



# Board of Health Special Meeting

## MINUTES

Thursday, February 28, 2024 - 5:00 pm

SSM Algoma Community Room | Videoconference

### BOARD MEMBERS

**PRESENT:** Sally Hagman - Chair  
Donald McConnell - 2nd Vice-Chair  
Luc Morrisette - 1st Vice-Chair  
Loretta O'Neill  
Matthew Shoemaker  
Suzanne Trivers  
Jody Wildman

### APH MEMBERS

Dr. Jennifer Loo - Medical Officer of Health & CEO  
Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection  
Rick Webb - Director of Corporate Services  
Kristy Harper - Director of Health Promotion & Chief Nursing Officer  
Tania Caputo - Board Secretary

**REGRETS:** Sonia Tassone, Julila Hemphill, Deborah Graystone

#### 1.0 Meeting Called to Order - 5:01 pm

*S. Hagman*

S. Hagman, welcomed the Board of Health members, read the land acknowledgment, roll call and declaration of conflict of interest.

##### a. Land Acknowledgment

##### b. Roll Call

##### c. Declaration of Conflict of Interest

No conflicts were declared.

#### 2.0 Adoption of Agenda

*S. Hagman*

##### **RESOLUTION 2024-30**

**Moved:** S. Trivers

**Seconded:** J. Wildman

THAT the Board of Health agenda dated February 28, 2024, be approved as presented.

**CARRIED**

#### 3.0 In-Camera - 5:03 pm

*S. Hagman*

For discussion of labour relations and employee negotiations, matters about identifiable individuals, adoption of in camera minutes, **security of the property of the board**, litigation or potential litigation.

##### **RESOLUTION 2024-31**

**Moved:** L. O'Neill

**Seconded:** L. Morrisette

THAT the Board of Health go in-camera.

**CARRIED**

#### 4.0 Open Meeting - 5:10 pm

*S. Hagman*

##### **Resolutions resulting from the in-camera meeting:**

APH Server Upgrade

##### **RESOLUTION 2024-34**

**Moved:** S. Trivers

**Seconded:** L. Morrisette

Whereas, requests for quotes were sent to four vendors as per policy 02-04-030 Procurement. Two vendors are listed on the Ministry of Public and Business Service Delivery as Vendor of Record for Ontario and two additional local/current vendors who provide APH with regular IT equipment.

Therefore be it resolved, that the Board of Health accept the lowest quote which was submitted by MicroAge to upgrade our internal servers.

**CARRIED**

5.0     **Announcements / Next Committee Meetings:**  
         **Governance Committee**  
         Wednesday, March 6, 2024 - 5:00 pm  
         Video Conference | SSM Algoma Community Room

*S. Hagman*

**Finance & Audit Committee**  
Wednesday, March 20, 2024 - 5:00 pm  
Video Conference | SSM Algoma Community Room

**Board of Health Meeting**  
Wednesday, March 27, 2024 - 5:00 pm  
Video Conference | SSM Algoma Community Room

6.0     **Adjournment - 5:12 pm**  
         **RESOLUTION**             **Moved:**     J. Wildman  
         **2024-35**                   **Seconded:**     M. Shoemaker  
         THAT the Board of Health meeting adjourns.  
                                 **CARRIED**

*S. Hagman*

  
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Sally Hagman, BOH Chair

\_\_\_\_\_  
March 27, 2024  
Date

  
\_\_\_\_\_  
Tania Caputo, BOH Secretary

\_\_\_\_\_  
March 27, 2024  
Date