

Board of Health Meeting

MINUTES

April 22, 2020 at 5:00 pm

Webex Audio and Videoconference | Algoma Community Room

*** Meeting held during the provincially declared emergency**

BOARD MEMBERS

APH EXECUTIVE

PRESENT :

Dr. Marlene Spruyt - Medical Officer of Health/CEO

Tania Caputo - Board Secretary

**Audio and Video
Conference:**

Lee Mason

Ed Pearce

Deborah Graystone

Dr. Patricia Avery

Louise Caicco Tett

Sally Hagman

Adrienne Kappes

Dr. Heather O'Brien

Brent Rankin

Karen Raybould

Matthew Scott

Justin Pino - CFO /Director of Operations

Antionette Tomie - Director of Human Resources

Laurie Zeppa - Director of Health Promotion & Prevention

Dr. Jennifer Loo - AMOH & Director of Health Protection

REGRETS :

Micheline Hatfield

1.0 Meeting Called to Order

a. Declaration of Conflict of Interest

None declared

2.0 Adoption of Agenda

RESOLUTION

2020-29

Moved: E. Pearce

Seconded: B. Rankin

THAT the Board of Health agenda dated April 22, 2020 be approved as presented.

CARRIED

3.0 Delegations / Presentations

Not applicable

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION

2020-30

Moved: S. Hagman

Seconded: K. Raybould

THAT the Board of Health minutes dated March 25, 2020 be approved as presented.

CARRIED

5.0 Business Arising from Minutes

Not applicable

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report, April 2020

The report of the Medical officer of Health was provided by M. Spruyt with questions and discussion about availability of PPE, COVID-19 test reporting, availability of tests, and the time it takes for results. Positive test results in Algoma are low in relation to other regions in Ontario. The per capita number of tests done in Algoma is at the same ratio as the rest of the province. Even with the low numbers of positive cases the public is being advised to stay the course with physical distancing.

**RESOLUTION
2020-31**

Moved: A. Kappes
Seconded: B. Rankin

THAT the report of the Medical Officer of Health and CEO for April 2020 be adopted as amended.

CARRIED

b. Finance and Audit

i. Finance and Audit Committee Chair Report

E. Pearce provided the Chair Report for the Finance Committee included in the agenda package.

**RESOLUTION
2020-32**

Moved: E. Pearce
Seconded: P. Avery

THAT the Finance and Audit Committee Chair report for the month of April 2020 be accepted as presented.

CARRIED

ii. Financial Statements

J. Pino presented the financial statements providing commentary on each portion of the statement. It was noted that in the coming year there will be an impact due to the COVID-19 pandemic. A question was asked about the newly renovated Algoma Community room and issues with the installed microphones. Assurance was made that the vendor is involved in finding a solution to improve the sound quality.

**RESOLUTION
2020-33**

Moved: E. Pearce
Seconded: P. Avery

THAT the draft audited Financial Statements and for the period ending December 31, 2019 be approved as presented and;

THAT the unaudited Financial Statements for the period ending February 29, 2020 be approved as presented.

CARRIED

7.0 New Business/General Business

a. Municipal request to Board Chair

L. Mason presented the letter from the Township of Johnson requesting a deferral of their levy payment until a time when the fiscal picture is more clear. Through discussion J. Pino explained the quarterly schedule of payments, pointing out the flexibility already in place. L. Mason will reply to letter and follow-up with Township as needed.

8.0 Correspondence

- a.** Letter of update from alPha to all members regarding their role in public health during COVID-19, dated March 24, 2020.
- b.** Letter to Municipal Councils from the Ministry of Municipal Affairs and Housing regarding **Enforcement of Emergency Management and Civil Protection Act orders** dated March 27, 2020.
- c.** Letter to the Premier of Ontario from alPha regarding **COVID-19 Action Plan and Public Health**, dated March 27, 2020.
- d.** Letter to the Director, Legalization of Cannabis Branch from Simcoe Muskoka District Health Unit regarding **20-MAG001, Cannabis Consumption Establishments / Special Occasion Permits** dated March 30, 2020.

- e. Letter to Municipal Councils from the Ministry of Municipal Affairs and Housing regarding **Operation of Seasonal Trailer Parks and Recreational Campgrounds** dated April 3, 2020.
- f. Letter to Senior Managers, SFOA Programs from the Office of the Chief Medical Officer of Health regarding **proposed regulatory amendments under the Smoke-Free Ontario Act, 2017**, dated April 6, 2020.

9.0 Items for Information

- a. **Meeting Guidance for Heads of Council** provided by The Association of Municipalities of Ontario dated March 22, 2020.
- b. **Council's Role in Communicating COVID-19** provided by The Association of Municipalities of Ontario dated March 22, 2020.

10.0 Addendum

Two addendums were addressed in Item 6.a. and 7.

In relation to an in-camera agenda item about the report of positive cases of COVID-19 in Algoma, Board members E. Pearce and S. Hagman sought for the item to be discussed in open meeting.

11.0 In-Camera 5:57 pm

For discussion of labour relations and employee negotiations, **matters about identifiable individuals, adoption of in camera minutes**, security of the property of the board, litigation or potential litigation.

RESOLUTION

2020-34

Moved: P. Avery

Seconded: A. Kappes

THAT the Board of Health go in-camera.

CARRIED

12.0 Open Meeting 7:10 pm

Resolutions resulting from in-camera meeting:

a. Communication with Municipalities

THAT the APH Board of Health directs the Governance Committee to hold a special meeting for the review and development of a strategy for timely communication appropriate to Algoma Public Health and involved municipalities to be presented at the May 2020 Board of Health Meeting.

RESOLUTION

2020-35

Moved: D. Graystone

Seconded: K. Raybould

THAT the Board of Health go in-camera.

CARRIED

13.0 Announcements / Next Committee Meetings:

Governance Committee Meeting

Date of Special Meeting in May to be determined

Board of Health Meeting:

May 27, 2020 @ 5:00 pm

SSM Algoma Community Room

Finance & Audit Committee Meeting

June 10, 2020 @ 5:00 pm

SSM Algoma Community Room

Governance Committee Meeting

June 17, 2020 @ 5:00 pm

SSM Algoma Community Room

14.0 Evaluation

L. Mason reminded the board to complete the meeting evaluation when it is posted.

15.0 Adjournment - 7:19 pm

RESOLUTION

2020-36

Moved: B. Rankin

Seconded: P. Avery

THAT the Board of Health meeting adjourns.

CARRIED



Lee Mason, Chair

May 27, 2020

Date



Tania Caputo, Secretary

May 27, 2020

Date