

**ALGOMA PUBLIC HEALTH
BOARD OF HEALTH MEETING
MINUTES**

Approved

NOVEMBER 28, 2018 @ 5:00 PM - SSM ROOM A & B

PRESENT : BOARD MEMBERS

Ian Frazier - Chair
Sergio Saccucci - 1st Vice Chair
Lee Mason - 2nd Vice Chair
Dr. Patricia Avery
Dr. Lucas Castellani
Deborah Graystone
Adrienne Kappes
Dr. Heather O'Brien
Karen Raybould
Dennis Thompson

APH EXECUTIVES / MEMBERS

Dr. Marlene Spruyt - MOH/CEO
Dr. Jennifer Loo - AMOH
Justin Pino - CFO /Director, Operations
Antionette Tomie - Director, HR
Laurie Zeppa - Director, Health Promotion /Prevention
Tania Caputo - Board Secretary

REGRETS : S.Jensen, E.Pearce,

1.0 Meeting Called to Order

a. Declaration of Conflict of Interest

I. Frazier called the meeting to order at 5:03 pm

2.0 Adoption of Agenda

a. November 28, 2018 Agenda

2018-85

Moved: L. Mason

Seconded: L. Castellani

THAT the Agenda dated November 28, 2018 be adopted as presented.

CARRIED

3.0 Adoption of Minutes of Previous Meeting

a. October 24, 2018 Minutes

2018-86

Moved: K. Raybould

Seconded: P. Avery

THAT the Board of Health minutes for the month of October 2018 be adopted as presented.

CARRIED

4.0 Delegations / Presentations

- a.** Keynote Speaker Gil Penalosa presented on Healthy Communities at the APH 50th Anniversary Celebration in the afternoon on this day

5.0 Business Arising from Minutes

Not applicable

Approved

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report - November 2018

2018-87

Moved: A. Kappes

Seconded: D. Graystone

THAT the monthly report of the Medical Officer of Health and CEO be adopted as presented.

CARRIED

b. Orientation

c. Finance and Audit Committee Report

i. Finance and Audit Committee Chair Report

S.Saccucci provided overview of the November 2018 Report

2018-88

Moved: D. Thompson

Seconded: P. Avery

THAT the Finance and Audit Committee Chair Report for November 14, 2018 be approved as presented

CARRIED

ii. Financial Statements for the period ending September 30, 2018

J.Pino provided details on IT expenses including equipment purchases and license renewals

2018-89

Moved: L. Mason

Seconded: K. Raybould

THAT the Financial statements for the period ending September 30, 2018 be approved as presented

CARRIED

iii. Briefing Note - 2018 Contribution to APH Reserve Fund

J.Pino presented and discussion followed

2018-90

Moved: L. Mason

Seconded: D. Graystone

THAT the Board of Health accepts the recommendation of the Finance and Audit Committee and approves a contribution of \$300,000 into the Reserve Fund from APH's operating account.

CARRIED

iv. 2019 Public Health Operating and Capital Budget

J.Pino delivered the report and discussion followed

2018-91

Moved: L. Mason

Seconded: D. Graystone

THAT the Board of Health accepts the recommendation of the Finance and Audit Committee and approves the 2019 Public Health Operating and Capital Budget.

CARRIED

c. Governance Committee Report

i. Governance Committee Chair Report

L. Mason provided the report from the November meeting

2018-92

Moved: H. O'Brien

Seconded: D. Thompson

THAT the Governance Committee Chair Report for November 7, 2018 be approved as presented.

CARRIED

ii. Monthly and Yearly Evaluations

2018-93

Moved: K. Raybould

Seconded: L. Castellani

THAT the Board of Health accepts the recommendation of the Governance Committee and approves the revised Monthly and Yearly Board Evaluations to be adopted as presented beginning in 2019.

CARRIED

iii. 02-05-086 Sponsorship of Charitable Organizations

2018-94

Moved: K. Raybould

Seconded: L. Castellani

THAT the Board of Health accepts the recommendation of the Governance Committee and approves Policy 02-05-086 Sponsorship of Charitable Organizations to be adopted as presented.

CARRIED

iv. 02-05-025 - Board Remuneration

2018-95

Moved: P. Avery

Seconded: K. Raybould

THAT the Board of Health accepts the recommendation of the Governance Committee and approves the change of remuneration for attendance at Board meetings to be \$109 and;

THAT staff is directed to review and bring information to the first Governance meeting in 2019 regarding travel time remuneration for geographic areas and conference attendance.

CARRIED

v. 02-05-035 - Continuing Education for Board Members

2018-96

Moved: D. Thompson

Seconded: A. Kappes

THAT the Board of Health accepts the recommendation of the Governance Committee and approves the revised policy 02-05-035 Continuing Education for Board Members to be adopted as amended.

CARRIED

7.0 New Business/General Business

Not applicable

8.0 Correspondence

- a. Letter to the Premier from HCHU re Ontario Basic Income Research Project dated Nov 8, 2018.
- b. Letter to the Ministry of Attorney General from Peterborough Public Health regarding Regulatory Framework for Cannabis Storefronts in Ontario dated Nov 8, 2018
- c. Letter to the Ministry of the Attorney General from Peterborough Public Health regarding Provincial Legislation for Cannabis and the amended Smoke-Free Ontario Act dated Nov 18, 2018
- d. Letter to the Minister of Health from Peterborough Public Health regarding A Public Health Approach to Drug Policy Reform dated Nov 2, 2018
- e. Letter to the Minister of Health from Peterborough Public Health regarding Sustainable Infrastructure and Financial Supports for local drug strategies dated Nov 5, 2018
- f. Letter to the Minister of Health from Peterborough Public Health regarding Strengthening the Smoke-Free Ontario Act to address the promotion of vaping dated Nov 5, 2018
- g. Letter to the Premier from Southwestern Public Health regarding Increased Actions to Opioid Crisis dated October 24, 2018

9.0 Items for Information

Not applicable

Approved

12.0 Open Meeting - 6:35 pm

The Board of Health returned to open meeting without report:

a. Resolutions resulting from in-camera meeting

Not applicable

13.0 Announcements / Next Committee Meetings:

Board of Health Meeting:

January 23, 2019 @ 5:00 pm

Sault Ste. Marie, Room A

14.0 Evaluation - Reminder to complete the monthly evaluation in BoardEffect

15.0 Adjournment

2018-100

Moved: L. Mason

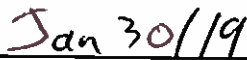
Seconded: A. Kappes

THAT the Board of Health meeting adjourns

CARRIED



Lee Mason, Board Chair



Date



Tania Caputo, Secretary



Date

Approved