



**Board of Health Meeting  
Minutes  
March 22, 2023 at 5:00 pm  
Video/Teleconference**

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**BOARD MEMBERS**

**PRESENT:** Sally Hagman - Chair  
Luc Morrissette - 1st Vice-Chair  
Deborah Graystone - 2nd Vice-Chair  
Julila Hemphill  
Loretta O'Neill  
Sonia Tassone  
Suzanne Trivers  
Jody Wildman

**APH MEMBERS**

Dr. Jennifer Loo - Medical Officer of Health & CEO  
Dr. John Tuinema - Associate Medical Officer of Health  
Antoniette Tomie - Director of Corporate Services  
Laurie Zeppa - Acting Director of Health Protection  
Kristy Harper - Acting Director of Health Promotion &  
Chief Nursing Officer  
Leo Vecchio - Manager of Communications  
Leslie Dunseath - Manager of Accounting Services  
Tania Caputo - Board Secretary

**GUESTS:** Connie Raynor-Elliott, Public Health Champion Award Recipient (SOYA), Deron Barlow - Harvest Algoma  
Lisa O'Brien - Health Promotion Specialist, Community Wellness, Hilary Cutler - Manager of Community Wellness, Brandon Hazelton - Communications Coordinator

**REGRETS:** Matthew Shoemaker - BOH Member

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**1.0 Meeting Called to Order**

- a. Land Acknowledgment
- b. Declaration of Conflict of Interest - no conflicts declared
- c. Roll Call

**2.0 Adoption of Agenda**

**RESOLUTION  
2023-21**

**Moved:** D. Graystone

**Seconded:** L. O'Neill

THAT the Board of Health agenda dated March 22, 2023 be approved as presented.

**CARRIED**

**3.0 Delegations / Presentations**

**a. Public Health Champion Awards**

2022 Public Health Champion awards were awarded to recipients Connie Raynor-Elliott, Save Our Young Adults from Substance Use Disorder (SOYA), and Deron Barlow with Harvest Algoma.

**4.0 a. Finance and Audit**  
**i. Finance and Audit Committee Chair Report**

**RESOLUTION**  
**2023-22**

**Moved:** S. Trivers  
**Seconded:** S. Tassone

THAT the Finance and Audit Committee Chair Report for March 2023 be accepted as presented.

**CARRIED**

**ii. Unaudited Financial Statements ending January 31, 2023**

L. Dunseath provided an overview of the financial statements.

**RESOLUTION**  
**2023-23**

**Moved:** L. Morrisette  
**Seconded:** D. Graystone

THAT the Board of Health approves the Unaudited Financial Statements for the period ending January 31, 2023, as presented.

**CARRIED**

**5.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION**  
**2023-24**

**Moved:** L. O'Neill  
**Seconded:** S. Tassone

THAT the Board of Health minutes dated February 22, 2023, be approved as presented.

**CARRIED**

**6.0 Business Arising from Minutes**

**a. alPHa Winter Symposium Report**

S. Hagman provided a summary of the Winter Symposium that she attended and the focus on mental health and recovery.

**7.0 Reports to the Board**

**a. Medical Officer of Health and Chief Executive Officer Reports**

**i. MOH Report - March 2023**

In her summary of the MOH report, J. Loo spoke about the theme of beginning again, relating to the current recovery phase of the emergency management cycle. She detailed the work underway to advance Algoma's public health needs, improving our programs' impact and effectiveness and growing and celebrating the organizational culture of learning and continuous improvement. These priorities are part of the Strategic Plan, and she highlighted steps taken by leadership and frontline staff to lay the foundation for the organization's work in this area.

**ii. Strategic Plan Handout - will be posted in the Board Library for reference.**

**RESOLUTION**  
**2023-25**

**Moved:** J. Wildman  
**Seconded:** L. Morrisette

THAT the report of the Medical Officer of Health and CEO for March 2023 be accepted as presented.

**CARRIED**

**b. Governance Committee**

**i. Governance Committee Chair Report**

D. Graystone provided a summary of the March 15, 2023 Governance Committee meeting.

**RESOLUTION**

**2023-26**

**Moved:** L. O'Neill

**Seconded:** S. Trivers

THAT the Governance Committee Chair Report for March 2023 be accepted as presented.

**CARRIED**

**ii. Policy 02-05-020 - Travel**

**RESOLUTION**

**GOV 2023-27**

**Moved:** J. Hemphill

**Seconded:** S. Tassone

THAT the Board of Health has reviewed and approves **Policy 02-05-020 - Travel** as presented.

**CARRIED**

**iii. Policy 02-05-030 Board Member Code of Conduct**

**RESOLUTION**

**GOV 2023-28**

**Moved:** L. O'Neill

**Seconded:** S. Trivers

THAT the Board of Health has reviewed and approves **Policy 02-05-030 Board Member Code of Conduct** as presented.

**CARRIED**

**iv. 02-05-080 Performance Evaluation for MOH CEO**

**RESOLUTION**

**GOV 2023-29**

**Moved:** L. Morrisette

**Seconded:** J. Hemphill

THAT the Board of Health has reviewed and approves **Policy 02-05-080 Performance Evaluation for MOH CEO** as presented.

**CARRIED**

**v. Policy 02-05-085 Orientation Board Members**

**RESOLUTION**

**GOV 2023-30**

**Moved:** L. O'Neill

**Seconded:** S. Tassone

THAT the Board of Health has reviewed and approves **Policy 02-05-085 Orientation Board Members** as presented.

**CARRIED**

**vi. 02-05-087 Board Member Terms of Office**

**RESOLUTION**

**GOV 2023-31**

**Moved:** J. Wildman

**Seconded:** D. Graystone

THAT the Board of Health has reviewed and approves **Policy 02-05-087 Board Member Terms of Office** as presented.

**CARRIED**

**vii. 02-05-089 Chair Roles and Responsibilities**

**RESOLUTION  
GOV 2023-32**

**Moved:** S. Trivers  
**Seconded:** L. O'Neill

THAT the Board of Health has reviewed and approves **Policy 02-05-089 Chair Roles and Responsibilities** as presented.

**CARRIED**

**viii. By-Law 15-01 To Provide for the Management of Property**

**RESOLUTION  
GOV 2023-33**

**Moved:** L. Morrisette  
**Seconded:** S. Trivers

THAT the Board of Health has reviewed and approves **By-Law 15-01 To Provide for the Management of Property** as presented.

**CARRIED**

**8.0 New Business/General Business**

Not applicable.

**9.0 Correspondence**

- a. Letter to the Minister of Health from Windsor-Essex County Health Unit regarding Physical Literacy for Healthy Children dated February 28, 2023.
- b. Letter to the Prime Minister of Canada from Northwestern Health Unit regarding Alcohol Health Warning Labels dated March 3, 2023.  
S. Hagman asked for an update on alcohol health warning labels that was discussed in the February 2023 BOH meeting. J. Loo advised that the topic will be presented at the April or May BOH meeting.
- c. Letter to the Minister of Health and to the Minister of Intergovernmental Affairs, Infrastructure and Communities, from Peterborough Public Health Regarding Federal IAQ Advocacy dated March 3, 2023.
- d. Letter to the Minister of Health and to the Minister of Labour, Immigration, Training and Skills Development, Ontario, from Peterborough Public Health Regarding Provincial IAQ Advocacy dated March 8, 2023.
- e. Letter to the Minister of Health from alPHa regarding the 2022 Chief Medical Officer of Health Report dated March 9, 2023.

**10.0 Items for Information**

- a. **2022 Chief Medical Officer of Health Annual Report**
- b. **alPHa Information Break - March 2023**
- c. **alPHa Annual General Meeting** - BOH members are invited to attend.

**11.0 Addendum**

Not applicable.

**12.0 In-Camera - 5:42 pm**

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

**RESOLUTION  
2023-34**

**Moved:** S. Trivers  
**Seconded:** L. Morrisette

THAT the Board of Health go in-camera.

**CARRIED**

**13.0 Open Meeting - 5:46 pm**

Resolutions resulting from in-camera meeting.

**RESOLUTION  
2023-38**

**Moved:** S. Trivers  
**Seconded:** S. Tassone

THAT the Board of Health approve renewal of the 2023 insurance coverage for Algoma Public Health.

**CARRIED**

**14.0 Announcements / Next Committee Meetings:**

**Finance & Audit Committee**

Wednesday, April 12, 2023 @ 5:00 pm  
SSM Algoma Community Room | Video Conference

**Board of Health**

Wednesday, April 26, 2023 @ 5:00 pm  
SSM Algoma Community Room | Video Conference

**Board of Health Orientation & Governance PD**

Saturday, April 29, 2023 @ 9:00 am  
SSM Algoma Community Room | Video Conference

**15.0 Evaluation - S. Hagman asked for BOH members to complete the survey.**

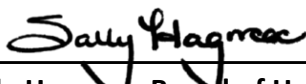
**16.0 Adjournment - 5:52 pm**

**RESOLUTION  
2023-39**

**Moved:** J. Hemphill  
**Seconded:** L. O'Neill

THAT the Board of Health meeting adjourns.

**CARRIED**



Sally Hagman, Board of Health Chair

April 26, 2023

Date



Tania Caputo, Board of Health Secretary

April 26, 2023

Date