

**ALGOMA PUBLIC HEALTH
BOARD OF HEALTH MEETING
SEPTEMBER 28, 2016 @ 5:00 pm
SAULT STE MARIE ROOM A&B, SSM
A*G*E*N*D*A**

- 1.0 Meeting Called to Order** Mr. Lee Mason, Board Chair
 a. Declaration of Conflict of Interest
- 2.0 Adoption of Agenda Items** Mr. Lee Mason, Board Chair
 Resolution
 *THAT the agenda items dated September 21, 2016 be adopted as circulated; and
 THAT the Board accepts the items on the addendum.*
- 3.0 Adoption of Minutes of Previous Meeting** Mr. Lee Mason, Board Chair
 a. June 22, 2016
 b. August 9, 2016
 Resolution
 *THAT the Board of Health minutes for the meetings dated June 22, 2016 and
 August 9, 2016 be adopted as circulated.*
- 4.0 Delegations/Presentations.**
 a. Infectious Diseases Mr. Jonathon Bouma,
Program Manager
 i. PowerPoint Presentation
 ii. Attachment - Reportable Communicable Diseases List
- 5.0 Business Arising from Minutes**
- 6.0 Reports to the Board**
 a. Medical Officer of Health and Chief Executive Officer Report Mr. Justin Pino, Acting CEO/
Chief Financial Officer
 i. September 2016 MOH/CEO Report
 ii. Attachment – 2016 Ontario Building Code Annual Report
 Resolution
 *THAT the report of the Medical Officer of Health and CEO for the month of
 September 2016 be adopted as presented.*
- b. Finance and Audit Committee Report** Mr. Ian Frazier,
Committee Chair
 i. Committee Chair Report for September 2016
 ii. Draft Financial Statements for the Period Ending July 31, 2016
 iii. New Financial Statement Template
 Resolution
 *THAT the Finance and Audit Committee report for the month of
 September 2016 be adopted as presented; and*

 *THAT the Financial Statements for the Period Ending July 31, 2016 be approved
 as presented; and*

 *THAT the Board of Health approves the new financial statement template as
 presented.*

- iv. Infant Development Program Reconciliation
- v. Renewal of Building Automation and Security Services Contract

Resolution

THAT the Board of Health approves:

- 1. *Sole source procurement of HVAC control services and security services related to building card access system for its 294 Willow Ave location; and*
- 2. *The execution of the building automation and security services contract/lease with Siemens Canada Ltd.*

- vi. Approved minutes June 8, 2016 – **for information only**

c. Governance Standing Committee Report

- i. Committee Chair Report for September 2016

Mr. Ian Frazier,
Committee Chair

Resolution

THAT the Governance Standing Committee report for the month of September 2016 be adopted as presented.

- ii. Bylaw 95-1: To Regulate the Proceedings of the Board of Health
 - Bylaw 95-1 – Revised
 - Bylaw 95-1 – Clean

Resolution:

THAT the Board of Health approves the changes to Bylaw 95-1: To Regulate the Proceedings of the Board of Health as presented.

- iii. Terms of Reference - Governance Standing Committee
 - TOR – Revised
 - TOR – Clean
- iv. Terms of Reference - Finance and Audit Committee
 - TOR – Revised
 - TOR – Clean

Resolution:

THAT the Board of Health approves the changes to the Terms of Reference for the Governance Standing Committee and the Finance and Audit Committee as presented.

- v. Monthly Meeting Evaluation – June 2016
- vi. Annual Self-Evaluation – June 2016
- vii. Approved Minutes June 8, 2016 – **for information only**

7.0 New Business/General Business

- a. **Preparation for Fall Board Orientation – October 15, 2016**

Mr. Lee Mason, Board Chair

8.0 Correspondence

Mr. Lee Mason, Board Chair

- a. **Baby-Friendly Initiative**

- i. Letter to APH from MOHLTC dated June 22, 2016

- b. **Basic Income Guarantee**

- i. Letter to Minister Dulcos from Haliburton, Kawartha, Pine Ridge District Health Unit dated September 14, 2016

- c. **Food Insecurity and BIG**

- i. Letter to Premier Wynne from Simcoe Muskoka District Health

Unit dated June 15, 2016

d. Legalization of Cannabis in Canada

- i. Letter to Prime Minister Trudeau from County of Lambton dated July 14, 2016
- ii. Letter to Prime Minister Trudeau from Wellington-Dufferin-Guelph Public Health dated June 1, 2016

e. Lyme Disease

- i. Letter to Minister Philpott and Hoskins from Peterborough Public Health dated September 20, 2016

f. Patients First

- i. Letter to Minister Hoskins from County of Lambton dated July 14, 2016
- ii. Letter to Linda Steward ALPHA from County of Lambton dated July 14, 2016

g. Proposed Domestic and Sexual Violence Workplace Leave, Accommodation and Training Act

- i. Letter to Ms. Sattler from Windsor-Essex County Health Unit dated June 23, 2016

9.0 Items for Information

- a. Basic Income Guarantee Position Statement from Haliburton Kawartha Pine Ridge District Health Unit

Mr. Lee Mason, Board Chair

10.0 Addendum

11.0 That The Board Go Into Committee

Mr. Lee Mason, Board Chair

Resolution

THAT the Board of Health goes into committee.

Agenda Items:

- a. Adoption of previous in-committee minutes dated:
 - i. June 22, 2016
 - ii. August 8, 2016
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

12.0 That The Board Go Into Open Meeting

Mr. Lee Mason, Board Chair

Resolution

THAT the Board of Health goes into open meeting

13.0 Resolution(s) Resulting from In-Committee Session

Mr. Lee Mason, Board Chair

14.0 Board Meeting Monthly Evaluation

Mr. Lee Mason, Board Chair

15.0 Announcements:

Mr. Lee Mason, Board Chair

Board Orientation:

October 15, 2016

Sault Ste. Marie

Next Board Meeting:

October 26, 2016 at 5:00pm

Sault Ste. Marie, Room A&B, Sault Ste. Marie

16.0 That The Meeting Adjourn

Mr. Lee Mason, Board Chair

Resolution

THAT the Board of Health meeting adjourns