

**Board of Health Meeting**

**AGENDA**

**April 22, 2020 at 5:00 pm**

**Webex Audio and Videoconference | Algoma Community Room**

***\* Meeting held during the provincially declared emergency***

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**BOARD MEMBERS**

Lee Mason  
Ed Pearce  
Deborah Graystone  
Dr. Patricia Avery  
Louise Caicco Tett  
Sally Hagman  
Micheline Hatfield  
Adrienne Kappes  
Dr. Heather O'Brien  
Brent Rankin  
Karen Raybould  
Matthew Scott

**APH EXECUTIVE**

Dr. Marlene Spruyt - Medical Officer of Health/CEO  
Dr. Jennifer Loo - AMOH & Director of Health Protection  
Justin Pino - CFO /Director of Operations  
Antoniette Tomie - Director of Human Resources  
Laurie Zeppa - Director of Health Promotion & Prevention  
Tania Caputo - Board Secretary

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- 1.0 Meeting Called to Order** *L. Mason*
- a. Declaration of Conflict of Interest
- 2.0 Adoption of Agenda** *L. Mason*
- RESOLUTION**
- THAT the Board of Health agenda dated April 22, 2020 be approved as presented.
- 3.0 Delegations / Presentations** *M. Spruyt*
- 4.0 Adoption of Minutes of Previous Meeting** *L. Mason*
- RESOLUTION**
- THAT the Board of Health minutes dated March 25, 2020 be approved as presented.
- 5.0 Business Arising from Minutes** *L. Mason*
- 6.0 Reports to the Board**
- a. **Medical Officer of Health and Chief Executive Officer Reports** *M. Spruyt*
- i. MOH Report, April 2020
- RESOLUTION**
- THAT the report of the Medical Officer of Health and CEO for April 2020 be adopted as presented.

**b. Finance and Audit**

**i. Finance and Audit Committee Chair Report**

*E. Pearce*

**RESOLUTION**

THAT the Finance and Audit Committee Chair report for the month of April 2019 be accepted as presented.

**ii. Financial Statements**

*E. Pearce*

**RESOLUTION**

THAT the draft audited Financial Statements and for the period ending December 31, 2019 be approved as presented and;  
THAT the unaudited Financial Statements for the period ending February 29, 2020 be approved as presented.

**7.0 New Business/General Business**

*L. Mason*

**a. Municipal request to Board Chair**

**8.0 Correspondence**

*L. Mason*

- a. Letter of update from alPHA to all members regarding their role in public health during COVID-19, dated March 24, 2020.
- b. Letter to Municipal Councils from the Ministry of Municipal Affairs and Housing regarding **Enforcement of Emergency Management and Civil Protection Act orders** dated March 27, 2020.
- c. Letter to the Premier of Ontario from alPHA regarding **COVID-19 Action Plan and Public Health**, dated March 27, 2020.
- d. Letter to the Director, Legalization of Cannabis Branch from Simcoe Muskoka District Health Unit regarding **20-MAG001, Cannabis Consumption Establishments / Special Occasion Permits** dated March 30, 2020.
- e. Letter to Municipal Councils from the Ministry of Municipal Affairs and Housing regarding **Operation of Seasonal Trailer Parks and Recreational Campgrounds** dated April 3, 2020.
- f. Letter to Senior Managers, SFOA Programs from the Office of the Chief Medical Officer of Health regarding **proposed regulatory amendments under the Smoke-Free Ontario Act, 2017**, dated April 6, 2020.

**9.0 Items for Information**

*L. Mason*

- a. **Meeting Guidance for Heads of Council** provided by The Association of Municipalities of Ontario dated March 22, 2020
- b. **Council's Role in Communicating COVID-19** provided by The Association of Municipalities of Ontario dated March 22, 2020

**10.0 Addendum**

*L. Mason*

- 11.0 In-Camera** *L. Mason*  
For discussion of labour relations and employee negotiations, **matters about identifiable individuals, adoption of in camera minutes**, security of the property of the board, litigation or potential litigation.
- 12.0 Open Meeting** *L. Mason*  
Resolutions resulting from in-camera meeting.
- 13.0 Announcements / Next Committee Meetings:** *L. Mason*
- Board of Health Meeting:**  
May 27, 2020 @ 5:00 pm  
SSM Algoma Community Room
- Finance & Audit Committee Meeting**  
June 10, 2020 @ 5:00 pm  
SSM Algoma Community Room
- Governance Committee Meeting**  
June 17, 2020 @ 5:00 pm  
SSM Algoma Community Room
- 14.0 Evaluation** *L. Mason*
- 15.0 Adjournment** *L. Mason*
- RESOLUTION**
- THAT the Board of Health meeting adjourns.