



Board of Health Meeting

MINUTES

January 27, 2021 at 5:00 pm

Video/Teleconference | Algoma Community Room

*\* Meeting held during the provincially declared emergency*

---

**PRESENT :** BOARD MEMBERS

Patricia Avery  
Ed Pearce  
Deborah Graystone  
Louise Caicco Tett  
Sally Hagman  
Micheline Hatfield  
Musa Onyuna  
Brent Rankin  
Matthew Scott

APH EXECUTIVE

Dr. Jennifer Loo - Acting Medical Officer of Health / CEO  
Antoniette Tomie - Director of Corporate Services  
Laurie Zeppa - Director of Programs  
Joel Merrylees - Controller  
Tania Caputo - Board Secretary

---

**GUESTS:** Dr. Celeste Leowe, Final Year NOSM PHPM Resident (Presenting)

---

**REGRETS:** Lee Mason

---

*\* Proceedings are being recorded via Webex and will be available for public viewing.*

---

**1.0 Meeting Called to Order**

**a. Land Acknowledgment**

J. Loo presented the Land Acknowledgment.

**b. Declaration of Conflict of Interest**

No conflicts declared.

**2.0 Election of Officers**

**a. Appointment of Board of Health Chair for the year 2021.**

J. Loo called for nominations,

E. Pearce nominated L. Mason,

L. Mason was not present to accept the nomination. J.Loo shared that L.Mason had previously stated he would accept the nomination only if there were no others, with a preference to defer to other nominees.

J. Loo called for any other nominations,

E. Pearce nominated S. Hagman,

M. Scott seconded the nomination,

S. Hagman accepted the nomination,

there being no further nominations, the nominations were closed.

**S. Hagman was named as Board Chair for the year 2021.**

At this point S. Hagman assumed the position of Chair of the Board of Health, and resumed with the election of officers.

**b. Appointment of Board of Health First Vice-Chair and Chair of the Finance and Audit Committee for the year 2021. - Ed Pearce**

S. Hagman called for nominations,  
P. Avery nominated Ed Pearce,  
M. Scott seconded the nomination,  
E. Pearce accepted the nomination,  
S. Hagman called for any other nominations,  
There being no further nominations, the nominations were closed.

**E. Pearce was acclaimed as Chair of the Finance and Audit Committee for the year 2021.**

**c. Appointment of Board of Health Second Vice-Chair and Chair of the Governance Committee for the year 2021.**

S. Hagman called for nominations,  
L. Caicco Tett nominated D. Graystone,  
M. Scott seconded the nomination,  
D. Graystone accepted the nomination,  
S. Hagman called for any other nominations,  
There being no further nominations, the nominations were closed.

**D. Graystone was acclaimed as Chair of the Governance Committee for the year 2021.**

**d. Call for Committee Members for the Finance & Audit Committee and Governance Committee for the year 2021.**

**Finance and Audit Committee call for members :** L. Caicco Tett, P. Avery, M. Scott, E. Pearce and L. Mason (by email).

**Governance Committee call for members:** D. Graystone, B. Rankin, S. Hagman, and L. Mason and O.Musa (by email).

**3.0 Signing Authority**

**RESOLUTION  
2021-01**

**Moved:** P. Avery  
**Seconded:** E. Pearce

THAT By-Law 95-2 identifies that signing authorities for all accounts shall be restricted to:

- i) the Chair of the Board of Health
- ii) one other Board member, designated by Resolution
- iii) the Medical Officer of Health/Chief Executive Officer
- iv) the Director of Corporate Services

SO BE IT RESOLVED that signing authority is provided to M. Scott as the one other Board member.

**CARRIED**

**4.0 Adoption of Agenda**

**RESOLUTION  
2021-02**

**Moved:** M. Hatfield  
**Seconded:** D. Graystone

THAT the Board of Health agenda dated January 27, 2021 be approved as presented.

**CARRIED**

## 5.0 Delegations / Presentations

### a. COVID-19 Immunization Planning

Dr. Celeste Leowe is a final year resident physician in the public health and preventive medicine residency program at the Northern Ontario School of Medicine (NOSM). C. Leowe provided an overview of the vaccines, government and local partners' roles, and APH activities and phases of the rollout. J. Loo responded to questions about the allocation of vaccine and priority groups and staffing levels to accommodate. C. Leowe responded to questions about the efficacy of the vaccines.

## 6.0 Adoption of Minutes of Previous Meeting

**RESOLUTION**  
**2021-03**

**Moved:** E. Pearce  
**Seconded:** B. Rankin

THAT the Board of Health minutes dated November 25, 2020, be approved as presented.

**CARRIED**

## 7.0 Business Arising from Minutes

Not applicable.

## 8.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Reports

#### i. MOH Report - January 2021

J. Loo spoke to the report of the MOH. She responded to questions about the status of the opioid response explaining the capacity for prevention and education work is reduced due to the pandemic; however, surveillance and harm reduction services continue, such as the distribution of naloxone and clean injection supplies. Responding to a question about dashboard indicators, J. Loo explained that due to the disruption with COVID-19, indicator reports are on pause and will be optimized for presentation to the Board in the future.

#### ii. Canada Prenatal Nutrition Program (CPNP) Letter from the Minister of Health

The 25th Anniversary of the Algoma Canada Prenatal Nutrition Program is highlighted in a video with a link found within the report.

**RESOLUTION**  
**2021-04**

**Moved:** M. Scott  
**Seconded:** D. Graystone

THAT the report of the Medical Officer of Health and CEO for January 2021 be accepted as presented.

**CARRIED**

### b. Finance and Audit

#### i. Financial Statements

J. Merrylees provided an overview of the statements, highlighting funding news.

**RESOLUTION**  
**2021-05**

**Moved:** E. Pearce  
**Seconded:** P. Avery

THAT the Board of Health approves the Financial Statements for the period ending November 30, 2020, as presented.

**CARRIED**

ii Briefing Note - Community Care Information Management (CCIM)

**RESOLUTION**

**2021-06**

**Moved:** E. Pearce

**Seconded:** P. Avery

THAT the Board of Health approves and will send the letter as presented to the Community Care Information Management Support Centre.

**CARRIED**

**9.0 New Business/General Business**

D. Graystone asked for clarity with Board membership, requesting that the terms of board members should be noted. The Board Chair will be familiarized with the Provincial Appointee process, and this item will be discussed at the next meeting.

**10.0 Correspondence**

- a. Letter to the Prime Minister of Canada and the Deputy Prime and Minister of Finance, from Thunder Bay District Health Unit regarding Basic Income Security during Covid-19 Pandemic and Beyond, dated November 20, 2020.

**11.0 Items for Information**

Not applicable.

**12.0 Addendum**

**Support in principle of Bill 239**

Letter to the Medical Officer of Health and Chair of the Board of Health for Algoma Public Health from Peggy Sattler, MPP regarding Bill 239, Stay Home If You Are Sick Act, which will provide permanent paid sick days for Ontario workers during the pandemic and beyond.

**RESOLUTION**

**2021-07**

**Moved:** L. Caicco Tett

**Seconded:** D. Graystone

THAT the Board of Health has reviewed and supports in principle Bill 239 as presented.

**CARRIED**

**13.0 In-Camera**

For discussion of labour relations and employee negotiations, **matters about identifiable individuals**, adoption of in camera minutes, **security of the property of the board**, litigation or potential litigation.

**RESOLUTION**

**2021-08**

**Moved:** P. Avery

**Seconded:** E. Pearce

THAT the Board of Health go in-camera.

**CARRIED**

**14.0 Open Meeting - 7:03 pm**

Resolutions resulting from in camera meeting.

**RESOLUTION**

**2021-10**

**Moved:** P. Avery

**Seconded:** D. Graystone

BE IT RESOLVED THAT the Board of Health for Algoma Public Health appoint Dr. John Tuinema as an Associate Medical Officer of Health for Algoma Public Health, effective July 26, 2021; and  
FURTHER that the Board of Health share this resolution with the Minister of Health for approval of this appointment.

**CARRIED**

**15.0 Announcements / Next Committee Meetings:**

**Finance & Audit Committee Meeting**

February 10, 2021 @ 5:00 pm

Webex Audio / Video Conference | SSM Algoma Community Room

**Governance Committee Meeting**

Wednesday, March 10, 2021 @ 5:00 pm

Webex Audio / Video Conference | SSM Algoma Community Room

**Board of Health Meeting:**

February 24, 2021 @ 5:00 pm

Webex Audio / Video Conference | SSM Algoma Community Room

**16.0 Evaluation**

Reminder to Board members to complete the meeting evaluation.

**17.0 Adjournment: 7:04 pm**

**RESOLUTION**

**2021-11**

**Moved:** L. Caicco Tett

**Carried:** E. Pearce

THAT the Board of Health meeting adjourns.

**CARRIED**



Sally Hagman, Chair

February 25, 2021

Date



Tania Caputo, Secretary

February 25, 2021

Date