



## Board of Health Meeting MINUTES

Wednesday, September 24, 2025 - 5:00 pm  
SSM Algoma Community Room | Videoconference

### **BOARD MEMBERS**

**PRESENT:** Sally Hagman  
Luc Morrisette  
Sonny Spina  
Sonia Tassone  
Suzanne Trivers - Board Chair  
Jody Wildman - 1st Vice-Chair  
Natalie Zagordo

### **APH MEMBERS**

Dr. Jennifer Loo - Medical Officer of Health/CEO  
Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection  
Rick Webb - Director of Corporate Services  
Kristy Harper - Director of Health Promotion & Chief Nursing Officer  
Leslie Dunseath - Manager of Accounting Services  
Leo Vecchio - Manager of Communications  
Tania Caputo - Board Secretary

**GUESTS:** Sarah Gaddam - Planning and Evaluation Specialist, Victoria Foglia - Planning and Evaluation Specialist, Jasmine Bryson - Supervisor of Effective Public Health Practice

**REGRETS:** BOH Members - Julila Hemphill, Donald McConnell

### **1.0 Meeting Called to Order - 5:06 pm**

S. Trivers welcomed the Board of Health members, took roll call, and asked for declarations of conflict of interest, to which none were declared.

- a. Roll Call
- b. Declaration of Conflict of Interest

### **2.0 Adoption of Agenda**

#### **RESOLUTION 2025-76**

**Moved:** L. Morrisette

**Seconded:** J. Wildman

THAT the Board of Health agenda dated September 24, 2025, be approved as presented.

**CARRIED**

### **3.0 Delegations / Presentations**

#### **a. Reflections on the Strategic Plan Presentation**

S. Gaddam and V. Foglia presented.

#### **b. Strategic Planning Briefing Note**

Dr. J. Loo presented and the Board has directed staff to proceed with the strategic planning refresh process, following staff recommendations and Board discussion.

### **4.0 Adoption of Minutes of Previous Meeting**

#### **RESOLUTION 2025-77**

**Moved:** J. Wildman

**Seconded:** S. Tassone

THAT the Board of Health meeting minutes dated June 25, 2025, be approved as presented.

**CARRIED**

### **5.0 Business Arising from Minutes**

Not applicable.

## 6.0 Reports to the Board

### a. Medical Officer of Health and Chief Executive Officer Reports

MOH Report -September 2025

Dr. J. Loo's report is available in the Board of Health meeting package.

- Program Highlight - Learners Report

#### RESOLUTION

2025 - 78

**Moved:** L. Morrisette

**Seconded:** S. Tassone

THAT the report of the Medical Officer of Health and CEO be accepted as presented.

**CARRIED**

### b. Finance and Audit

#### i. Unaudited Financial Statements ending July 31, 2025.

L. Dunseath provided an overview of the Financial Statements.

#### RESOLUTION

2025-79

**Moved:** J. Wildman

**Seconded:** S. Spina

THAT the Board of Health accepts the Unaudited Financial Statements for the period ending July 31, 2025, as presented.

**CARRIED**

### c. Governance

#### i. Governance Committee Chair Report

#### RESOLUTION

2025-80

**Moved:** S. Tassone

**Seconded:** N. Zagordo

THAT the Board of Health accepts the Governance Committee Chair Report as presented.

**CARRIED**

#### ii. Bylaw 15-01 - To Provide for the Management of Property

#### RESOLUTION

2025-81

**Moved:** S. Hagman

**Seconded:** N. Zagordo

THAT the Board of Health approves **Bylaw 15-01 - To Provide for the Management of Property** as presented.

**CARRIED**

#### iii. Bylaw 95-2 To Provide for Banking and Finance

#### RESOLUTION

2025-82

**Moved:** L. Morrisette

**Seconded:** J. Wildman

THAT the Board of Health approves **Bylaw 95-2 To Provide for Banking and Finance** as presented.

**CARRIED**

#### iv. Bylaw 95-3 – To Provide for the Duties of the Auditor of the Board

#### RESOLUTION

2025-83

**Moved:** L. Morrisette

**Seconded:** N. Zagordo

THAT the Board of Health approves **Bylaw 95-3 – To Provide for the Duties of the Auditor of the Board** as presented.

**CARRIED**

## 8.0 Correspondence - requiring action

Not applicable.

## 9.0 Correspondence - for information

### a. aIPHa Information Break - Summer 2025

- b. **alPHA Fall Symposium** Nov 5-7, 2025 (virtual) - Board members interested will email the Board Chair to sign up.
- c. Letter to the Premier of Ontario from the Board of Health for the District of Algoma Health Unit titled **Working Together to Reduce Food Insecurity in Ontario**, dated September 12, 2025.
- d. Report to the Middlesex-London Board of Health from Middlesex-London Health Unit titled **Household Food Insecurity: A Primer for Municipalities**, dated July 24, 2025.
- e. Letter to the Federal Minister of Health from the Windsor-Essex County Board of Health regarding **Opioid and Substance Harms Resolution** dated August 26, 2025.

#### 10.0 Addendum

Not applicable.

#### 11.0 In-Camera - 7:06 pm

For discussion of **labour relations and employee negotiations, matters about identifiable individuals**, adoption of in camera minutes, **security of the property of the board**, litigation or potential litigation.

##### RESOLUTION

**2025-84**

**Moved:** S. Tassone

**Seconded:** S. Spina

THAT the Board of Health go in-camera.

**CARRIED**

#### 12.0 Open Meeting

Resolutions resulting from in-camera meeting:

##### a. **ONA Memorandum of Settlement**

##### RESOLUTION

**2025-87**

**Moved:** S. Spina

**Seconded:** J. Wildman

THAT the Board of Health ratifies the memorandum of settlement between Ontario Nurse's Association (ONA) and the Board of Health for the District of Algoma Health Unit as presented.

**CARRIED**

##### b. **2025 Risk Management Model**

##### RESOLUTION

**2025-88**

**Moved:** S. Spina

**Seconded:** N. Zagordo

THAT the Board of Health approves the 2025 Risk Management Model as presented.

**CARRIED**

#### 13.0 Announcements / Next Committee Meetings:

##### **Finance and Audit Committee Meeting**

Wednesday, October 8, 2025 @ 5:00 pm  
SSM Algoma Community Room | Video Conference

##### **Board of Health**

Wednesday, October 22, 2025 @ 5:00 pm  
SSM Algoma Community Room | Video Conference

#### 14.0 Adjournment - 7:20 pm

##### RESOLUTION

**2025-89**

**Moved:** S. Tassone

**Seconded:** S. Spina

THAT the Board of Health meeting adjourns.

**CARRIED**



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Suzanne Trivers, Chair

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October 22, 2025

Date



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Tania Caputo, Secretary

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October 22, 2025

Date