



ADVERSE STORAGE CONDITION WORKSHEET

Please complete this form each time an adverse storage condition (ASC) occurs. Do not send back any vaccines that are involved until Algoma Public Health (APH) contacts you with recommendations. You could be held responsible for the cost of any publicly-funded vaccines if the adverse storage condition procedure is not followed correctly or was caused by human error.

- 1) Date occurrence was first discovered: _____ Time: _____
- 2) Agency/Name of Physician: _____ Phone Number: _____
- 3) Cause of adverse storage condition:

- 4) Type of fridge involved: ☐ Bar fridge ☐ Kitchen style ☐ Laboratory style

Age of fridge (if known) _____

- 5) Upon discovery of the adverse storage condition please record the following temperatures:

Current temperature..... _____ °C

Maximum temperature..... _____ °C

Minimum temperature..... _____ °C

- 6) Steps to follow after recording temperatures:

- List all vaccines involved(see chart below).
- **Place all involved vaccines in a bag marked “Do Not Use” and place bag in a monitored, working refrigerator or leave in current monitored fridge if current temperatures are between 2 and 8°C. APH will contact you with further direction.**
- In Sault Ste. Marie, please call the VPD Nurse on Phones at 705-759-5409 to advise of the adverse storage condition and fax this completed form and temperature log sheet(s) for the last 4 weeks prior to this incident to: VPD at 705-541-5959.
- For offices outside of Sault Ste Marie, please contact your local APH office.
- Arrange to have the fridge repaired or serviced (if necessary).

- 7) Last known recorded readings on vaccine temperature log book prior to the ASC:

Date: _____

Time: _____

Current temp: _____ °C

Max. temp: _____ °C

Min. temp: _____ °C

- 8) List all vaccines involved in the adverse storage condition:

Name of vaccine	Lot #	Number of Doses	Expiry Date	Previous Exposure	
				Yes	No

See Page 2 for further vaccine exposure.

