

Board of Health Meeting
MINUTES
Wednesday May 22, 2024 - 5:00 pm
SSM Algoma Community Room | Videoconference

BOARD MEMBERS

PRESENT: Deborah Graystone
Sally Hagman - Chair
Julila Hemphill
Luc Morrisette - 1st Vice-Chair
Loretta O'Neill
Matthew Shoemaker
Sonia Tassone
Suzanne Trivers
Jody Wildman

APH MEMBERS

Dr. John Tuinema - Acting Medical Officer of Health & CEO
Rick Webb - Director of Corporate Services
Kristy Harper - Director of Health Promotion & Chief Nursing Officer
Leo Vecchio - Manager of Communications
Leslie Dunseath - Manager of Accounting Services
Tania Caputo - Board Secretary

REGRETS: Donald McConnell - 2nd Vice-Chair

GUESTS: Carla Breton - Manager of Human Resources

1.0 Meeting Called to Order

S. Hagman, welcomed the Board of Health members, read the land acknowledgment, roll call and declaration of conflict of interest.

a. Land Acknowledgment

b. Roll Call

c. Declaration of Conflict of Interest:

- S. Tassone declared a conflict of interest with item 14.a.

2.0 Adoption of Agenda

RESOLUTION

2024-64

Moved: D. Graystone

Seconded: S. Tassone

THAT the Board of Health agenda dated May 22, 2024 be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. Public Health Nursing Practice

K. Harper, Director of Health Promotion and Chief Nursing Officer at APH, presented on the unique role of public health nursing practice. She discussed the specific competencies of public health nursing and the workforce at APH, as well as the support structures in place for nursing practice and examples of public health nursing in action.

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION

2024-65

Moved: S. Trivers

Seconded: L. Morrisette

THAT the Board of Health meeting minutes dated April 24, 2024, be approved as presented.

CARRIED

7.0 Business Arising from Minutes

- a.** K. Harper provided history on the **Healthy Babies Healthy Children Program**. The HBHC program has been funded at 100% since 1997, but the budget has not kept up with inflation, leading to capacity challenges. Advocacy for increased funding is ongoing. The program requires substantial resources for home visits and travel. Data shows a decline in live births in Algoma since 2013, while early childhood screening rates have remained stable. An updated Community Health Profile is underway.

8.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report - May 2024

- Indigenous Engagement Update

In J. Tuinema's summary he noted that APH received the Outstanding Business Achievement Award for Diversity from the Sault Ste. Marie Chamber of Commerce. We have conducted training sessions and are implementing new policies to promote inclusivity. Our work regarding diversity, equity, and inclusion continues in alignment with our strategic directions.

RESOLUTION
2024-66

Moved: L. Morrisette
Seconded: L. O'Neill

THAT the report of the Medical Officer of Health and CEO for May 2024 be accepted as presented.

CARRIED

b. Finance and Audit

i. Unaudited Financial Statements ending March 31, 2024

RESOLUTION
2024-67

Moved: D. Graystone
Seconded: S. Tassone

THAT the Board of Health approves the Unaudited Financial Statements for the period ending March 31, 2024, as presented.

CARRIED

c. Governance

i. Governance Committee Chair Report

RESOLUTION
2024-68

Moved: S. Tassone
Seconded: L. Morrisette

THAT the Governance Committee Chair Report for May 8, 2024 be accepted as presented.

CARRIED

ii. Policy 02-05-020 Travel Policy - Deferred

Staff will review this policy, specifically regarding the authority for travel for the Medical Officer of Health and the Board Chair. The policy will be brought back to the September 2024 Governance Committee Meeting for discussion.

iii. Policy 02-05-088 Stakeholder Communications

RESOLUTION
2024-69

Moved: D. Graystone
Seconded: S. Tassone

THAT the Board of Health approve **Policy 02-05-088 Stakeholder Communications** as presented.

CARRIED

iv. Policy 02-05-015 Conflict of Interest

RESOLUTION
2024-70

Moved: S. Tassone
Seconded: L. O'Neill

THAT the Board of Health approve **Policy 02-05-015 Conflict of Interest** as presented.

CARRIED

v. Policy 02-05-025 Board Member Remuneration

RESOLUTION
2024-71

Moved: L. Morrisette
Seconded: S. Tassone

THAT the Board of Health for approve **Policy 02-05-025 Board Member Remuneration** as presented.

CARRIED

vi. 02-04-030 Procurement Policy - Disposal of assets discussion

The Governance Committee reviewed the Board policy on disposal of surplus goods. Section 9.3 outlines a five-part method for disposal. The Committee confirmed that this policy was followed for the donation of outdated equipment mentioned in a letter from CULD to Algoma Public Health dated April 2024.

9.0 New Business/General Business

Not applicable.

10.0 Correspondence - requiring action

Not applicable.

11.0 Correspondence - for information

- a. alPHa Information Break - May 2024
- b. Letter to the Premier of Ontario, from APH Board of Health regarding Household Food Insecurity dated May 21, 2024.
- c. Letter to the Premier of Ontario, Minister of Health , Associate Minister of Mental Health and Addictions from APH Board of Health regarding Commitment to Health Promotion and Chronic Disease Prevention dated May 21, 2024
- d. Letter to the Minister of Health, Ontario and the Associate Minister of Mental Health and Addictions Ontario from APH Board of Health regarding Safeguarding our Youth from Nicotine Addiction dated May 21, 2024
- e. Letter to the Minister of Health from APH Board of Health regarding Safeguarding our Youth from Nicotine Addiction dated May 21, 2024

12.0 Addendum

Not applicable.

13.0 In-Camera - 6:41 pm

For discussion of **labour relations and employee negotiations**, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

**RESOLUTION
2024-72**

Moved: D. Graystone
Seconded: S. Tassone

THAT the Board of Health go in-camera.

CARRIED

14.0 Open Meeting - 7:01 pm

Resolutions resulting from in-camera meeting:

a. RFP for IT Managed Service Provider

Due to a declared conflict of interest, S. Tassone left the meeting room for the in-camera and open meeting discussion on this matter.

**RESOLUTION
2024-76**

Moved: M. Shoemaker
Seconded: S. Trivers

THAT the terms of the contract proposal by MicroAge be approved by the Board of Health.

CARRIED

b. Briefing Note - CUPE Collective Agreement Settlement and BoH Ratification

**RESOLUTION
2024-77**

Moved: L. Morrisette
Seconded: J. Wildman

THAT the Board of Health ratify the 2024-2027 CUPE Collective Agreement.

CARRIED

c. Briefing Note - Leadership Compensation

RESOLUTION

2024-78

Moved: S. Tassone

Seconded: L. O'Neill

THAT the compensation adjustment for the year 2024-25 for these two groups mirror that proposed within the CUPE tentative collective agreement.

- April 1, 2024 - 2 % increase
- September 30, 2024 - 1 % increase

Note: The benefits plans are different amongst all three groups (CUPE, Non-Union, Leadership) and any benefit enhancements will not exceed the percentage allocation of benefits as awarded to CUPE (.08% of benefit costs)

CARRIED

15.0 Announcements / Next Committee Meetings:

Finance & Audit Committee

Wednesday, June 12, 2024 @ 5:00 pm

SSM Algoma Community Room | Video Conference

Board of Health

Wednesday, June 26, 2024 @ 5:00 pm

SSM Algoma Community Room | Video Conference

16.0 Evaluation

The Board Secretary will send the meeting evaluation.

17.0 Adjournment - 7:04 pm

RESOLUTION

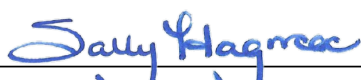
2024-79

Moved: D. Graystone

Seconded: S. Tassone

THAT the Board of Health meeting adjourns.

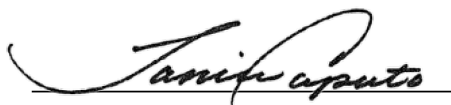
CARRIED



Sally Hagman, Chair

June 26, 2024

Date



Tania Caputo, Secretary

June 26, 2024

Date