per day. Algoma Public Health shall not be prevented from taking required action if information is forthcoming that a health hazard exists.

\_\_\_\_\_  
Gary Leith, CPHI(C), BASc

\_\_\_\_\_  
Date

Personal information on this form is collected under the authority of one or more of the following. The Health Protection and Promotion Act; The Ontario Building Code; and is in compliance with the Municipal Freedom of Information and Privacy Protection Act. The information is used to ensure that all appropriate public health services are provided, that necessary statistics are kept and that follow-up inspections concerning environmental complaints/requests are recorded. Questions about the collection should be directed to the Director of the Environmental Health Division at 1-866-892-0172.