

**Board of Health Meeting
MINUTES**

**March 23, 2022 at 5:00 pm
Video/Teleconference**

BOARD MEMBERS

PRESENT: Sally Hagman - Chair
Lee Mason - 1st Vice-Chair
Deborah Graystone - 2nd Vice-Chair
Micheline Hatfield
Musa Onyuna
Brent Rankin
Matthew Scott
Louise Caicco Tett

APH MEMBERS

Dr. John Tuinema - Acting Medical Officer of Health & Director of Health Protection
Antoniette Tomie - Director of Corporate Services
Laurie Zeppa - Director of Health Promotion & Prevention
Leo Vecchio - Manager of Communications
Leslie Dunseath - Manager of Accounting Services
Liliana Bressan - Research Policy Advisor
Tania Caputo - Board Secretary
Tanya Storozuk - Executive Assistant

GUESTS: Nick Menardi, Manager, Covid-19 Response

REGRETS: Ed Pearce

1.0 Meeting Called to Order - 5:00 pm

- a. **Land Acknowledgment** - read by S. Hagman
- b. **Declaration of Conflict of Interest**

No conflicts declared.

2.0 Adoption of Agenda

**RESOLUTION
2022-27**

Moved: L. Mason
Seconded: B. Rankin

THAT the Board of Health agenda dated March 23, 2022 be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. Health Protection - COVID Response update

J. Tuinema and Nick Menardi provided an overview of the core functions and standards for public health, COVID-19 timeline, pandemic goals and response structure, public health in action, COVID-19 response operations, communicating COVID-19, innovations supporting response, and looking ahead at what is on the horizon. The full presentation is available in the meeting package.

4.0 Adoption of Minutes of Previous Meeting

**RESOLUTION
2022-28**

Moved: L. Caicco Tett
Seconded: L. Mason

THAT the Board of Health minutes dated February 23, 2022 and Board of Health Special Meeting Minutes dated March 9, 2022, be approved as presented.

CARRIED

5.0 Business Arising from Minutes

a. alPHa Winter Symposium report - in addendum

L. Caicco Tett and D. Graystone attended the virtual meeting and provided a summary of highlights. The full report is included in the meeting package.

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report - March 2022

J. Tuinema summarized the report, speaking about the status of cases in our region, the loosening of restrictions and the anticipated effect of protective measures scaled back in schools. The approach to immunization is more targeted to make it more accessible and reach hesitant groups to bring our overall numbers up. Pandemic recovery is top of mind, and return to core work is an exciting prospect for APH staff.

RESOLUTION 2022-29

Moved: M. Hatfield
Seconded: L. Caicco Tett

THAT the report of the Medical Officer of Health and CEO for March 2022 be accepted as presented.

CARRIED

b. Finance and Audit

i. Unaudited Financial Statements ending January 31, 2022

L. Dunseath provided an overview of the financial statements.

RESOLUTION 2022-30

Moved: L. Mason
Seconded: M. Scott

THAT the Board of Health approves the Unaudited Financial Statements for the period ending January 31, 2022 as presented.

CARRIED

c. Governance

i. Governance Committee Chair Report

D. Graystone provided a summary of the March 7, 2022, Governance Committee Meeting.

RESOLUTION 2022-31

Moved: M. Scott
Seconded: L. Caicco Tett

THAT the Governance Committee Chair Report for March 2022 be accepted as presented.

CARRIED

ii. Policy #02-05-010 Board Minutes - Posting and Circulation

RESOLUTION 2022-32

Moved: M. Hatfield
Seconded: M. Onyuna

THAT the Board of Health has reviewed and approves **Policy #02-05-010 Board Minutes - Posting and Circulation**, as presented.

CARRIED

iii. Policy #02-05-088 Stakeholder Communication

RESOLUTION 2022-33

Moved: L. Caicco Tett
Seconded: D. Graystone

THAT the Board of Health has reviewed and approves **Policy #02-05-088 Stakeholder Communication**, as presented.

CARRIED

7.0 New Business/General Business

- a. **Algoma Vaccination Council Update** - L. Caicco Tett reported that the committee is slowing down and predicts that meetings will be wrapping up shortly. They were appreciative of the special mention for the APH Public Health Champion Awards.

8.0 Correspondence

- a. Letter to the President of the Association of Local Public Health Agencies (alPHA) regarding **Health and Racial Equity: Denouncing Acts and Symbols of Hate** dated February 23, 2022.
- b. Letter to the Minister of Health from Simcoe Muskoka Public Health regarding Response to the **Opioid Crisis in Simcoe Muskoka and Ontario-wide** dated March 16, 2022.

9.0 Items for Information

- a. **alPHA Information Break - March 2022**
- b. **alPHA 2022 AGM Notice and Package** - S. Hagman will attend and any other interested Board members should let the Board Secretary know.

10.0 Addendum

Not applicable

11.0 In-Camera - 6:12 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

**RESOLUTION
2022-34**

Moved: L. Mason
Seconded: D. Graystone

THAT the Board of Health go in-camera.

CARRIED

NOTE: B. Rankin lost connectivity at the beginning of the in-camera session and was not able to rejoin the meeting.

12.0 Open Meeting - 6:39 pm

Resolutions resulting from the in-camera meeting.

- a. **Risk Management Model**

**RESOLUTION
2022-37**

Moved: L. Mason
Seconded: M. Onyuna

THAT the Board of Health has reviewed and accepts the Risk Management Model 2021/22 as presented.

CARRIED

b. MOH and AMOH Compensation

RESOLUTION

2022-38

Moved: L. Mason

Seconded: M. Onyuna

THAT the MOH/CEO and AMOH progress along their respective scales on their anniversary date in the position barring any performance issues that would prevent them from the wage progression on their respective scale.

THAT effective January 1, 2022, on her anniversary date in the MOH/CEO position, that Dr. Loo progress to step 2 of the MOH/CEO scale.

THAT Dr. Tuinema as Acting MOH/CEO be placed at Step 1 of the MOH/CEO salary scale effective March 12, 2022.

THAT the percentage general increase to salary scales for leadership team of 1.50% effective April 1, 2022 be approved including the MOH/CEO and AMOH salary scales.

THAT any future leadership team salary scale percentage increases be applied to the MOH/CEO and AMOH salary scales.

CARRIED:

13.0 Announcements / Next Committee Meetings:

Finance & Audit Committee Meeting

Wednesday April 13, 2022 @ 5:00 pm

Video Conference

Board of Health Meeting

Wednesday, April 27, 2022 @ 5:00 pm

Video Conference

14.0 Evaluation

S. Hagman reminded Board members to complete their meeting evaluation.

15.0 Adjournment - 6:41 pm

RESOLUTION

2022-39

Moved: M. Scott

Seconded: D. Graystone.

THAT the Board of Health meeting adjourns.

CARRIED


S. Hagman, Chair

April 27, 2022

Date


Tania Caputo, Secretary

April 27, 2022

Date