

**Board of Health Meeting  
MINUTES  
November 27, 2019 at 5:00 pm  
Sault Ste. Marie - Community Room A**

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**PRESENT : BOARD MEMBERS**

Lee Mason - Chair  
Deborah Graystone - 2nd Vice Chair  
Louise Caicco Tett  
Randi Condie  
Dr. Heather O'Brien  
Karen Raybould

**APH EXECUTIVE**

Dr. Marlene Spruyt - MOH/CEO  
Dr. Jennifer Loo - AMOH & Director of Health Protection  
Justin Pino - CFO /Director of Operations  
Antoniette Tomie - Director of Human Resources  
Laurie Zeppa - Director of Health Promotion & Prevention  
Tania Caputo - Board Secretary

**T/C :** Brent Rankin, Matthew Scott, Patricia Avery, Adrienne Kappes

**REGRETS :** Ed Pearce, Micheline Hatfield

The APH **2019 Public Health Champion Award** was presented to **Elizabeth MacMillan** by the Board of Health Chair Lee Mason, for her contribution to population health in Algoma. She has developed Algoma Educational Gardening - teaching children how to grow vegetables and to promote healthy eating. She has started a new registered non-profit called SKILLS - developing urban culture and agriculture in Sault Ste. Marie by building greenhouses in the downtown area and teaching people to cultivate and maintain them. Elizabeth spoke about her journey and working toward the goal of greenhouse grocery stores within the city and the positive outcomes of these projects cutting through barriers in education and access in the community.

**1.0 Meeting Called to Order at 5:09 pm**

**a. Declaration of Conflict of Interest**

None declared

**2.0 Adoption of Agenda**

**RESOLUTION**                      **Moved:** D. Graystone  
**2019-81**                              **Seconded:** H. O'Brien

THAT the Board of Health agenda dated November 27, 2019 be approved as presented.

**CARRIED**

**3.0 Delegations / Presentations**

- a.** There is no presentation as Strategic Planning sessions are scheduled after the Board meeting and all day on Thursday November 28, 2019.

**4.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION**                      **Moved:** K. Raybould  
**2019-82**                              **Seconded:** D. Graystone

THAT the Board of Health minutes dated October 23, 2019 be approved as presented.

**CARRIED**

## **5.0 Business Arising from Minutes**

Not Applicable

## **6.0 Reports to the Board**

### **a. Medical Officer of Health and Chief Executive Officer Reports**

#### **i. MOH Report - November 2019**

Local MPP Ross Romano is scheduled to make an announcement at APH on Friday, November 30 at 10 am about supporting free dental care for low income seniors. Discussion about the program, recruitment of dentists and hygienists and role of APH. APH has estimated that approximately 2200 seniors in the district could be eligible for the dental program.

Program Indicators were reviewed with discussion on specific indicators including Rabies investigations, calls to Sexual Health Line, Naloxone training.

M. Spruyt offered a copy of the presentation from the Ontario Health Team Governance session held on Monday November 18, 2019.

**RESOLUTION  
2019-83**

**Moved:** H. O'Brien  
**Seconded:** L. Caicco-Tett

THAT the report of the Medical Officer of Health and CEO for November 2019 be accepted as presented.

**CARRIED**

### **b. Finance and Audit Committee**

#### **i. Finance and Audit Committee Chair Report**

**RESOLUTION  
2019-84**

**Moved:** H. O'Brien  
**Seconded:** D. Graystone

THAT the Finance and Audit Committee Chair Report for November 13, 2019 be adopted as presented.

**CARRIED**

#### **ii. Terms of Reference - Finance and Audit Committee**

**RESOLUTION  
2019-85**

**Moved:** K. Raybould  
**Seconded:** H. O'Brien

THAT the Terms of Reference for the Finance and Audit Committee and accepted as presented.

**CARRIED**

#### **iii. Financial Statements**

J. Pino presented a summary of the September Financial Statements highlighting Public Health and Non Public Health Programs. APH year-to-date Revenue, expenses and financial position were highlighted.

**RESOLUTION  
2019-86**

**Moved:** R. Condie  
**Seconded:** D. Graystone

THAT the Financial Statements for the period ending September 30, 2019 be accepted as presented.

**CARRIED**

**iv. 2020 Public Health Operating and Capital Budget**

J. Pino provided an overview of the 2020 Public Health Operating and Capital Budget. The Board was advised of the impact of the cost-sharing formula and the impact it will have on Algoma municipalities and their respective levy contributions. M. Spruyt suggested that teleconference discussion with municipalities could be offered to answer questions any municipality may have. A question regarding WSIB rates was asked and will be followed up at the next meeting by A. Tomie.

**RESOLUTION**                      **Moved:** H. O'Brien  
**2019-87**                      **Seconded:** K. Raybould

THAT the 2020 Public Health Operating and Capital Budget be approved as presented.

**CARRIED**

**v. 2019 Contribution to the APH Reserve Fund**

J. Pino provided an overview of the recommendation.

**RESOLUTION**                      **Moved:** H. O'Brien  
**2019-88**                      **Seconded:** L. Caicco-Tett

THAT the Board of Health has approved a contribution of up to \$300,000 into APH's Reserve Fund.

**CARRIED**

**c. Governance Committee**

**i. Governance Committee Chair Report**

**RESOLUTION**                      **Moved:** K. Raybould  
**2019-89**                      **Seconded:** R. Condie

THAT the Governance Committee Chair Report for November 20, 2019 be adopted as presented.

**CARRIED**

**ii. Travel Policy 02-05-020**

**RESOLUTION**                      **Moved:** H. O'Brien  
**2019-90**                      **Seconded:** L. Caicco Tett

THAT the Board of Health approve the revised Travel Policy 02-05-020 as presented.

**CARRIED**

This policy goes into effect on January 1, 2020

**7.0 New Business/General Business**

a. L. Mason provided an update about the RFP for the Algoma Room renovations with the successful proponent being Park Construction. The renovations are well underway.

**8.0 Correspondence**

L. Mason noted that this would be the appropriate time to bring forward supporting motions.

- a. Letter to Mayor and Council of the City of Kingston from the Kingston, Frontenac and Lennox & Addington Public Health regarding **Municipal Alcohol Policies and Municipal Policy Options to Mitigate Alcohol Harms** dated October 18, 2019.
- b. Letter to the Minister of Health and Long-Term Care from the Windsor-Essex County Health Unit regarding **The Harms of Vaping and the Next Steps for Regulation** dated October 21, 2019.
- c. Letter to the Minister of Health and Long-Term Care and the Minister of Health of Canada from the Windsor-Essex County Health Unit regarding **Restrictions on Display and Promotion of Vaping Products and the Ban of Flavoured E-Cigarettes** dated October 22, 2019.

- d. Letter to the Minister of Health and Long-Term Care from the Windsor-Essex County Health Unit regarding **Removal of Regulation 268 of the Smoke-Free Ontario Act, 2017, to restrict marketing of Vaping Products** dated October 22, 2019.
- e. Letter to the NE Boards of Health from the Timiskaming Health Unit regarding **Public Health Modernization - North East Public Health Transformation Initiative** dated October 23, 2019.
- f. Letter to the Prime Minister from the Regional Municipality of Durham regarding **Opioid Overdose Emergency Resolution** dated October 24, 2019.
- g. News Release from the Ministry of Health regarding **Protecting Youth from the Dangers of Vaping - Ontario Banning the Promotion of Vaping Products Outside of Specialty Stores** dated October 25, 2019.
- h. Letter to the Minister of Health and Long-Term Care from the Simcoe Muskoka District Health Unit regarding **Vaping Display and Promotion** dated October 25, 2019.
- i. News Release from newsroom@ontario.ca regarding **Government Lays out Legislative Priorities for the Upcoming Session** dated October 28, 2019.
- j. Letter to the Minister of Health and Long-Term Care from the City of Hamilton regarding **Opposition to Co-Payment for Dentures under the New Ontario Seniors Dental Care Program** dated October 30, 2019.
- k. Letter to the Minister of Health and Long-Term Care and the Chief Medical Officer of Health from the City of Hamilton regarding **Support for a Seamless Provincial Immunization Registry** dated October 30, 2019.
- l. Letter to the Minister of Health and Long-Term Care from the City of Hamilton regarding **Request for Weekly Data Reports on Vaping Cases** dated October 30, 2019.
- m. Communication from Grey Bruce Public Health Unit to all Health Units regarding Motions of support for **Funding for Leave the Pack Behind, National School Food Program, Display and Promotion of Vaping Products, Promotion and Display of Vapour Products in Ontario** dated October 31, 2019
- n. Letter to the Minister of Health and Long-Term Care from the Renfrew County and District Health Unit regarding **The Harms of Vaping and the Next Steps for Regulation** dated October 31, 2019.
- o. Communication to All Ontario Health Units from the Timiskaming Health Unit sharing their **2018 Annual Report** dated November 6, 2019.
- p. News Release from the Ministry of Health regarding **Ontario Taking Next Steps to Integrate Health Care System** dated November 13, 2019.
- q. **Connected Care Update** from the Ministry of Health dated November 13, 2019.
- r. News Release from newsroom@ontario.ca regarding **Ontario Expanding Digital and Virtual Health Care** dated November 13, 2019.
- s. Communication from aPHa to All Health Units regarding **aPHa Statement of Principles** dated November 15, 2019.
- t. Communication from aPHa to All Health Units regarding **Update on Public Health Modernization** dated November 18, 2019.
- u. News Release from the Ministry of Health regarding **Discussion Papers - Public Health Services Modernization** dated November 18, 2019.
- v. News Release from newsroom@ontario.ca regarding **Ontario Launches Free Dental Care for Low-Income Seniors** dated November 20, 2019.
- w. Communication from Ontario Chief Medical Officer of Health to all Health Units regarding retirement of Laura Pisko dated November 20, 2019
- x. Letter to the Minister of Health and Long-Term Care and Special Advisor, Public Health Modernization from Simcoe Muskoka District Health Unit regarding Public Health Modernization dated November 20, 2019.

- y. Communication from alPHa to All Health Units regarding **alPHa Member Feedback on Public Health Modernization** dated November 21, 2019.
- z. Letter to the Minister of Health and Long-Term Care and the Minister of Health, Canada from Haliburton, Kawartha, Pine Ridge District Health Unit regarding **Vaping Regulations** dated November 21, 2019.

There was discussion regarding **Municipal Alcohol Policies and Municipal Policy Options to Mitigate Alcohol Harms**. This item will be added as new business to the January 2020 Board of Health meeting agenda.

## **9.0 Items for Information**

## **10.0 Addendum**

## **11.0 In-Camera - 6:43 pm**

For discussion of labour relations and employee negotiations, matters about identifiable individuals, adoption of in camera minutes, security of the property of the board, litigation or potential litigation.

**RESOLUTION**                      **Moved:** H. O'Brien  
**2019-91**                              **Seconded:** D. Graystone

THAT the Board of Health go in camera.

## **12.0 Open Meeting - 7:03 pm**

There were no resolutions resulting from the in camera meeting.

## **13.0 Announcements / Next Committee Meetings:**

### **Board of Health Meeting:**

January 22, 2020 @ 5:00 pm  
Sault Ste. Marie, Room A

### **Finance & Audit Committee Meeting**

February 12, 2020 @ 5:00 pm  
Prince Meeting Room, 3<sup>rd</sup> Floor

### **Governance Committee Meeting**

March 11, 2020 @ 5:00 pm  
Prince Meeting Room, 3<sup>rd</sup> Floor

## **14.0 Evaluation**

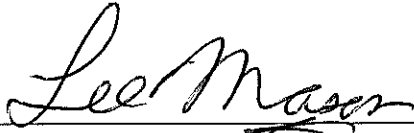
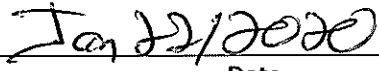
15.0 Adjournment - 7:23 pm

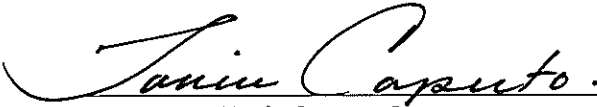
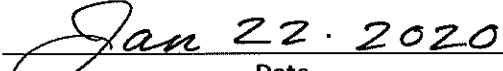
RESOLUTION  
2019-94

Moved: D. Graystone  
Seconded: L. Caicco Tett

THAT the Board of Health meeting adjourns.

CARRIED

  
\_\_\_\_\_  
Lee Mason, Chair  
  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Tania Caputo, Secretary  
  
\_\_\_\_\_  
Date