



## Board of Health Meeting

### MINUTES

Wednesday April 24, 2024 - 5:00 pm

SSM Algoma Community Room | Videoconference

#### **BOARD MEMBERS**

**PRESENT:** Deborah Graystone  
Sally Hagman - Chair  
Donald McConnell - 2nd Vice-Chair  
Luc Morrisette - 1st Vice-Chair  
Loretta O'Neill  
Matthew Shoemaker  
Suzanne Trivers  
Jody Wildman

#### **APH MEMBERS**

Dr. John Harding - Public Health Physician  
Rick Webb - Director of Corporate Services / Acting CEO  
Kristy Harper - Director of Health Promotion & Chief Nursing Officer  
Leo Vecchio - Manager of Communications  
Leslie Dunseath - Manager of Accounting Services  
Tania Caputo - Board Secretary

**GUESTS:** Eric Pino, Chris Pomeroy - KPMG

**REGRETS:** Julila Hemphill, Sonia Tassone

#### **1.0 Meeting Called to Order**

S. Hagman, welcomed the Board of Health members, read the land acknowledgment, roll call and declaration of interest.

- a. **Land Acknowledgment**
- b. **Roll Call**
- c. **Declaration of Conflict of Interest**  
No conflicts were declared.

#### **2.0 Adoption of Agenda**

**RESOLUTION**  
**2024-52**

**Moved:** L. Morrisette  
**Seconded:** S. Trivers

THAT the Board of Health agenda dated April 24, 2024 be approved as presented.

**CARRIED**

#### **3.0 Delegations / Presentations**

- a. **Communication Analytics**  
L. Vecchio provided an overview of analytics of our online communication opportunities. He spoke about APH communications reflecting local needs, utilizing a variety of communication modalities to ensure effectiveness, taking advantage of existing resources where possible, and complementing national and provincial health communications strategies.

#### **4.0 In-Camera 5:30 pm**

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

**RESOLUTION**  
**2024-53**

**Moved:** S. Trivers  
**Seconded:** S. Shoemaker

THAT the Board of Health go in-camera.

**CARRIED**

## 5.0 Open Meeting - 6:41 pm

Resolutions resulting from in-camera meeting.

### APH Audited Financial Statements

**RESOLUTION**  
**2024-56**

**Moved:** L. Morrisette  
**Seconded:** D. McConnell

THAT the Board of Health approves the APH Audited Financial Statements for the period ending December 31, 2023.

**CARRIED**

### APH Audit Findings Report

**RESOLUTION**  
**2024-57**

**Moved:** J. Wildman  
**Seconded:** S. Trivers

THAT the Board of Health has reviewed and accepts the Audit Findings Report as presented.

**CARRIED**

### CEO Compensation

L. Dunseath responded to a question about the average increase in this situation noting that the decision is below the average rate.

**RESOLUTION**  
**2024-58**

**Moved:** M. Shoemaker  
**Seconded:** D. Graystone

THAT The Board of Health approves that the Director of Corporate Services will receive a 20% incremental increase for assuming the role of Acting CEO during the approximately six-week period of absence of both the permanent MOH/CEO and the AMOH.

**CARRIED**

## 6.0 Adoption of Minutes of Previous Meeting

**RESOLUTION**  
**2024-59**

**Moved:** L. O'Neill  
**Seconded:** J. Wildman

THAT the Board of Health meeting minutes dated March 27, 2024, be approved as presented.

**CARRIED**

## 7.0 Business Arising from Minutes

Not applicable.

## 8.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Reports

- i. MOH Report - April 2024
  - Healthy Babies Healthy Children (HBHC) Program
  - Energy Efficiency Projects

R. Webb provided updates on Truth and Reconciliation Action Committee, as well as information on new training for staff, including mental health supports in partnership with the Canadian Mental Health Association. He spoke about engaging with a local firm to conduct a space study to understand our needs in the SSM office. Rick also spoke about engagement in an energy and conservation demand management plan, and conducting a study of our greenhouse gas emissions.

**RESOLUTION**  
**2024-60**

**Moved:** L. Morrisette  
**Seconded:** D. Graystone

THAT the report of the Medical Officer of Health and CEO for April 2024 be accepted as presented.

**CARRIED**

**b. Finance and Audit**

**i. Unaudited Financial Statements ending February 29, 2024.**

L. Dunseath provided a summary of the financial statements. Discussion about Healthy Babies, Healthy Children (HBHC) prompted a request for additional information to be provided at the May meeting.

**RESOLUTION  
2024-61**

**Moved:** L. Morrisette

**Seconded:** S. Trivers

THAT the Board of Health approves the Unaudited Financial Statements for the period ending January 31, 2023, as presented.

**CARRIED**

**9.0 New Business/General Business**

**a. Briefing Note - Local, Provincial and Federal Restrictions on Nicotine Pouches.**

K. Harper presented the briefing note and along with Dr. John Harding provided additional information regarding the danger of these products.

**RESOLUTION  
2024-62**

**Moved:** L. O'Neill

**Seconded:** D. McConnell

Whereas, nicotine pouches have been approved for sale by Health Canada under the Natural Health Products Regulations, currently being sold by Imperial Tobacco Canada since October 2023; and

Whereas, nicotine pouches do not fall under the federal Tobacco and Vaping Products Act (TVPA) or provincial Smoke Free Ontario Act (SFOA) 2017, and therefore are not regulated under provincial or federal tobacco laws; and

Whereas, the ways in which nicotine pouches are packaged, flavoured, displayed, and promoted make them appealing to youth; and

Whereas, nicotine use poses risks to youth, it is highly addictive and harmful to the developing brain; and

Whereas, Health Canada has identified a regulatory gap and provided a notice of intent to address this gap over concerns of the risks to youth and young adults; and

Whereas, Health Canada has identified a regulatory gap and provided a notice of intent to address this gap over concerns of the risks to youth and young adults; and

Therefore be it resolved that the Board of Health of Algoma Public Health send a letter to Minister of Health of Canada, calling on Health Canada to close the regulatory gaps that allow the sale of nicotine pouches and other nicotine-containing products that have not yet been proven effective as cessation aids to individuals under 18 years of age; and

Be it further resolved that the Board of Health of Algoma Public Health send a letter to the Minister of Health of Ontario, calling on the provincial government to consider taking action to embed restrictions on the flavouring, sale, display, and promotion of nicotine pouches and other nicotine-containing products under the Smoke-free Ontario Act, 2017.

Be it further resolved that these letters be shared with other Ontario Public Health units.

**CARRIED**

**10.0 Correspondence - requiring action**

Not applicable.

**11.0 Correspondence - for information**

**a.** alPHa Information Break - April 2024

**b.** 2023 Chief Medical Officer of Health Annual Report

- c. 2024 alPHa Conference - Please advise the Board Secretary if you would like to attend.
  - d. Letter from Canadian Ukrainian Logistics Division (CULD) to Algoma Public Health regarding the donation of equipment dated April 2024.
- R. Webb provided a list of items scheduled for disposal that were able to be donated instead. A policy exists that relates to asset disposal and will be reviewed at the May Governance Committee meeting to ensure it corresponds with the Board policy.

## 12.0 Addendum

A resolution from the Municipality of Wawa regarding the Thunder Bay Screen for Life Coach that will no longer be providing service and request that the Ministry of Health fund a pop-up cancer screening clinic in Wawa to provide necessary testing services for eligible patients until such time that services resume. Dated April 16, 2024

## 13.0 Announcements / Next Committee Meetings:

### Governance Committee

Wednesday, May 8, 2024 @ 5:00 pm  
SSM Algoma Community Room | Video Conference

### Board of Health

Wednesday, May 22, 2024 @ 5:00 pm  
SSM Algoma Community Room | Video Conference

### Finance & Audit Committee

Wednesday, June 12, 2024 @ 5:00 pm  
SSM Algoma Community Room | Video Conference

## 14.0 Evaluation

Not applicable.

## 15.0 Adjournment - 7:26 pm

**RESOLUTION**  
**2024-63**

**Moved:** M. Shoemaker  
**Seconded:** D. McConnell

THAT the Board of Health meeting adjourns.

  
Sally Hagman, BOH Chair

May 22, 2024

Date

  
Tania Caputo, BOH Secretary

May 22, 2024

Date