

**Board of Health Meeting
MINUTES**

March 24, 2021 at 5:00 pm

Video/Teleconference | Algoma Community Room

*** Meeting held during the provincially declared emergency**

PRESENT : BOARD MEMBERS

Sally Hagman - Board Chair
Ed Pearce - 1st Vice Chair
Deborah Graystone - 2nd Vice Chair
Louise Caicco Tett
Lee Mason
Micheline Hatfield
Patricia Avery
Musa Onyuna
Brent Rankin
Matthew Scott

APH EXECUTIVE

Dr. Jennifer Loo - Acting Medical Officer of Health / CEO
Antoniette Tomie - Director of Corporate Services
Laurie Zeppa - Director of Programs
Joel Merrylees - Controller
Tania Caputo - Board Secretary

GUESTS: Kristy Harper and Lilianna Bressan (presenting)

*** Proceedings are being recorded via Webex and will be available for public viewing.**

1.0 Meeting Called to Order

- a. Declaration of Conflict of Interest.
No conflicts were declared.

2.0 Adoption of Agenda

**RESOLUTION
2021-21**

Moved: P. Avery
Seconded: L. Mason

THAT the Board of Health agenda dated March 24, 2021 be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. Impacts of Climate Change on Algoma

The presentation was delivered by Kristy Harper, Program Manager, Community Wellness & Chief Nursing Officer and Lilianna Bressan, Public Health Specialist, Environment & Health. The full presentation is available in the meeting package.

. Adoption of Minutes of Previous Meeting

**RESOLUTION
2021-22**

Moved: M. Hatfield
Seconded: B. Rankin

THAT the Board of Health meeting minutes dated February 24, 2021 be approved as presented.

CARRIED

5.0 Business Arising from Minutes

No business arising.

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report - March 2021

J.Loo reported on the COVID-19 response, managing cases in Algoma and implementing COVID vaccine immunization across the district. She advised on the current yellow zone status in Algoma and the risks ahead with Easter and March break just around the corner. Our teams continue to emphasize vigilance with key public health messaging to avoid non-essential travel and non-essential visitors as well. APH teams work closely with workplaces to make sure safety protocols are being adhered to.

The province has provided funding to shore up infection prevention and control (IPAC) to mainly support congregate living settings.

An update was provided on vaccines administered to date with a look at the coverage of the entire population and this will continue to be updated on the webpage. Questions about second doses and the number of people being vaccinated were answered.

**RESOLUTION
2021-23**

Moved: D. Graystone
Seconded: L. Caicco Tett

THAT the report of the Medical Officer of Health/CEO for March 2021 be accepted as presented.

CARRIED

b. Finance and Audit

ii. Financial Statements - in Addendum

J. Merrylees provided an overview of the Financial Statements and spoke about the submission to the province for extraordinary costs for APH.

**RESOLUTION
2021-24**

Moved: P. Avery
Seconded: L. Mason

THAT the Board of Health approves the Unaudited Financial Statements for the period ending January 30, 2021, as presented.

CARRIED

c. Governance

i. Governance Committee Chair Report

**RESOLUTION
2021-25**

Moved: P. Avery
Seconded: L. Caicco Tett

THAT the Governance Committee Chair Report for March 2021 be accepted as presented.

CARRIED

ii. Policy #02-04-001 - Composition and Accountability of Board of Directors

**RESOLUTION
2021-26**

Moved: P. Avery
Seconded: L. Caicco Tett

THAT the Board of Health has reviewed and approves **Policy #02-04-001 - Composition and Accountability of Board of Directors**, as presented.

CARRIED

iii. Policy #02-05-030 - Board Member Code of Conduct

**RESOLUTION
2021-27**

Moved: E. Pearce
Seconded: L. Mason

THAT the Board of Health has reviewed and approves **Policy #02-05-30 - Board Member Code of Conduct** as presented.

CARRIED

iv. Policy #02-05-045 - Attendance at Meetings Using Electronic Means

**RESOLUTION
2021-28**

Moved: L. Caicco Tett
Seconded: P. Avery

THAT the Board of Health has reviewed and approves **Policy #02-05-045 - Attendance at Meetings Using Electronic Means**, as presented.

CARRIED

v. Policy #02-05-075 - Election and Selection Process for Chair and Vice-Chairs

**RESOLUTION
2021-29**

Moved: B. Rankin
Seconded: L. Mason

THAT the Board of Health has reviewed and approves **Policy #02-05-075 - Election and Selection Process for Chair and Vice-Chairs** as presented.

CARRIED

vi. Policy #02-05-087 - Terms of Office

**RESOLUTION
2021-30**

Moved: L. Caicco Tett
Seconded: P. Avery

THAT the Board of Health has reviewed and approves **Policy #02-05-087 - Terms of Office** as presented.

CARRIED

vii. Policy #02-05-089 - APH Chair Roles and Responsibilities

**RESOLUTION
2021-31**

Moved: E. Pearce
Seconded: B. Rankin

THAT the Board of Health has reviewed and approves **Policy #02-05-089 - APH Chair Roles and Responsibilities** as presented.

CARRIED

viii. BOH Terms - for information only

7.0 New Business/General Business

a. Chair of Boards of Health Meeting

S. Hagman sits on this board with 34 other BOH chairs and described cautious optimism among the group with regards to the COVID-19 response. There was concern about big box stores having priveleges that smaller businesses do not enjoy. There is great concern about variants and the effect they will have. It is felt that consistent messaging across the province is essential.

b. Algoma Vaccination Council Update

L. Caicco Tett provided an overview of group that includes 30 different businesses with the goal of supporting COVID-19 vaccination in Algoma. A subcommittee has been formed to arrange and deliver meals to the vaccination locations. Please contact L. Caicco Tett if there are any vaccination centres in the district that are in need of meals for staff working at the clinics.

8.0 Correspondence

No correspondence received.

9.0 Items for Information

a. Employee Appreciation Day - link

10.0 Addendum

a. Unaudited Financial Statements for the period ending January 30, 2021 - reviewed in item 6.0 b. ii.

11.0 In-Camera

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in-camera minutes**, security of the property of the board, litigation or potential litigation.

RESOLUTION **Moved:** E. Pearce
2021-32 **Seconded:** M. Hatfield
THAT the Board of Health go in-camera.
CARRIED

12.0 Open Meeting

There are no resolutions resulting from the in camera meeting.

13.0 Announcements / Next Committee Meetings:

Finance and Audit Committee Meeting
Wednesday, April 14, 2021 @ 5:00 pm
Video Conference | SSM Algoma Community Room

Board of Health Meeting
Wednesday, April 28, 2021 @ 5:00 pm
Video Conference | SSM Algoma Community Room

Governance Committee Meeting
Wednesday, May 12, 2021 @ 5:00 pm
Video Conference | SSM Algoma Community Room

14.0 Evaluation

S.Hagman reminded all board members to please complete the meeting evaluation.

Before adjourning, S. Hagman thanked P. Avery for her years of service on the APH Board of Health. This is her last meeting as a Provincial Appointee on this board.

D. Graystone provided feedback received regarding the great organization and management of the COVID-19 Vaccine clinics at GFL and other locations.

15.0 Adjournment

RESOLUTION **Moved:** L. Caicco Tett
2021-35 **Seconded:** D. Graystone
THAT the Board of Health meeting adjourns.
CARRIED



Sally Hagman, Chair



Tania Caputo, Secretary

April 28, 2021
Date

April 28, 2021
Date