

**Board of Health Meeting**  
**MINUTES**  
**June 22, 2022 at 5:00 pm**  
**Video/Teleconference**

**BOARD MEMBERS**

**PRESENT:** Sally Hagman - Chair  
Lee Mason - 1st Vice-Chair  
Deborah Graystone - 2nd Vice-Chair  
Micheline Hatfield  
Musa Onyuna  
Ed Pearce  
Brent Rankin  
Matthew Scott

**APH MEMBERS**

Dr. John Tuinema - Acting Medical Officer of Health & CEO  
Antionette Tomie - Director of Corporate Services  
Laurie Zeppa - Director of Health Promotion & Prevention  
Leo Vecchio - Manager of Communications  
Leslie Dunseath - Manager of Accounting Services  
Liliana Bressan - Manager of Effective Public Health Practice  
Dr. Emil Prikryl - Public Health and Preventive Medicine Resident  
Tania Caputo - Board Secretary

**REGRETS:** Louise Caicco Tett, Chris Spooner - Acting Director of Health Protection, Tanya Storozuk - Executive Assistant

**1.0 Meeting Called to Order**

- a. **Land Acknowledgment** - Read by S. Hagman
- b. **Declaration of Conflict of Interest** - No conflicts were declared

**2.0 Adoption of Agenda**

**RESOLUTION**  
**2022-64**

**Moved:** B. Rankin  
**Seconded:** L. Mason

THAT the Board of Health agenda dated June 22, 2022 be approved as presented.

**CARRIED**

**3.0 Delegations / Presentations**

a. **COVID-19 Recovery Framework**

A. Tomie and L. Zeppa provided an overview of the key activities involved in recovery planning at APH. They walked us through the Recovery Framework and spoke about priorities, starting with the APH team, collective wellness and capacity and the time needed to debrief and capture lessons learned. J. Tuinema answered questions about the routinization of the COVID-19 work and the flexibility of the agency to adapt. Recovery will give us many opportunities to grow and advance our public health programs and services, as well as community partnerships, to meet evolving population health needs.

**4.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION**  
**2022-65**

**Moved:** B. Rankin  
**Seconded:** L. Mason

THAT the Board of Health minutes dated May 25, 2022 be approved as presented.

**CARRIED**

**5.0 Business Arising from Minutes**

a. **alPHA AGM report**

S. Hagman provided an overview of her report on the Annual General meeting she attended virtually on June 13 & 14, 2022. She noted the similarities with Health units reporting the same pressures and contributing factors the employees and communities across the province are dealing with. The full report is available in the meeting package.

b. **Indigenous Awareness Training - Briefing Note**

D. Graystone provided a summary of the briefing note proposal for Board training sessions that was moved forward with unanimous approval from the Board of Health members present.

Dr. Kay Vallee will facilitate eight, 15 minute modules from **Four Seasons of Reconciliation** to take place before Board meetings starting with the September 28, 2022, Board of Health Meeting at 4:45 pm.

T. Caputo will provide the link and updated invitation to the Board members for the September meeting.

## 6.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Reports

#### i. MOH Report - June 2022

J. Tuinema noted significant improvements on the Covid-19 metrics locally with hopes that this trend will continue. He provided an update on the June 9, 2022, oil spill that resulted in the emergency response plan being implemented by APH. The water advisory has since been lifted with water systems still coming online and work continues through assistance and consultation with the many partners involved in the response.

J. Tuinema provided an update on staff and Leadership timelines for return to office ensuring change management principles are followed for best outcomes.

**RESOLUTION  
2022-66**

**Moved:** M. Scott  
**Seconded:** E. Pearce

THAT the report of the Medical Officer of Health and CEO for June 2022 be accepted as presented.

**CARRIED**

#### ii. Unaudited Financial Statements for the period ending April 30, 2022.

L. Mason provided a summary of the June 8, 2022, Finance and Audit Committee Meeting. L. Dunseath delivered an overview of the financial statements with highlights and summary of the updated Funding and Accountability Agreement for 2022.

**RESOLUTION  
2022-67**

**Moved:** L. Mason  
**Seconded:** E. Pearce

THAT the Board of Health approves the Unaudited Financial Statements for the period ending April 30, 2022, as presented.

**CARRIED**

#### iii. Communications Infrastructure Upgrade - Briefing Note

L. Mason summarized the briefing note and recommendation before A. Tomie continued with details regarding the state of the current infrastructure and changes that will position the agency for future considerations and upgrades.

**RESOLUTION  
2022-68**

**Moved:** L. Mason  
**Seconded:** E. Pearce

THAT the Board of Health has reviewed the Communications Infrastructure Upgrade Briefing Note dated June 8, 2022, and recommends that APH:

- upgrade the software communication system with Bell and;
- purchase new telephones for all client/public areas where there is currently a telephone and for staff based on the leadership assessment.

**CARRIED**

## 7.0 New Business/General Business

Not applicable.

## 8.0 Correspondence

- a. Letter to the Office of Policy and Strategic Planning, Tobacco Control Directorate, Controlled Substances and Cannabis Branch, Health Canada from Grey Bruce Health Unit regarding **Support for South West Tobacco Control Area Network**, dated June 15, 2022.
- b. Letter to the Boards of Health in Ontario and the Association of Local Public Health Agencies regarding **Response to COVID-19 - April 2022 Update (Item HL36.1)**, dated June 9, 2022.

**9.0 Items for Information**

Not applicable.

**10.0 Addendum**

Not applicable.

**11.0 In-Camera**

Not applicable.

**12.0 Open Meeting**

Not applicable.

**13.0 Announcements / Next Committee Meetings:**

**Governance Committee Meeting**

Wednesday, September 14, 2022 @ 5:00 pm  
Video Conference | SSM Algoma Community Room

**Four Seasons of Reconciliation Training**

Wednesday, September 28, 2022 @ 4:45 pm  
Video Conference | SSM Algoma Community Room

**Board of Health Meeting**

Wednesday, September 28, 2022 @ 5:00 pm  
Video Conference | SSM Algoma Community Room

**Finance & Audit Committee**

Wednesday, October 12, 2022 @ 5:00 pm  
Video Conference | SSM Algoma Community Room

**14.0 Monthly and Annual Evaluations**

S. Hagman reminded Board members to complete their meeting evaluation.

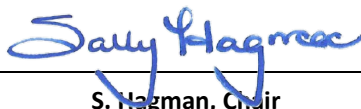
**15.0 Adjournment 6:03 pm**

**RESOLUTION**  
**2022-69**

**Moved:** M. Scott  
**Seconded:** M. Hatfield

THAT the Board of Health meeting adjourns.

**CARRIED**



S. Hagman, Chair

September 28, 2022

Date



Tania Caputo, Secretary

September 28, 2022

Date