



Board of Health Meeting

MINUTES

November 22, 2023 at 5:00 pm

SSM Algoma Community Room | Video/Teleconference

**BOARD MEMBERS**

**PRESENT:** Sally Hagman - Chair  
Luc Morrisette - 1st Vice-Chair  
Deborah Graystone - 2nd Vice-Chair  
Julila Hemphill  
Donald McConnell  
Loretta O'Neill  
Matthew Shoemaker  
Sonia Tassone  
Suzanne Trivers  
Jody Wildman

**APH MEMBERS**

Dr. Jennifer Loo - Medical Officer of Health & CEO  
Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection  
Rick Webb - Director of Corporate Services  
Kristy Harper - Director of Health Promotion & Chief Nursing Officer  
Leo Vecchio - Manager of Communications  
Leslie Dunseath - Manager of Accounting Services  
Liliana Bressan - Manager of Effective Public Health Practice  
Tania Caputo - Board Secretary

**GUESTS:** Dr. Penny Sutcliffe, MOH and CEO for Public Health Sudbury & Districts.

**1.0 Meeting Called to Order - 5:00 pm**

- a. Land Acknowledgment - S.Hagman welcomed the APH staff members and guests attending.
- b. Declaration of Conflict of Interest
- c. Roll Call

**2.0 Adoption of Agenda**

**RESOLUTION  
2023-104**

**Moved:** D. Graystone

**Seconded:** S. Tassone

THAT the Board of Health meeting agenda dated November 22, 2023 be approved as presented.

**CARRIED**

**3.0 Delegations / Presentations**

Not applicable.

**4.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION  
2023-105**

**Moved:** J. Wildman

**Seconded:** L. O'Neill

THAT the Board of Health meeting minutes dated October 25, 2023, be approved as presented.

**CARRIED**

**5.0 Business Arising from Minutes (in addendum)**

- a. Briefing Note - Voluntary mergers related to provincial public health sector changes anticipated in 2024-2026.
- b. Slide Deck - Strengthening Public Health - Voluntary Mergers - for information only
- c. Resolution 69-23 - Public Health Strengthening - BOH Sudbury and Districts Public Health - for information only.

Dr. Loo introduced the briefing note that provides an update and outlines the most recent objectives and outcomes to support voluntary mergers that came from the ministry on October 30, 2023, and also outlined some of the key points that were discussed at the in person meeting that was hosted by Public Health, Sudbury and Districts. She advised on the timelines involved in merger implementation with proposals due to be submitted through the 2024 Annual Service Plan submission process. Discussion and concerns brought forward by the Board focused on meeting the needs of our communities and striving to ultimately make the services in Algoma better.

**RESOLUTION  
2023-106**

**Moved:** D. Graystone  
**Seconded:** L. O'Neill

THAT the Board of Health for the District of Algoma Health Unit, having reviewed the Ministry of Health Outcomes and Objectives to Support Voluntary Mergers, October 30, 2023, and considered related discussions, direct the Medical Officer of Health to engage with Public Health Sudbury & Districts to seek provincial funding to undertake a feasibility study on the potential benefits and drawbacks of a voluntary merger of our two local public health agencies for the delivery of public health objectives; and

THAT additional Board of Health direction be sought should further consultation result in a recommendation to explore voluntary mergers with other regional local public health agencies; and

THAT the Medical Officer of Health continues to report back to the Board on this matter and that the recommendations be brought back to the board for discussion and direction.

**A recorded vote was taken on the motion.**

Voting in favour: D. Graystone  
S. Hagman  
J. Hemphill  
D. McConnell  
L. Morrisette  
L. O'Neill  
S. Trivers  
J. Wildman

Voting against: M. Shoemaker  
S. Tassone

**CARRIED**

**6.0 Reports to the Board**

**a. Medical Officer of Health and Chief Executive Officer Reports**

**i. MOH Report - November 22, 2023**

- Program Highlights – Exploring Barriers and Facilitators to Healthy Eating and Active Living (HEAL) Behaviours in Algoma: The Community Partner Interview Project.

J. Loo spoke about the findings that we share with partners alongside targeted, actionable steps that organizations could take to advance healthy eating and active living. This is an example of how our work can strengthen local coalitions and advance the social determinants of health, like transportation, income, food insecurity, and demonstrate our role as a knowledge broker and enabler of Community Action in the realm of health promotion.

- **Public Health Champion Awards**

APH is calling on residents to nominate local citizens and organizations to shine a spotlight on the heroes who are working to improve the communities we live in. This year we are highlighting the work of individuals, one adult, one youth and one organization. Nominations are open until January 10 and there will be a public announcement of the winners at the Board meeting in January.

**RESOLUTION  
2023-107**

**Moved:** M. Shoemaker  
**Seconded:** L. Morrisette

THAT the report of the Medical Officer of Health and CEO for November 22, 2023 be accepted as presented.

**CARRIED**

**b. Finance and Audit**

**i. Finance Committee Chair Report (in addendum)**

**RESOLUTION  
2023-108**

**Moved:** L. O'Neill  
**Seconded:** L. Morrisette

THAT the Finance Committee Chair Report for November 15, 2023, be accepted as presented.

**CARRIED**

**ii. Unaudited Financial Statements ending September 30, 2023**

L. Dunseath provided an overview of the financial statements.

**RESOLUTION  
2023-109**

**Moved:** D. Graystone  
**Seconded:** L. Morrisette

THAT the Board of Health approves the Unaudited Financial Statements for the period ending September 30, 2023, as presented.

**CARRIED**

**iii. 2024 Recommended Capital and Operating Budget Report**

J. Loo provided a contextual overview of the budget for 2024 and L. Dunseath spoke about the financial details in the report.

**RESOLUTION  
2023-110**

**Moved:** S. Trivers  
**Seconded:** L. O'Neill

THAT the Board of Health has reviewed and accepts the recommendation of the Finance and Audit Committee to approve the 2024 Public Health Capital and Operating Budget Report.

**CARRIED**

**7.0 New Business/General Business**

Not applicable.

**8.0 Correspondence**

- a.** Letter to Federal Ministers Freeland, Sudds, MacAulay, and Duclos from Sudbury District Public Health regarding **Support for a Funded Healthy School Food Program in Budget 2024** dated October 27, 2023.

- b. Letter to Premier Ford and Provincial Ministers Jones and Tibollo from Sudbury & Districts Public Health regarding **Public Health Strengthening and Chronic Disease Prevention** dated October 27, 2023.

S. Hagman requested that similar resolutions be drafted by APH staff to support the Funded Healthy School Food Program in Budget 2024, and Public Health Strengthening and Chronic Disease Prevention.

## 9.0 Items for Information

- a. **alPHA Information Break - November 2023**
- b. **AOHT (Algoma Ontario Health Team) - Board of Director Information Session and Discussion**  
D. Graystone is attending and will provide a summary to the Board.
- c. **alPHA - Strengthening Public Health - Planning and Next Steps.**
- d. **alPHA Summary - Fall Economic Statement.**

## 10.0 Addendum

- a. Briefing Note - Voluntary mergers related to provincial public health sector changes anticipated in 2024-2026.
- b. Slide Deck - Strengthening Public Health - Voluntary Mergers - for information only.
- c. Resolution 69-23 - Public Health Strengthening - BOH Sudbury and Districts Public Health - for information only.
- d. Finance and Audit Committee Chair Report.

## 11.0 In-Camera 7:02 pm

For discussion of **labour relations and employee negotiations, matters about identifiable individuals, adoption of in-camera minutes, security of the property of the board**, litigation or potential litigation.

### RESOLUTION 2023-111

**Moved:** J. Wildman

**Seconded:** S. Tassone

THAT the Board of Health go in-camera.

**CARRIED**

## 12.0 Open Meeting 7:30 pm

There were no resolutions resulting from the in-camera meeting.

## 13.0 Announcements / Next Committee Meetings:

### Board of Health

Wednesday, January 24, 2024 - 5:00 pm

SSM Algoma Community Room | Video Conference

### Finance and Audit Committee Meeting

Wednesday, February 21, 2024 - 5:00 pm

SSM Algoma Community Room | Video Conference

#### 14.0 Evaluation

- a. **Evaluation** - T.Caputo will send the November meeting evaluation.

**Note - 2024 BOH Positions & Committees** - S.Hagman reminded BOH members to consider Board positions in the New Year.

#### 15.0 Adjournment - 7:35 pm

##### RESOLUTION

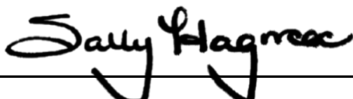
2023-115

**Moved:** M. Shoemaker

**Seconded:** S. Tassone

THAT the Board of Health meeting adjourns.

**CARRIED**



Sally Hagman, BOH Chair

January 24, 2024

Date



Tania Caputo, BOH Secretary

January 24, 2024

Date