

Board of Health Meeting MINUTES

Wednesday, October 22, 2025 - 5:00 pm
SSM Algoma Community Room | Videoconference

BOARD MEMBERS

PRESENT: Sally Hagman
Donald McConnell - 2nd Vice-Chair
Luc Morrissette
Suzanne Trivers - Board Chair
Jody Wildman - 1st Vice-Chair
Natalie Zagordo

APH MEMBERS

Dr. Jennifer Loo - Medical Officer of Health/CEO
Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection
Rick Webb - Director of Corporate Services
Kristy Harper - Director of Health Promotion & Chief Nursing Officer
Leslie Dunseath - Manager of Accounting Services
Leo Vecchio - Manager of Communications
Tania Caputo - Board Secretary

GUESTS: Hilary Gordon - Manager of School Health & Community Wellness, Angela Piaskoski - Health Promotion Specialist, Infectious Diseases

REGRETS: BOH members Julila Hemphill, Sonny Spina and Sonia Tassone

1.0 Meeting Called to Order - 5:00 pm

S. Trivers welcomed the Board of Health members, read the land acknowledgment, took roll call, and asked for declarations of conflict of interest, to which none were declared.

- a. Land Acknowledgment
- b. Roll Call
- c. Declaration of Conflict of Interest

2.0 Adoption of Agenda

RESOLUTION 2025-90

Moved: S. Hagman

Seconded: L. Morrissette

THAT the Board of Health agenda dated October 22, 2025, be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. Mental Health Promotion Framework

H. Gordon and A. Piaskoski from the School Health & Community Wellness Team presented.

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION 2025-91

Moved: S. Hagman

Seconded: N. Zagordo

THAT the Board of Health meeting minutes dated September 24, 2025, be approved as presented.

CARRIED

5.0 Business Arising from Minutes

Not applicable.

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

MOH Report - October 2025

Dr. J. Loo presented.

- Program Highlight - Immunization of School-aged Children and Youth
- Chief Medical Officer of Health (CMOH) Measles Memo

RESOLUTION 2025-92

Moved: D. McConnell

Seconded: J. Wildman

THAT the report of the Medical Officer of Health and CEO be accepted as presented.

CARRIED

b. Finance and Audit

i. Finance and Audit Committee Chair Report

J. Wildman presented a summary of the October 8, 2025 Finance and Audit Committee Meeting.

RESOLUTION

2025-93

Moved: J. Wildman

Seconded: S. Hagman

THAT the report of the Finance and Audit Committee Chair Report be accepted as presented.

CARRIED

ii. Unaudited Financial Statements ending August 31, 2025.

L. Dunseath presented the Financial Statements.

RESOLUTION

2025-94

Moved: J. Wildman

Seconded: L. Morrissette

THAT the Board of Health accepts the Unaudited Financial Statements for the period ending August 31, 2025, as presented.

CARRIED

iii. Briefing Note - Investment Options for Reserve Fund

- **02-05-065 - Algoma Board of Health Reserve Fund - *for information***
- **Historical Use of APH Reserve Funds**

L. Dunseath presented.

RESOLUTION

2025-95

Moved: D. McConnell

Seconded: N. Zagordo

THAT the Board of Health accepts the recommendation of the Finance and Audit Committee to leave 100% of the Reserve Fund as is at this time.

CARRIED

7.0 New Business/General Business

Not applicable.

8.0 Correspondence - requiring action

Not applicable.

9.0 Correspondence - for information

a. alPHa Information Break - Fall 2025

b. alPHa Fall Symposium November 5-7, 2025 (virtual) - S. Trivers will attend.

c. alPHa AGM and Conference, June 8-10, 2026

- Board members can notify the Board Secretary if they are interested in attending.

10.0 Addendum

Not applicable.

11.0 In-Camera - 5:55 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

RESOLUTION

2025-96

Moved: J. Wildman

Seconded: N. Zagordo

THAT the Board of Health go in-camera.

CARRIED

12.0 Open Meeting - 6:49 pm

Resolutions resulting from the in-camera meeting:

Security Camera Upgrades

RESOLUTION

2025-99

Moved: J. Wildman

Seconded: N. Zagordo

THAT the Finance and Audit Committee recommends that the Board of Health approve the use of reserve funds, if required, to support upgrades to the security camera system at its Sault Ste. Marie Office.

CARRIED

13.0 Announcements / Next Committee Meetings:

Governance Committee Meeting

Wednesday, November 5, 2025 @ 5:00 pm
SSM Algoma Community Room | Video Conference

Finance and Audit Committee Meeting

Wednesday, November 12, 2025 @ 5:00 pm
SSM Algoma Community Room | Video Conference

Board of Health

Wednesday, November 26, 2025 @ 5:00 pm
SSM Algoma Community Room | Video Conference

14.0 Adjournment - 6:50 pm

RESOLUTION

2025-100

Moved: L. Morrissette

Seconded: D. McConnell

THAT the Board of Health meeting adjourns.

CARRIED



Suzanne Trivers, Chair

November 26, 2025

Date



Tania Caputo, Secretary

November 26, 2025

Date