



FILE SEARCH REQUEST

Date Received: _____ Receipt No.: _____

☐ **By owner** (proof required) - \$40.00

☐ **Less than 5 business Days** before closing date - \$245.00 Closing Date: _____

☐ **5 or more business days** before closing date - \$155.00

PROPERTY TO BE SEARCHED

Property Address: _____ ☐ Residential Property ☐ Commercial Property

Current Business Name: _____

Roll Number: _____

Township: _____

LEGAL DESCRIPTION:

Lot: _____ Concession: _____ Parcel: _____

Plan: _____ Sub-Lot: _____ Block: _____

Name of Present Owner(s): _____

Name of Previous Owner(s): _____

PERSON OR AGENCY TO WHOM INFORMATION IS TO BE FORWARDED

Name: _____ Telephone: _____ Fax: _____

Mailing Address: _____ Postal Code: _____

Email Address: _____

Authorization is required when this request is made by a person who is not the registered owner.

I, the owner hereby authorize Algoma Public Health to release any information or photocopies of documents in the possession of Algoma Public Health for the above premises.

OWNER(S)/AGENT(S) SIGNATURE: _____ **Date:** _____

Sault Ste. Marie
294 Willow Avenue
Sault Ste. Marie, ON P6B 0A9

Tel: (705) 942-4646
Fax: (705) 541-7346
TF: (866) 892-0172

ehclerical@algomapublichealth.com

Blind River
9B Lawton Street
P.O. Box 194
Blind River, ON P0R 1B0

Tel: (705) 356-2551
Fax: (705) 356-2494
TF: (888) 356-2551

Elliot Lake
ELNOS Building
302-31 Nova Scotia Walk
Elliot Lake, ON P5A 1Y9

Tel: (705) 848-2314
Fax: (705) 848-1911
TF: (877) 748-2314

Wawa
18 Ganley Street
Wawa, ON P0S 1K0

Tel: (705) 856-7208
Fax: (705) 856-1752
TF: (888) 211-8074

ALGOMA PUBLIC HEALTH USE ONLY

A file search of Algoma Public Health records was conducted involving:

Health Protection and Promotion Act: ☐ No information ☐ See attached information

Smoke Free Ontario Act: ☐ Not applicable ☐ Applies to premises

Small Drinking Water System Regulation: ☐ Not applicable ☐ Applies to premises

☐ Valid Directive

Dated: _____

Small Drinking Water System (SDWS) #: _____

Refer to Ministry of Environment and Climate Change*

Private Sewage Disposal: ☐ Not Applicable ☐ Applies to premises

☐ Outstanding permits**

Dated: _____

☐ Outstanding orders**

Dated: _____

☐ Insufficient information**

☐ Completed permits

Dated: _____

☐ Refer to Ministry of Environment and Climate Change*

* The Ministry of Environment and Climate Change may have jurisdiction due to the size or characteristics of the property or components on the property.

** The property may require an inspection by APH to ensure the private sewage disposal system meets the requirements of the Ontario Building Code and Act.

COMMENTS:

This information is provided without prejudice. We have attempted to be as accurate as possible in providing the above information but can assume no liability for its correctness. Other government agencies may have additional information on this property, example: The Ministry of Environment and Climate Change for water quality and sewage systems with a design capacity of greater than 10, 000 litres per day. Algoma Public Health shall not be prevented from taking required action if information is forthcoming that a health hazard exists.

for Sewage System Inspector

Date

Personal information on this form is collected under the authority of one or more of the following. The Health Protection and Promotion Act; The Ontario Building Code; and is in compliance with the Municipal Freedom of Information and Privacy Protection Act. The information is used to ensure that all appropriate public health services are provided, that necessary statistics are kept and that follow-up inspections concerning environmental complaints/requests are recorded. Questions about the collection should be directed to the Director of the Environmental Health Division at 1-866-892-0172.