



Algoma  
PUBLIC HEALTH  
Santé publique Algoma

**Board of Health Meeting  
MINUTES  
March 27, 2019 at 5:00 pm  
Sault Ste. Marie - Community Room A**

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**PRESENT : BOARD MEMBERS**

Lee Mason - Chair  
Ed Pearce - 1st Vice Chair  
Deborah Graystone - 2nd Vice Chair  
Dr. Patricia Avery  
Louise Caicco Tett  
Randi Condie  
Micheline Hatfield  
Adrienne Kappes  
Dr. Heather O'Brien  
Brent Rankin  
Karen Raybould  
Matthew Scott

**APH EXECUTIVE**

Dr. Marlene Spruyt - MOH/CEO  
Justin Pino - CFO /Director of Operations  
Antionette Tomie - Director of Human Resources  
Tania Caputo - Board Secretary

**REGRETS :** Sergio Saccucci, Laurie Zeppa - Director of Health Promotion & Prevention, Dr. Jennifer Loo - AMOH & Director of Health Protection

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**1.0 Meeting Called to Order at 5:02 pm**

**a. Declaration of Conflict of Interest**

None declared.

**2.0 Adoption of Agenda**

**RESOLUTION  
2019-25**

**Moved:** D. Graystone  
**Seconded:** A. Kappes

THAT the Board of Health agenda dated March 27, 2019 be approved as presented.

**CARRIED**

**3.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION  
2019-26**

**Moved:** L. Caicco Tett  
**Seconded:** B. Rankin

THAT the Board of Health minutes dated February 27, 2019 be approved as presented.☐

**CARRIED**

#### **4.0 Delegations / Presentations**

##### **a. APH - Mental Health and Addiction Services**

A. Brassard and S. Thomas presented to the Board and answered questions about the network of support, and collaboration between programs in our district. Discussion followed about success rates and the work done with clients to navigate to the appropriate services in the network. The complete presentation is available on the APH Website.

#### **5.0 Business Arising from Minutes**

Not applicable.

#### **6.0 Reports to the Board**

##### **a. Medical Officer of Health and Chief Executive Officer Reports**

###### **i. MOH Report**

M. Spruyt provided an overview of the MOH Report with discussion about the Safe Water portion of the report and Small Drinking Water Systems. On the Health and Safety portion there will be a response to questions about targets regarding the WSIB safe Workplace targets at the April BOH meeting.

###### **RESOLUTION**

**2019-27**

**Moved:** A. Kappes

**Seconded:** E. Pearce

THAT the report of the Medical Officer of Health and CEO for March 2019 be adopted as presented.

**CARRIED**

##### **b. Finance and Audit Committee Report**

###### **i. Financial Statements**

J. Pino presented the Financial Statements for the period ending January 31, 2019 that are posted on the APH Website. Discussion followed regarding budget cuts to programs in other health sector organizations and what the Board of Health can do to mitigate the impact. Advocacy actions by our Board could be supportive and should be brought forward for discussion.

###### **RESOLUTION**

**2019-28**

**Moved:** P. Avery

**Seconded:** E. Pearce

THAT the Financial statements for the period ending January 31, 2019 be approved as presented.

**CARRIED**

##### **c. Governance Committee**

###### **i. Committee Chair Report**

D. Graystone provided the report for the March Governance meeting. The report is included in the BOH agenda package.

###### **RESOLUTION**

**2019-29**

**Moved:** K. Raybould

**Seconded:** A. Kappes

THAT the Governance Committee Chair Report for March 2019 be adopted as presented.

**CARRIED**

## **ii. 02-05-075 Election of Chair, Vice Chairs or Committee Members**

No changes were made to this policy and will be marked as reviewed on March 27, 2019 and posted.

### **RESOLUTION 2019-30**

**Moved:** K. Raybould  
**Seconded:** R. Condie

THAT the Governance Committee has reviewed and recommends to the Board of Health that policy 02-05-075 Election of Chair, Vice Chairs or Committee Members be approved as presented.

**CARRIED**

### **7.0 New Business/General Business**

Not applicable.

### **8.0 Correspondence**

- a. Letter to MOH/CEOs and Board Chairs from MOHLTC regarding transformation of our health care system dated March 6, 2019.
- b. Correspondence regarding Ministry of Finance Round Tables on Alcohol Retail received March 8, 2019.
- c. Letter to the Deputy Premier of Ontario, Minister of Health and Long-Term Care from Renfrew County and District Health Unit regarding Strengthening the Smoke-Free Ontario Act, 2017 to address the promotion of vaping dated March 4, 2019.
- d. Letter to the Premier of Ontario from Renfrew County and District Health Unit regarding Support for Provincial Oral Health Program for Low Income Adults and Seniors dated March 4, 2019.

### **9.0 Items for Information**

- a. Call for Board of Health nominations for the alPHa Board of Directors.
- b. Presentations to Municipal Councils.

The municipalities have been asked to provide dates if they are interested in a presentation by APH Executive members. There have been many requests to date and M. Spruyt, J. Loo and J. Pino will deliver these presentations. Once underway any resulting questions can be brought back to the Board for discussion.

A suggestion was made to provide the Connected Communities document to the municipalities as an information resource.
- c. June 2019 alPHa Annual Conference - Minding Public Health
- d. Connected Communities - Healthier Together , 2017 Annual Report of the Chief Medical Officer of Health of Ontario to the Legislative Assembly of Ontario.

### **10.0 Addendum**

### **11.0 In Camera**

For discussion of labour relations and employee negotiations, matters about identifiable individuals, adoption of in camera minutes, security of the property of the board, litigation or potential litigation.

There were no agenda items for an in camera meeting.

### **12.0 Open Meeting**

- a. Resolutions resulting from the in camera meeting.

Not applicable.

**13.0 Announcements / Next Committee Meetings:**

**Board of Health Orientation**

April 6, 2019 @ 9:30 am  
Sault Ste. Marie Room A & B

**Finance & Audit Committee Meeting**

April 10, 2019 @ TBD 4:00 PM  
Prince Meeting Room, 3<sup>rd</sup> Floor

**Board of Health Meeting:**

April 24, 2019 @ 5:00 pm  
Sault Ste. Marie, Room A

**Governance Committee Meeting**

May 29, 2019 @ 4:30 pm  
Sault Ste. Marie, Room A

**14.0 Evaluation**

A reminder to all Board members to complete the monthly evaluation.

**15.0 Adjournment - 6:31 pm**

**RESOLUTION**

**2019-31**

**Moved:** P. Avery

**Seconded:** R. Condie

THAT the Board of Health meeting adjourns.

**CARRIED**



Lee Mason, Chair



Date



Tania Caputo, Secretary



Date