



**Board of Health Meeting  
MINUTES  
February 26, 2020 at 5:00 pm  
Algoma Community Room**

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**PRESENT : BOARD MEMBERS**

Lee Mason  
Ed Pearce  
Deborah Graystone  
Louise Caicco Tett  
Sally Hagman  
Micheline Hatfield  
Adrienne Kappes  
Dr. Heather O'Brien  
Brent Rankin  
Karen Raybould  
Matthew Scott

**APH EXECUTIVE**

Dr. Marlene Spruyt - Medical Officer of Health/CEO  
Dr. Jennifer Loo - AMOH & Director of Health Protection  
Justin Pino - CFO /Director of Operations  
Antoniette Tomie - Director of Human Resources  
Laurie Zeppa - Director of Health Promotion & Prevention  
Tania Caputo - Board Secretary

**REGRETS :** Dr. Patricia Avery

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**1.0 Meeting Called to Order**

- a. Declaration of Conflict of Interest

**CARRIED**

**2.0 Adoption of Agenda**

**RESOLUTION  
2020-12**

**Moved:** S. Hagman

**Seconded:** K. Raybould

THAT the Board of Health agenda dated February 26, 2020 be approved as presented.

**CARRIED**

**3.0 Delegations / Presentations**

- a. An educational session is agenda item 10.

**4.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION  
2020-13**

**Moved:** H. O'Brien

**Seconded:** A. Kappes

THAT the Board of Health minutes dated January 22, 2020 be approved as presented.

**CARRIED**

**5.0 Reports to the Board**

- a. **Medical Officer of Health and Chief Executive Officer Reports**

- i. MOH Report - February 2020

M.Spruyt provided an update on COVID-19 and the work taking place behind the scenes in Public Health.

**RESOLUTION  
2020-14**

**Moved:** B. Rankin

**Seconded:** A. Kappes

THAT the report of the Medical Officer of Health and CEO for February 2020 be accepted as presented.

**CARRIED**

**b. Finance and Audit**

**i. Finance and Audit Committee Chair Report**

E. Pearce delivered his oral report to the Board of Health.

**RESOLUTION  
2020-15**

**Moved:** E. Pearce  
**Seconded:** M. Hatfield

THAT the report of the Finance and Audit Committee Chair Report be accepted as presented.

**CARRIED**

**ii. Financial Statements**

E. Pearce presented an overview of the unaudited financial statements. Discussion regarding the unused portion of funding for dental services and M. Spruyt provided a status update on the Seniors Dental program and the effect on the budget. As the program is developed further the utilization of services should increase. The population able to access the program is approximately 2200 people in Algoma that meet the under \$19,000 income threshold. L.Zeppa provided information on the next phase of the program to reach clients in long-term care.

**RESOLUTION  
2020-16**

**Moved:** E. Pearce  
**Seconded:** H. O'Brien

THAT the Board of Health approves the unaudited Financial Statements for the period ending December 31, 2019 as presented.

**CARRIED**

**iii. 2020 Insurance Coverage**

E. Pearce provided an overview of the changes, notably the cost of the insurance and reason for increase in cost. M. Spruyt addressed the question about grouping the policy with another agency noting that the cost to the insurance would not be decreased by this action.

**RESOLUTION  
2020-17**

**Moved:** E. Pearce  
**Seconded:** A. Kappes

THAT the Board of Health has reviewed and accepts the recommendation of the Finance and Audit Committee for the renewal of the 2020 Insurance coverage for APH.

**CARRIED**

#### iv. IT Service Contract Briefing Note

E. Pearce presented and provided rationale to renew the current service.

**RESOLUTION  
2020-18**

**Moved:** E. Pearce  
**Seconded:** L. Caicco Tett

THAT the Board of Health has reviewed and accepted the recommendation of the Finance and Audit Committee for approve a one-year SLA contract extension to the existing IT service provider under the same terms and conditions as the existing contract.

**CARRIED**

#### 6.0 New Business/General Business

Not applicable

#### 7.0 Correspondence

- a. Media Advisory from Peterborough Public Health regarding **Position Paper on Modernizing Ontario's Public Health System** dated January 20, 2020.
- b. Letter to the Minister of Health and Deputy Premier from Windsor Essex County Board of Health regarding **Children Count Pilot Project** dated January 17, 2020.
  - A question was asked regarding work we do related to this and M.Spruyt explained that there is focus on the topic at alPHA.
- c. Letter to the Minister of Health and Deputy Premier from Windsor Essex County Board of Health regarding **Health Smiles Ontario Funding** dated January 17, 2020.
- d. Letter to the Minister of Health from Peterborough Public Health, regarding **E-cigarette & Aerosolized Product Prevention and Cessation** dated January 22, 2020.
- e. Letter to the Minister of Health, Canada from the KFL&A (Kingston, Frontenac and Lennox & Addington) Board of Health regarding **Monitoring of food insecurity and food affordability** dated January 28, 2020.
- f. Letter to the Minister of Transportation and the Minister of Health from Peterborough Public Health regarding **Off Road Vehicles (ORV) and Bills 107 and 132** dated January 29, 2020.
  - A request was made to determine if APH has relevant data to share with the city as they are considering allowing snowmobiles within city limits including on the hub trail. Staff are directed to bring forward data that could inform municipalities on health effects and safety of the population in relation to Off Road Vehicles use on trails.
- g. Letter to the Ministers of Health from Public Health Sudbury & Districts, regarding a resolution supporting a **universal publicly funded healthy school food program** dated January 31, 2020.

#### 8.0 Items for Information

Not applicable

## 9.0 Addendum

### i. Educational Session - Abdel Al-Sharif, Lough Barnes Consulting Group joined by teleconference.

Abdel Al-Sharif presented The Strategic plan by teleconference with an overview of the work to date. Discussion followed about implementation considerations and process moving forward once a strategic plan is approved. J.Loo explained the work of advancing Public Health and evaluation of the eventual results. The Board of Health directed staff to continue with implementation of the Strategic Plan.

<b>RESOLUTION</b> <b>2020-19</b>	<b>Moved:</b> E. Pearce <b>Seconded:</b> L. Caicco Tett
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THAT the Board of Health has reviewed and approves the Strategic Plan as presented.

**CARRIED**

## 10.0 In-Camera - 6:26 pm

**For discussion of labour relations and employee negotiations, matters about identifiable individuals, adoption of in camera minutes,** security of the property of the board, litigation or potential litigation.

<b>RESOLUTION</b> <b>2020-20</b>	<b>Moved:</b> H. O'Brien <b>Seconded:</b> K. Raybould
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THAT the Board of Health go in-camera.

**CARRIED**

## 11.0 Open Meeting - 6:48 pm

Resolutions resulting from in-camera meeting.

### **CUPE Memorandum of Settlement**

<b>RESOLUTION</b> <b>2020-23</b>	<b>Moved:</b> M. Hatfield <b>Seconded:</b> M. Scott
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THAT the Board of Health ratifies the memorandum of settlement between Canadian Union of Public Employees (CUPE) and the Board of Health of the District of Algoma Health Unit as presented.

**CARRIED**

## 12.0 Announcements / Next Committee Meetings:

### **Staff Appreciation Day**

March 6, 2020 - 8:45 am - 12:00 pm

SSM Community Rooms A & B, and  
District Offices in Wawa, Elliot Lake and  
Blind River

### **Governance Committee Meeting**

March 11, 2020 @ 5:00 pm

Algoma Community Room

### **Board of Health Meeting:**

March 25, 2020 @ 5:00 pm

Algoma Community Room

Finance & Audit Committee Meeting

April 8, 2020 @ 4:00 pm

Algoma Community Room

13.0 Evaluation

A reminder to complete the evaluation of the meeting in BoardEffect.

14.0 Adjournment

RESOLUTION

2020-24

Moved: S. Hagman

Seconded: K. Raybould

THAT the Board of Health meeting adjourns.

CARRIED



Lee Mason, Chair

  
Date



Tania Caputo, Secretary

  
Date