



## FILE SEARCH REQUEST

Date Received: \_\_\_\_\_ Closing Date: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

☐ **By owner** (pick up only and proof required) - \$40.00

☐ **Less than 5 business days** before closing date - ☐ Lawyer/Real Estate - \$275 / ☐ Other - \$250

☐ **Greater than 5 business days** before closing date - ☐ Lawyer/Real Estate - \$170 / ☐ Other - \$160

### PROPERTY TO BE SEARCHED

Property Address: \_\_\_\_\_ ☐ Residential Property ☐ Commercial Property

Current Business Name: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Township: \_\_\_\_\_

### LEGAL DESCRIPTION:

Lot: \_\_\_\_\_ Concession: \_\_\_\_\_ Parcel: \_\_\_\_\_

Plan: \_\_\_\_\_ Sub-Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Name of Present Owner(s): \_\_\_\_\_

Name of Previous Owner(s): \_\_\_\_\_

### PERSON OR AGENCY TO WHOM INFORMATION IS TO BE FORWARDED

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Authorization is required when this request is made by a person who is not the registered owner.**

I, the owner hereby authorize Algoma Public Health to release any information or photocopies of documents in the possession of Algoma Public Health, for the above premises.

**OWNER(S)/AGENT(S) SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Sault Ste. Marie**  
294 Willow Avenue  
Sault Ste. Marie, ON P6B 0A9

Tel: (705) 942-4646

Fax: (705) 541-7346

TF: (866) 892-0172

ehclerical@algomapublichealth.com

**Blind River**  
9B Lawton Street  
P.O. Box 194  
Blind River, ON P0R 1B0

Tel: (705) 356-2551

Fax: (705) 356-2494

TF: (888) 356-2551

**Elliot Lake**  
ELNOS Building  
302-31 Nova Scotia Walk  
Elliot Lake, ON P5A 1Y9

Tel: (705) 848-2314

Fax: (705) 848-1911

TF: (877) 748-2314

**Wawa**  
18 Ganley Street  
Wawa, ON P0S 1K0

Tel: (705) 856-7208

Fax: (705) 856-1752

TF: (888) 211-8074

## ALGOMA PUBLIC HEALTH USE ONLY

A file search of Algoma Public Health records was conducted involving:

**Health Protection and Promotion Act:** ☐ No information ☐ See attached information

**Smoke Free Ontario Act:** ☐ Not applicable ☐ Applies to premises

**Small Drinking Water System Regulation:** ☐ Not applicable ☐ Applies to premises

☐ Valid Directive - Dated: \_\_\_\_\_ Small Drinking Water System (SDWS) #: \_\_\_\_\_

Refer to Ministry of Environment and Climate Change\*

**Private Sewage Disposal:** ☐ Not Applicable ☐ Applies to premises

☐ Outstanding permits\*\* - Dated: \_\_\_\_\_

☐ Outstanding orders\*\* - Dated: \_\_\_\_\_

☐ Insufficient information\*\*

☐ Completed permits - Dated: \_\_\_\_\_

☐ Refer to Ministry of Environment and Climate Change\*

\* The Ministry of Environment and Climate Change may have jurisdiction due to the size or characteristics of the property or components on the property.

\*\* The property may require an inspection by APH to ensure the private sewage disposal system meets the requirements of the Ontario Building Code and Act.

### COMMENTS:

This information is provided without prejudice. We have attempted to be as accurate as possible in providing the above information but can assume no liability for its correctness. Other government agencies may have additional information on this property, example: The Ministry of Environment and Climate Change for water quality and sewage systems with a design capacity of greater than 10, 000 litres per day. Algoma Public Health shall not be prevented from taking required action if information is forthcoming that a health hazard exists.

\_\_\_\_\_  
for Sewage System Inspector

\_\_\_\_\_  
Date

Personal information on this form is collected under the authority of one or more of the following. The Health Protection and Promotion Act; The Ontario Building Code; and is in compliance with the Municipal Freedom of Information and Privacy Protection Act. The information is used to ensure that all appropriate public health services are provided, that necessary statistics are kept and that follow-up inspections concerning environmental complaints/requests are recorded. Questions about the collection should be directed to the Director of the Environmental Health Division at 1-866-892-0172.