

<<Insert Date>>

To the parent of legal guardian of, or
To the following student who is 16 or 17 years old
<<Last Name>>, <<First Name>>
<<Address Block>>
City, PR PC

Date of Birth: <<Date of Birth>>
Home Phone: <<Phone Number>>
School: <<School Daycare>>

Request for Immunization Information

Under the Immunization of School Pupil's Act (ISPA), all children attending school in Ontario are legally required to be immunized against certain preventable diseases, unless a valid exemption due to medical, conscience, or religious reasons is provided. Algoma Public Health (APH) collects and reviews the immunization records of all students to ensure each child is immunized and their records are up to date.

It is the parent/guardian's responsibility to provide immunization information to APH. Most schools and health care providers do not provide this information directly to us.

Our records show that immunization records for your child are incomplete.

What is missing?

Attached to this letter is the immunization record APH has on file for the above-named student. **We require information on the following vaccines:**

«**Diseases Agents**»

What do you need to do?

If the **student has received the vaccine(s) listed above**, please submit immunization records to APH **by March 24, 2025**, for the above-named student using one of the following options:

- **Online:** the online reporting tool is available at www.algomapublichealth.com/icon
- **In person:** bring a copy of your child's immunization record to any of our locations during regular business hours www.algomapublichealth.com/contact-us
- **By phone, fax or mail:** contact numbers for APH office are listed on the first page.
- **Email:** records@algomapublichealth.com (Please include child's name and date of birth in email). If you are sending personal information by email, be aware that electronic communication is not always secure and can be vulnerable to interception.

Blind River	Elliot Lake	Sault Ste. Marie	Wawa
P.O. Box 194 9B Lawton Street Blind River, ON, P0R 1B0 Tel: 705-356-2551 TF: 1 (888) 356-2551 Fax: 705-356-2494	ELNOS Building 302-31 Nova Scotia Walk Elliot Lake, ON, P5A 1Y9 Tel: 705-848-2314 TF: 1 (877) 748-2314 Fax: 705-848-1911	294 Willow Avenue Sault Ste. Marie, ON P6B 0A9 Tel: 705-942-4646 TF: 1 (866) 892-0172 Fax: 705-759-1534	18 Ganley Street Wawa, ON P0S 1K0 Tel: 705-856-7208 TF: 1 (888) 211-8074 Fax: 705-856-1752

<<Last_Name>>, <<First_Name>>
<<Date_of_Birth>>
<<School_Daycare>>

If the **student has not had the required vaccine(s) listed above**, please make an appointment with your health care provider. If you do not have a health care provider, you can access a local walk-in clinic to receive these vaccines. For a full list of walk-in clinics that offer Publicly Funded vaccines, please visit our website at www.algomapublichealth.com/ISPA. Bring this form to your appointment so the vaccines given can be recorded below and then return the form to the APH using one of the above methods.

Vaccine(s) Given	Date Given	Doctor's Name and Phone Number
_____	_____ <i>yyyy-mm-dd</i>	_____
_____	_____ <i>yyyy-mm-dd</i>	_____
_____	_____ <i>yyyy-mm-dd</i>	_____

You can also make appointments by calling your local APH office to book an appointment.

High school Tdap clinics:

If your child is currently in high school and is overdue for tetanus, diphtheria, and pertussis (Tdap), APH will be offering Tdap clinics in each high school starting in February. Your child will receive a consent form at school. Please fill out this consent form and return it to the school if you wish for your child to receive their Tdap vaccine at the school clinic. If you do not receive a consent form and your child is overdue, please call your local public health office and speak to a Public Health Nurse to fill out the consent form over the phone.

Can my child be exempted from vaccination?

Immunization is one of the safest ways to promote health and prevent illnesses related to vaccine preventable diseases. If you decide not to immunize your child due to medical, conscience, or religious reasons, an exemption form must be sent to APH.

If the immunization information requested is not provided to APH, students may be suspended later this school year as part of the ISPA legislation. APH will provide support to parents, guardians, and students to help them keep their immunization records up to date.

If you have any questions, please contact the Immunization Team at your local public health office or visit our website at www.algomapublichealth.com/ISPA.

The information provided or attached to this form is being collected and will be used by Algoma Public Health for the purpose of the medical officer of health maintaining an immunization record on the above-named student and to take appropriate action to prevent certain vaccine preventable diseases in the health unit. This information may be disclosed to the Ministry or other health units for the purpose of the prevention of vaccine preventable diseases. For further details concerning this collection, contact the Privacy Officer at 294 Willow Avenue, SSM, ON P6B 0A9.