

**Board of Health Meeting**

**March 25, 2020 - Minutes**

**WebEx Video and Teleconference | Algoma Community Room**

***\* Meeting held during the provincially declared emergency***

**BOARD MEMBERS**

**PRESENT :** Lee Mason

**APH EXECUTIVE**

Dr. Marlene Spruyt - Medical Officer of Health/CEO

Tania Caputo - Board Secretary

IT Support -Matt Dunlop

**V/C :** Louise Caicco Tett

Adrienne Kappes

Karen Raybould

Justin Pino - CFO /Director of Operations

Antoniette Tomie - Director of Human Resources

Laurie Zeppa - Director of Health Promotion & Prevention

**T/C :** Ed Pearce

Dr. Patricia Avery

Sally Hagman

Micheline Hatfield

Dr. Heather O'Brien

Brent Rankin

Matthew Scott

Dr. Jennifer Loo - AMOH & Director of Health Protection

**REGRETS :** Deborah Graystone

**1.0 Meeting Called to Order**

a. Declaration of Conflict of Interest

**2.0 Adoption of Agenda**

**RESOLUTION**

**2020-25**

**Moved:** S. Hagman

**Seconded:** P. Avery

THAT the Board of Health agenda dated March 25, 2020 be approved as presented.

**CARRIED**

**3.0 Delegations / Presentations**

Not applicable

**4.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION**

**2020-26**

**Moved:** M. Hatfield

**Seconded:** E. Pearce

**CARRIED**

**5.0 Business Arising from Minutes**

## 6.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Reports

#### i. MOH Report, March 2020 - Addendum

M. Spruyt gave an overview of the state of operations, activities of staff and public health functions transitioned to help with the COVID-19 response. E. Pearce thanked M. Spruyt for attending a conference call with some members of Elliot Lake council, to address misinformation that was being circulated regarding COVID-19 response on social media by an individual in the community. M. Spruyt responded that we are always happy to provide support to municipalities and can do so by teleconference or video conference.

There was discussion about the guidance for returning travellers. APH is working hard to clarify that they must stay home on their own property away from others while everyone else must practice physical distancing. Other health institutions (i.e.. hospitals) may have policies for staff that go above and beyond the federal, provincial and public health guidance. Our messaging is focused on the general public and APH will work to add caveats that if you are a healthcare worker you should also follow guidelines of your own organization.

There was discussion about the current criteria for COVID-19 testing with the priority on those with exposure risk such as returning travellers. Also the question of PPE was brought up and M. Spruyt advised that the topic would be discussed at the Northern Regional Steering Committee

M. Spruyt asked the Board to review the nearly final submission of the modernization document that was circulated to for review. Feedback can be emailed to M. Spruyt, T. Caputo and L. Mason before the end of this week.

<b>RESOLUTION</b> <b>2020-27</b>	<b>Moved:</b> E. Pearce <b>Seconded:</b> K. Raybould
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THAT the report of the Medical Officer of Health and CEO for March 2020 be adopted as presented.

**CARRIED**

### b. Finance and Audit

#### i. Financial Statements

J. Pino provided an overview of the 1st month of financial statements for the year 2020. A cost centre to capture COVID-19 expenses such as teleconference lines, headphones, laptops and other items related to staff working from home. We do anticipate one time funding will be available although this has not been assured. Labour is being captured in the stAPH Portal with employees logging time associated with Continuity of Operations.

<b>RESOLUTION</b> <b>2020-16</b>	<b>Moved:</b> P. Avery <b>Seconded:</b> E. Pearce
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THAT the Board of Health approves the unaudited Financial Statements for the period ending January 31, 2020 as presented.

**CARRIED**

## 7.0 New Business/General Business

None for this meeting - Items pending will be added to the April 22, 2020 Meeting.

## 8.0 Correspondence

Send questions related to these items to the Board chair and secretary

- a. News Release from newsroom@ontario.ca regarding **Ontario Protecting Children and Youth from Dangers of Vaping** dated February 28, 2020.
- b. Motion from Grey Bruce Health Unit regarding **The Harms of Vaping and the Next Steps for Regulation** dated March 3, 2020.
- c. Motions from Grey Bruce Health Unit regarding **Comprehensive Measures to Address the Rise of Vaping in Canada** dated March 3, 2020.
- d. Letter to Peterborough Public Health regarding Support for a **Seamless Provincial Immunization Registry** dated March 5, 2020.
- e. Communication regarding **alPHA's Submission: COVID-19 and Reconsiderations Related to Public Health Modernization** dated March 10, 2020.
- f. News Release from newsroom@ontario.ca regarding **Premier Ford Announces Job Protection for Workers during the COVID-19 Situation** dated March 16, 2020.
- g. News Release from newsroom@ontario.ca regarding **Statement from Minister Elliott and Minister Smith on the Social Services Sector's Response to COVID-19** dated March 16, 2020.
- h. News Release from newsroom@ontario.ca regarding **Enhanced Measures to Protect Ontarians from COVID-19** dated March 16, 2020.
- i. News Release from newsroom@ontario.ca regarding **Ontario Takes Further Action to Contain the Spread of COVID-19** dated March 16, 2020.
- j. News Release from newsroom@ontario.ca regarding **Ontario Enacts Declaration of Emergency to Protect the Public** dated March 17, 2020.
- k. Letter from alPHA to the Premier of Ontario regarding **Board Meetings and Social Distancing** dated March 17, 2020
- l. Communication from the Office of CMOH regarding **Managing Health Worker Illness and Return to Work COVID 19** dated March 19, 2020
- m. Communication from the Office of CMOH regarding **Ontario Supporting Workers, Municipalities and Retailers in Response to COVID-19** dated March 19, 2020

## 9.0 Items for Information

Not applicable

## 10.0 Addendum

MOH/ CEO Report for March 2020

## 11.0 In-Camera

### Not applicable

For discussion of labour relations and employee negotiations, matters about identifiable individuals, adoption of in camera minutes, security of the property of the board, litigation or potential litigation.

## 12.0 Open Meeting

Resolutions resulting from in-camera meeting - **there was no in-camera session**

M. Spruyt talked about process of recording the Board of Health proceedings that is being tested tonight. The recording can be paused before going in-camera and we will go forward with that format now that we have approval to do so.

## 13.0 Announcements / Next Committee Meetings:

### Finance & Audit Committee Meeting

April 8, 2020 @ 4: 30 pm  
Algoma Community Room

### Board of Health Meeting:

April 22, 2020 @ 5:00 pm  
Algoma Community Room

### Governance Committee Meeting

June 17, 2020 @ 5:00 pm  
Algoma Community Room

## 14.0 Evaluation

L. Mason reminded all to complete the evaluation.

## 15.0 Adjournment - 5:51 pm

**RESOLUTION**  
**2020-28**

**Moved:** A. Kappes  
**Seconded:** M. Hatfield

THAT the Board of Health meeting adjourns.



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Lee Mason, Chair

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April 22, 2020

Date



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Tania Caputo, Secretary

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April 22, 2020

Date