

**Board of Health Meeting
MINUTES**

November 25, 2020 at 5:00 pm

Video/Teleconference | Algoma Community Room

*** Meeting held during the provincially declared emergency**

PRESENT : BOARD MEMBERS

Lee Mason - BOH Chair

APH EXECUTIVE

Dr. Jennifer Loo - AMOH & Director of Health Protection

Tania Caputo - Board Secretary

Joel Merrylees - Controller

VC / TC :

Dr. Patricia Avery

Louise Caicco Tett

Sally Hagman

Micheline Hatfield

Dr. Heather O'Brien

Ed Pearce - 1st Vice Chair

Brent Rankin

Dr. Marlene Spruyt - Medical Officer of Health/CEO

Antoniette Tomie - Director of Corporate Services

Laurie Zeppa - Director of Health Promotion & Prevention

REGRETS : Deborah Graystone - 2nd Vice-Chair, Matthew Scott

*** Proceedings are being recorded via Webex and will be available for public viewing.**

1.0 Meeting Called to Order

a. Declaration of Conflict of Interest

2.0 Adoption of Agenda

RESOLUTION

2020-91

Moved: B. Rankin

Seconded: S. Hagman

THAT the **Board of Health agenda dated November 25, 2020** be approved as presented.

CARRIED

3.0 Delegations / Presentations

There is no presentation.

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION

2020-92

Moved: P. Avery

Seconded: M. Hatfield

THAT the **October 28, 2020 Meeting Minutes** be approved as presented.

CARRIED

5.0 Business Arising from Minutes

No business arising from minutes.

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report, November 2020

ii. Impact of a Basic Income Resolution

iii. APH Organizational Chart

In response to a question related to the organizational chart, M. Spruyt and A. Tomie spoke about the Health and Safety structure at APH. The responsibilities are spread out as there is not enough work for a dedicated resource.

**RESOLUTION
2020-93**

Moved: P. Avery
Seconded: E. Pearce

THAT the **report of the Medical Officer of Health and CEO for November 2020** be adopted as presented.
CARRIED

iv. Acting MOH Resolution

**RESOLUTION
2020-94**

Moved: S. Hagman
Seconded: H. O'Brien

Whereas the Board of Health for Algoma Public Health passed a resolution on December 18, 2002 that allowed for the appointment of alternates to act in the absence of the Medical Officer of Health and;
Whereas much time has elapsed and an update is required:

Therefore be it resolved that for the duration of an absence or inability to act of the Medical Officer of Health and Associate Medical Officer of Health, the following individuals be eligible for appointment as Acting Medical Officers of Health for the Algoma District Public Health Unit:

- Medical Officer of Health, Public Health Sudbury & Districts
- Medical Officer of Health, North Bay Parry Sound District Health Unit
- Medical Officer of Health, Porcupine Health Unit
- Medical Officer of Health, Thunder Bay District Health Unit
- Medical Officer of Health, Northwestern Health Unit
- Dr. Alex Hukowich, Medical Officer of Health (retired)
- Dr. Ian Gemmill, Medical Officer of Health (retired)
- Dr. Marlene Spruyt, Medical Officer of Health (retired)

CARRIED

b. Finance and Audit

i. Finance and Audit Committee Chair Report

**RESOLUTION
2020-95**

Moved: E. Pearce
Seconded: P. Avery

THAT the Finance and Audit Committee Chair Report for November 2020 be accepted as presented.
CARRIED

ii. Financial Statements

E. Pearce provided an overview of the Financial Statements.

**RESOLUTION
2020-96**

Moved: E. Pearce
Seconded: P. Avery

THAT the **unaudited Financial Statements for the period ending September 30, 2020** be approved as presented.

CARRIED

iii. 2021 Public Health Operating and Capital Budget

E. Pearce with input from J. Merrylees provided an overview of the 2021 Budget.

**RESOLUTION
2020-97**

Moved: E. Pearce
Seconded: P. Avery

THAT the Finance and Audit Committee has reviewed and recommends to the Board of Health for approval the **2021 Public Health Operating and Capital Budget.**

CARRIED

c. Governance Committee

L. Mason provided the information in the Governance Committee report in lieu of D. Graystone.

i. Governance Committee Chair Report

ii. By-Law 95-2 To Provide for Banking and Finance

iii. 02-04-030 Procurement Policy

RESOLUTION

2020-98

Moved: B. Rankin

Seconded: H. O'Brien

THAT the Governance Committee Chair Report for November 2020 be accepted as presented, and;

THAT the Board of Health has reviewed and approves **By-Law 95-2 To Provide for Banking and Finance** as presented, and;

THAT the Board of Health has reviewed and approves **02-04-030 Procurement Policy** as amended.

CARRIED

7.0 New Business/General Business

Not applicable.

8.0 Correspondence

a. Letter to the Federal Minister of Health, and the Provincial Minister of Health, from Grey Bruce Health Unit regarding **Municipal Drug Strategy Coordinators Network of Ontario, Safe Supply** dated October 29, 2020.

b. Letter to the Federal Minister of Health, and the Minister of Long-Term Care and Ontario's Long-Term Care COVID-19 Commission, from Grey Bruce Health Unit regarding **COVID-19 and Long-Term Care Reform** dated October 30, 2020.

9.0 Items for Information

a. Public Health Champion Awards 2020

The award nominations are closed at the end of November, Board member volunteers will be sought for the upcoming evaluation meeting.

10.0 Addendum

Not applicable.

11.0 In-Camera 5:41 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes**, security of the property of the board, litigation or potential litigation.

RESOLUTION

2020-99

Moved: L. Caicco Tett

Seconded: P. Avery

THAT the Board of Health go in-camera.

12.0 Open Meeting - 5:44 pm

There were no resolutions resulting from the in-camera meeting.

13.0 Announcements / Next Committee Meetings:

Board of Health Meeting

Wednesday, January 27, 2021 @ 5:00 pm

Webex Audio / Video Conference | SSM Algoma Community Room

Finance & Audit Committee Meeting

February 10, 2021 @ 5:00 pm

Webex Audio / Video Conference | SSM Algoma Community Room

Governance Committee Meeting

Wednesday, March 10, 2021 @ 5:00 pm

Webex Audio / Video Conference | SSM Algoma Community Room

L. Mason thanked the 1st Vice Chair & Chair of the Finance and Audit Committee, E. Pearce and 2nd Vice Chair and Chair of the Governance Committee, D. Graystone for their work leading the committees in 2020. He reminded the Board members to put give thought to which committees they would like to participate in for 2021.

14.0 Evaluation

L. Mason reminded Board members to please complete the meeting evaluation.

L. Mason thanked M. Spruyt on behalf of the Board for all of her work and leadership over the years and wished her well in retirement.

15.0 Adjournment: 5:50 pm

RESOLUTION

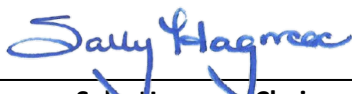
2020-102

Moved: L. Caicco Tett

Seconded: S. Hagman

THAT the Board of Health meeting adjourns.

CARRIED



Sally Hagman, Chair

January 27, 2021

Date



Tania Caputo, Secretary

January 27, 2021

Date