

**Board of Health Meeting**  
**MINUTES**  
**January 26, 2022 at 5:00 pm**  
**Video/Teleconference**

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**BOARD MEMBERS**

**PRESENT:** Sally Hagman - Chair  
Lee Mason - 1st Vice-Chair  
Deborah Graystone - 2nd Vice Chair  
Louise Caicco Tett  
Micheline Hatfield  
Musa Onyuna  
Ed Pearce  
Brent Rankin

**APH MEMBERS**

Dr. Jennifer Loo - Medical Officer of Health & CEO  
Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection  
Antionette Tomie - Director of Corporate Services  
Laurie Zeppa - Director of Health Promotion & Prevention  
Leo Vecchio - Manager of Communications  
Liliana Bressan - Research Policy Advisor  
Leslie Dunseath - Manager of Accounting Services  
Tania Caputo - Board Secretary

**REGRETS:** Matthew Scott

Tanya Storozuk - Executive Assistant

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*\* Recorded proceedings are available upon request*

**1.0 Meeting Called to Order**

- a. Land Acknowledgment - J. Loo read the APH Land Acknowledgement.
- b. Declaration of Conflict of Interest - no conflicts were declared

**2.0 Election of Officers**

**a. Appointment of Board of Health Chair for the year 2022.**

J. Loo called for nominations,

E. Pearce nominated S. Hagman,

S. Hagman accepted the nomination,

J. Loo called for any other nominations, and there being no further nominations, the nominations were closed.

**S. Hagman was acclaimed as Board Chair for the year 2022.**

At this point S. Hagman assumed the position of Chair of the Board of Health, and resumed with the election of officers.

**b. Appointment of Board of Health First Vice-Chair and Chair of the Finance and Audit Committee for the year 2022.**

S. Hagman called for nominations,

D. Graystone nominated L. Mason,

L. Mason accepted the nomination,

S. Hagman called for any other nominations, and there being no further nominations, the nominations were closed.

**L. Mason was acclaimed as First Vice-Chair and Chair of the Finance and Audit Committee for the year 2022.**

c. **Appointment of Board of Health Second Vice-Chair and Chair of the Governance Committee for the year 2022.**

S. Hagman called for nominations,

L. Mason nominated D. Graystone,

D. Graystone accepted the nomination,

S. Hagman called for any other nominations, and there being no further nominations, the nominations were closed.

**D. Graystone was acclaimed as Second Vice-Chair and Chair of the Governance Committee for the year 2022.**

d. Call for Committee Members for the Finance & Audit Committee and Governance Committee for the year 2022.

**Finance and Audit Committee call for members :** L. Mason, E. Pearce, L. Caicco Tett and M. Onyuna.

**Governance Committee call for members:** D. Graystone, B. Rankin, S. Hagman, L. Mason and M. Onyuna.

e. Slate of officers and committee members

**RESOLUTION  
2022-01**

**Moved:** L. Mason  
**Seconded:** All in favour

Be it resolved that the following is the Board of Health slate of officers and committee members for the year 2022.

Board of Health Chair:	S. Hagman
First Vice-Chair & Chair of the Finance and Audit Committee:	L. Mason
Second Vice-Chair & Chair of the Governance Committee:	D. Graystone
Finance and Audit Committee members:	L. Mason, E. Pearce, L. Caicco Tett and M. Onyuna
Governance Committee members:	D. Graystone, B. Rankin, S. Hagman, L. Mason and M. Onyuna

**CARRIED**

**3.0 Signing Authority**

**RESOLUTION  
2022-02**

**Moved:** L. Caicco Tett  
**Seconded:** D. Graystone

THAT By-Law 95-2 identifies that signing authorities for all accounts shall be restricted to:

- i) the Chair of the Board of Health
- ii) one other Board member, designated by Resolution
- iii) the Medical Officer of Health/Chief Executive Officer
- iv) the Director of Corporate Services

SO BE IT RESOLVED that signing authority is provided to **Lee Mason** as the one other Board member, designated by resolution until the next election of officers.

**CARRIED**

#### 4.0 Adoption of Agenda

**RESOLUTION  
2022-03**

**Moved:** B. Rankin  
**Seconded:** E. Pearce

THAT the Board of Health agenda dated January 26, 2022 be approved as presented.

**CARRIED**

#### 5.0 Delegations / Presentations

Not applicable

#### 6.0 Adoption of Minutes of Previous Meeting

**RESOLUTION  
2022-04**

**Moved:** M. Hatfield  
**Seconded:** L. Mason

THAT the Board of Health minutes dated November 23, 2021 and November 24, 2021 be approved as presented.

**CARRIED**

#### 7.0 Business Arising from Minutes

Not applicable

#### 8.0 Reports to the Board

##### a. Medical Officer of Health and Chief Executive Officer Reports

##### i. MOH Report - January 2022

J. Loo provided a summary of the MOH Report with updates on the COVID-19 response in Algoma. She spoke about a shift in strategy from containment to mitigation due to the local surge of Delta variant followed by a province-wide Omicron surge. A status update on resourcing and COVID-19 Immunization was also provided. J. Loo addressed questions about local indicators related to COVID-19, including the monitoring of school absenteeism.

Community Safety and Wellbeing (CSWB) plans were highlighted in the report, and J.Loo spoke about the collaborations with municipal partners to provide public health consultations on these plans. There was discussion about the relationship between crime prevention, and community safety and wellbeing and the issues of mental health and addiction.

**RESOLUTION  
2022-05**

**Moved:** E. Pearce  
**Seconded:** D. Graystone

THAT the report of the Medical Officer of Health and CEO for January 2022 be accepted as presented.

**CARRIED**

##### b. Finance and Audit

##### i. Unaudited Financial Statements for the period ending November 30, 2021.

**RESOLUTION  
2022-06**

**Moved:** L. Mason  
**Seconded:** E. Pearce

THAT the Board of Health approves the Unaudited Financial Statements for the period ending November 30, 2021, as presented.

**CARRIED**

**c. Governance**

**i. 02-05-065 Algoma Board of Health Reserve Fund**

**RESOLUTION**

**2022-07**

**Moved:** L. Mason

**Seconded:** L. Caicco Tett

THAT the Board of Health has reviewed and approves policy **02-05-065 Algoma Board of Health Reserve Fund**, as presented.

**CARRIED**

**9.0 New Business/General Business**

**a. Public Health Champion Award - request for committee members**

J. Loo spoke about the 2021 awards and the addition of a youth category. T.Caputo will email the Board with a request for three members to participate on the PH Champion evaluation committee along with three staff members, the MOH and AMOH.

**b. Algoma Vaccination Council Update**

L. Caicco Tett reported that the committee meets once a month and continues to offer lunches at clinics as well as supporting vaccine policies in workplaces and sharing information with local businesses.

**10.0 Correspondence**

Not applicable

**11.0 Items for Information**

**a. alPHa 2022 Winter Symposium** - BOH members L. Caicco Tett, S. Hagman and D. Graystone will attend.

**b. alPHa PH Resilience Report**

**c. alPHa Information Break**

**12.0 Addendum**

**a. January 26, 2022, Board of Health Meeting Agenda**

**13.0 In-Camera 5:57 pm**

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

**RESOLUTION**

**2022-08**

**Moved:** L. Mason

**Seconded:** B. Rankin

THAT the Board of Health go in-camera.

**CARRIED**

**14.0 Open Meeting - 6:07 pm**

There were no resolutions resulting from the in-camera meeting.

**15.0 Announcements / Next Committee Meetings:**

**Finance & Audit Committee**

Wednesday, February 9, 2022 @ 5:00 pm

Video Conference

**Governance Committee Meeting**

Wednesday, March 9, 2022 @ 5:00 pm

Video Conference

**Board of Health Meeting**

Wednesday, February 23, 2022 @ 5:00 pm

Video Conference

**16.0 Evaluation** - S.Hagman reminded all BOH members to complete the meeting evaluation.

**17.0 Adjournment : 6:09 pm**

**RESOLUTION  
2022-11**

**Moved:** D. Graystone  
**Seconded:** B. Rankin

THAT the Board of Health meeting adjourns.

**CARRIED**

  
Sally Hagman, Chair

February 23, 2022

Date



Tania Caputo, Secretary

February 23, 2022

Date