

# Board of Health Meeting MINUTES

Wednesday, March 25, 2026 - 5:00 pm

SSM Algoma Community Room | Videoconference

**PRESENT: BOARD MEMBERS**

Sally Hagman  
Donald McConnell - 2nd Vice-Chair  
Luc Morrissette  
Sonny Spina  
Sonia Tassone  
Suzanne Trivers - Board Chair  
Jody Wildman - 1st Vice-Chair  
Natalie Zagordo

**APH MEMBERS**

Dr. Jennifer Loo - Medical Officer of Health/CEO  
Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection  
Kristy Harper - Director of Health Promotion & Chief Nursing  
Rick Webb - Director of Corporate Services  
Leslie Dunseath - Manager of Accounting Services  
Leo Vecchio - Manager of Communications  
Trina Mount - Executive Assistant  
Ashley Saini - Executive Assistant

**GUESTS:** Allison McFarlane, Public Health Nurse

**REGRETS:** Julila Hemphill

**1.0 Meeting Called to Order - 5:00 pm**

S. Trivers welcomed the Board of Health members, delivered the land acknowledgment, took roll call, and asked for declarations of conflict of interest, to which none were declared.

- a. **Land Acknowledgment**
- b. **Roll Call**
- c. **Declaration of Conflict of Interest**

**2.0 Adoption of Agenda**

**RESOLUTION  
2026-25**

**Moved:** S. Hagman

**Seconded:** D. McConnell

THAT the Board of Health agenda dated March 25, 2026, be approved as presented.

**CARRIED**

**3.0 Delegations / Presentations**

**a. Infectious Diseases - Bloodborne Infections in Algoma**

Dr. John Tuinema, Associate Medical Officer of Health & Director of Health Protection and A. McFarlane, Public Health Nurse from the Infectious Diseases program presented.

**4.0 Adoption of Minutes of Previous Meeting**

**RESOLUTION  
2026-26**

**Moved:** L. Morrissette

**Seconded:** S. Spina

THAT the Board of Health meeting minutes dated February 25, 2026, be approved as presented.

**CARRIED**

## 5.0 Business Arising from Minutes

Not applicable.

## 6.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Reports

MOH Report - March 2026

- Food Insecurity

**RESOLUTION**

**2026-27**

**Moved:** D. McConnell

**Seconded:** J. Wildman

THAT the report of the Medical Officer of Health and CEO be accepted as presented.

**CARRIED**

### b. Finance and Audit

#### i. Unaudited Financial Statements ending January 31, 2026.

L. Dunseath provided an overview of the Financial Statements.

**RESOLUTION**

**2026-28**

**Moved:** S. Hagman

**Seconded:** J. Wildman

THAT the Board of Health accepts the Unaudited Financial Statements for the period ending January 31, 2026, as presented.

**CARRIED**

### c. Governance

#### i. Governance Committee Chair Report

**RESOLUTION**

**2026-29**

**Moved:** D. McConnell

**Seconded:** S. Tassone

THAT the report of the Governance Committee Chair be accepted as presented.

**CARRIED**

#### iv. Policy 02-05-010 - Board Minutes and Packages - Posting, Circulation and Retention

**RESOLUTION**

**2026-30**

**Moved:** D. McConnell

**Seconded:** S. Hagman

THAT the Board of Health approves, **Policy 02-05-010 - Board Minutes and Packages - Posting, Circulation and Retention** as presented.

**CARRIED**

#### v. Policy 02-05-065 - Algoma Board of Health Reserve Fund

**RESOLUTION**

**2026-31**

**Moved:** D. McConnell

**Seconded:** J. Wildman

THAT the Board of Health requests **Policy 02-05-065 - Algoma Board of Health Reserve Fund** be reviewed by the Finance & Audit Committee.

**CARRIED**

**vii. Policy 02-05-086 - Sponsorship of Charitable Organizations**

**RESOLUTION**

**Moved:** D. McConnell

**2026-32**

**Seconded:** N. Zagordo

THAT the Board of Health approves, **Policy 02-05-086 - Sponsorship of Charitable Organizations** as presented.

**CARRIED**

**viii. Policy 02-05-088 - Stakeholder Communications**

**RESOLUTION**

**Moved:** D. McConnell

**2026-33**

**Seconded:** S. Spina

THAT the Board of Health approves, **Policy 02-05-088 - Stakeholder Communications** as presented.

**CARRIED**

**7.0 New Business/General Business**

No reporting.

**8.0 Correspondence - requiring action**

Not applicable.

**9.0 Correspondence - for information**

- a. Letter from the Windsor-Essex County Health Unit Board of Health, regarding **Digital Dependence Support and Prevention in Pre-School and School Aged Children**, dated February 5, 2026
- b. Letter from the Windsor-Essex County Health Unit Board of Health, regarding **Food Handler Training and WEC Food Premises**, dated February 5, 2026
- c. Letter from the Windsor-Essex County Health Unit Board of Health, regarding **Premise Licensing for WEC Municipalities**, dated February 5, 2026
- d. alPHa InfoBreak - Spring Edition

**10.0 Addendum**

Not applicable.

**11.0 In-Camera - 5:55 pm**

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes**, security of the property of the board, litigation or potential litigation, information supplied in confidence to the Board of Health by the Province / Ministry of Health.

**RESOLUTION**

**Moved:** N. Zagordo

**2026-34**

**Seconded:** J. Wildman

THAT the Board of Health go in-camera.

**CARRIED**

**12.0 Open Meeting - 6:09 pm**

Resolutions resulting from in-camera meeting.

**RESOLUTION**

**2026-37**

**Moved:** J. Wildman

**Seconded:** S. Tassone

THAT the Board of Health approves Leadership compensation adjustments as proposed.

**CARRIED**

**13.0 Meeting Evaluation**

Recorder to send out quarterly meeting evaluations.

**14.0 Announcements / Next Committee Meetings:**

**Finance and Audit Committee Meeting**

Wednesday, April 8, 2026 @ 5:00 pm

SSM Algoma Community Room | Video Conference

**Board of Health**

Wednesday, April 22, 2026 @ 5:00 pm

SSM Algoma Community Room | Video Conference

**15.0 Adjournment - 6:10 pm**

**RESOLUTION**

**2026-38**

**Moved:** D. McConnell

**Seconded:** S. Hagman

THAT the Board of Health meeting adjourns.

**CARRIED**



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**Suzanne Trivers, Chair**

April 22, 2026

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**Date**



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**Trina Mount, Executive Assistant**

April 22, 2026

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**Date**