

Board of Health Meeting MINUTES

Wednesday, April 23, 2025 - 5:00

SSM Algoma Community Room | Videoconference

BOARD MEMBERS

PRESENT: Sally Hagman
Donald McConnell - 2nd Vice-Chair
Luc Morrisette
Sonny Spina
Sonia Tassone
Suzanne Trivers - Board Chair
Natalie Zagordo

APH MEMBERS

Dr. John Tuinema - Acting Medical Officer of Health & CEO
Rick Webb - Director of Corporate Services
Kristy Harper - Director of Health Promotion & Prevention /
Chief Nursing Officer
Leslie Dunseath - Manager of Accounting Services
Leo Vecchio - Manager of Communications
Tania Caputo - Board Secretary

GUESTS: Sandra Dereski - Acting Manager of Infectious Diseases, Kristin Bateman - Public Health Nurse & IPAC Hub Lead, Casey Cassan - Health Promotion Specialist, Eric Pino - KPMG

REGRETS: Jody Wildman, Julila Hemphill - Board members

1.0 Meeting Called to Order

S. Trivers welcomed the Board of Health members, read the land acknowledgment, took roll call, and asked for declarations of conflict of interest, to which none were declared.

- a. Land Acknowledgment
- b. Roll Call
- c. Declaration of Conflict of Interest

2.0 Adoption of Agenda

RESOLUTION

2025-36

Moved: S. Hagman

Seconded: D. McConnell

THAT the Board of Health agenda dated April 26, 2025, be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. IPAC (Infection Prevention and Control) Hub

S. Dereski, K. Bateman and C. Cassan delivered the presentation on IPAC Hubs, explaining the Infection Prevention and Control (IPAC) practices, which consist of evidence-based strategies to prevent the transmission of illness-causing microorganisms to clients and care providers. Without proper IPAC measures, infectious pathogens can spread through hands, surfaces, air, food, and other channels, leading to illness and increasing resistance to treatment.

They outlined the Ontario IPAC Hub model and main objectives to assess training needs related to IPAC, strengthen partnerships with local congregate living settings, and coordinate resources for prevention and response. Both IPAC Hubs and Public Health support their community. The goal is to improve health through different approaches.

APH will continue participating in the IPAC Hub Community of Practice to stay connected with the other IPAC Hubs throughout the province. Additionally, we hope to expand the number of Congregate Living Settings (CLS) connected to the Algoma IPAC Hub, with the goal of having all eligible CLSs in Algoma able to access our services.

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION

2025-37

Moved: D. McConnell

Seconded: L. Morrisette

THAT the Board of Health meeting minutes dated March 26, 2025, be approved as presented.

CARRIED

5.0 Business Arising from Minutes

Not applicable.

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

MOH Report - April 2025

- Highlight - RSV Immunization for Infants

Dr. J. Tuinema reported on the board member orientation, highlighting topics like public health functions and ongoing education opportunities, including the alPha conference.

He spoke about APH's strategic direction to promote a culture of learning and wellness at Algoma Public Health through the Employee Engagement and Wellness Committee. The goal of this committee is to develop, deliver, evaluate, and sustain comprehensive employee wellness programming at APH in cooperation with employees and related working groups. This committee has existed for some time at APH, but was reinvigorated following the acute phase of the pandemic given the wellness challenges presented by the pandemic.

Dr. Loo is returning on May 12th, and this will be the final MOH report for Dr. Tuinema this year as he returns to the role of Associate MOH. He thanked the Board for the opportunity to serve, and the Board Chair thanked Dr. Tuinema for his leadership in the role.

RESOLUTION

2025-38

Moved: N. Zagordo

Seconded: S. Tassone

THAT the report of the Medical Officer of Health and CEO be accepted as presented.

CARRIED

b. Finance and Audit

i. Finance and Audit Committee Chair Report

S. Trivers provided a summary of the Finance and Audit Committee Chair Report on behalf of J. Wildman who was absent.

RESOLUTION

2025-39

Moved: S. Hagman

Seconded: L. Morrisette

THAT the Board of Health accepts the April 9, 2025, Chair Report for the Finance and Audit Committee Meeting as presented.

CARRIED

ii. APH Audited Financial Statements ending December 31, 2024.

E. Pino from KPMG delivered the presentation.

RESOLUTION

2025-40

Moved: S. Hagman

Seconded: S. Tassone

THAT the Board of Health accepts the Audited Financial Statements for the period ending December 31, 2024, as presented.

CARRIED

iii. APH Audit Findings Report

E. Pino from KPMG delivered the presentation.

RESOLUTION

2025-41

Moved: S. Spina

Seconded: D. McConnell

THAT the Board of Health accepts the Audit Findings Report as presented.

CARRIED

iv. Unaudited Financial Statements ending February 28, 2025.

L. Dunseath provided a summary of the financial statements.

RESOLUTION

2025-42

Moved: D. McConnell

Seconded: S. Tassone

THAT the Board of Health accepts the Unaudited Financial Statements for the period ending February 28, 2025, as presented.

CARRIED

v. Building Envelope Repairs

R. Webb provided a summary of the project.

RESOLUTION

2025-43

Moved: D. McConnell

Seconded: S. Hagman

THAT the Board of Health accepts the recommendation of the Finance and Audit Committee and approves awarding the tender for various required repairs to the building envelope to First General at an estimated cost of \$453,203 using funding from the APH reserve and that staff be directed to pursue additional funding from Ministry's emergency capital projects grant program.

CARRIED

c. Governance

i. Governance Committee Chair Report

D. McConnell provided the report.

RESOLUTION

2025-44

Moved: S. Tassone

Seconded: N. Zagordo

THAT the Board of Health accepts the April 16, 2025, Chair Report for the Governance Committee Meeting as presented.

CARRIED

ii. Policy 02-05-030 Board Member Code of Conduct

RESOLUTION

2025-45

Moved: D. McConnell

Seconded: S. Spina

THAT the Board of Health approves **Policy 02-05-030 Board Member Code of Conduct** as presented.

CARRIED

iii. Policy 02-05-045 Attendance at Meetings Using Electronic Means

RESOLUTION

2025-46

Moved: N. Zagordo

Seconded: S. Tassone

THAT the Board of Health approves, **Policy 02-05-045 Attendance at Meetings Using Electronic Means** as presented.

CARRIED

7.0 New Business/General Business

- a. Letter to the Ministers of Health from Public Health Sudbury & Districts regarding **Support for a Provincial Immunization Registry** dated March 21, 2025.

RESOLUTION
2025-47

Moved: S. Hagman
Seconded: S. Tassone

THAT the APH Board of Health approves endorsement of the letter dated March 21, 2025, from Public Health Sudbury and Districts regarding **Support for a Provincial Immunization Registry**.

CARRIED

- b. Letter to the Ministers of Health from Public Health Sudbury & Districts regarding **Endorsement of the Walport Report, and for Continued focus on Public Health Emergency & Pandemic Preparedness** dated March 21, 2025.

RESOLUTION
GOV 2025-48

Moved: S. Spina
Seconded: N. Zagordo

THAT the APH Board of Health approves endorsement of the letter dated March 21, 2025, from Public Health Sudbury and Districts regarding **Endorsement of the Walport Report, and for Continued focus on Public Health Emergency & Pandemic Preparedness**.

CARRIED

8.0 Correspondence - requiring action

- a. alPHa Conference and AGM - June 18 - 20, 2025
- Board members to let the secretary know if they can attend.

9.0 Correspondence - for information

- a. alPHa Information Break - April 2025

10.0 Addendum

Not applicable.

11.0 In-Camera - 6:17 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes**, security of the property of the board, litigation or potential litigation.

RESOLUTION
2025-49

Moved: S.Tassone
Seconded: S. Hagman

THAT the Board of Health go in-camera.

CARRIED

12.0 Open Meeting - 6:23 pm

There were no resolutions resulting from the in-camera meeting.

13.0 Announcements / Next Committee Meetings:

Governance Committee Meeting

Wednesday, May 14, 2025 @ 5:00 pm

SSM Algoma Community Room | Video Conference

Board of Health

Wednesday, May 28, 2025 @ 5:00 pm

SSM Algoma Community Room | Video Conference

14.0 Adjournment - 6:26 pm

RESOLUTION

2025-53

Moved: N. Zagordo

Seconded: D. McConnell

THAT the Board of Health meeting adjourns.

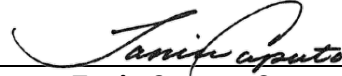
CARRIED



Suzanne Trivers, Chair

May 28, 2025

Date



Tania Caputo, Secretary

May 28, 2025

Date